

VENTURA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD

EXECUTIVE COMMITTEE MEETING

MINUTES ■ FEBRUARY 10, 2014

Present

Dave Holmboe, Chair
 Nancy Borchard, BHAB
 Valerie Flores, Secretary
 Janis Gardner, First Vice Chair
 Jerry Harris, BHAB
 Irene Mellick, BHAB

VCBH Staff Present

Meloney Roy, Director, BHD
 Anna Ware, MA, BHAB

Guests

Ratan Bhavnani, NAMI
 David Deutsche, Telecare

**NEXT MEETING: MON. March 10, 2013
 1:00 p.m. – 3:00 p.m.**

Ventura County Behavioral Health, Conf. Room C
 1911 Williams Dr., Suite 200, Oxnard CA 93036

Note: The committee has not yet approved these minutes. There may be corrections before the minutes are accepted in final form.

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTIONS	RESPONSIBLE
I. Call to Order			
	The Chair called the meeting to order at 1:10 PM		
II. Approval of the Agenda (Action)			
	A motion was made to approve the February 10, 2014 Agenda as presented.	The agenda was approved as presented. <i>M/S/C</i>	
III. Approval of the December 9, 2013 Minutes (Action)			
	A motion was made and seconded to approve the minutes as written.	The minutes were approved as written. <i>M/S/C.</i>	
IV. Welcome and Introductions			
	Introductions were conducted around the table.		
V. Chair Announcements			
	A. Mr. Holmboe announced that the BHAB General Board meeting will be held on February 24, 2014 at 1:00 PM due to the President's Day Holiday. B. Mr. Holmboe announced that BHAB Board Member Training materials were developed by board members for use at the February General Meeting.	Information.	
VI. Public Comments			
	A. None.	Information.	
VII. BHD Budget—Discussion			
	A. FY 2013-14 Department Expense Forecast 1. Ms Roy presented budget summaries for the Driving Under the Influence Program, and the Alcohol & Drug Program. Ms. Roy briefly reviewed the adopted budget and year end projections for FY 2013-14 against the program actuals for FY 2012-13. 2. Ms. Roy presented a budget summary of the MHSA Programs for FY 2013-14, which noted the total revenues to expenditures and reviewed the adopted budget and year end projections for each program against the program actuals recorded for FY 2012-13. Ms. Roy discussed budget shortfalls to be mitigated through a combination of cuts and targeted revenues. a) The committee discussed program budgets, service development and measures to address funding shortfalls. 3. Ms. Roy presented a budget summary for the FY 2013-14 MHL Annual Projected Actuals which depicted the total revenues to expenditures and reviewed the adopted budget and year end projections for each program against the program actuals recorded for FY 2012-13. Ms. Roy explained the variances documented in the budget and discussed measures to address funding gaps through a strategy of cuts and future revenue development.	Information.	

VIII.	New Business—Discussion		
	<p>A. Board Outreach Discussion Mr. Holmboe announced that a board meeting will be held in the East County at Our Lady of Guadalupe Church in Santa Paula in 2014.</p> <p>B. Goals 2014 Mr. Holmboe announced that the board will continue forward with the goals developed by the MHB in 2013 adjusted to reflect the interest of the board in mental health, substance use, prevention strategies and community wellness.</p>	Information.	
IX.	Old Business		
	<p>A. Recognition Awards (Action) The following workgroups were nominated and approved for BHAB Recognition at a future meeting: the VCBH Avatar Implementation Team and the Friday Night Live Paseo Santa Clara Chapter youth who conducted the El Rio Community Assessment.</p> <p>B. Board Training Mr. Holmboe announced that training was developed by a committee of members to review the duties required of local mental health boards under Welfare and Institutions Code 5604 which will be shared at the February General Meeting.</p> <p>C. Site Visit Planning Committee chairs will be requested to submit recommendations for sites to visit at the General Meeting.</p>	<p>Information. The Executive Committee approved the individuals proposed for recognition awards. M/S/C.</p>	
X.	Solicit February General Meeting Agenda Items		
	A. Selection of Locations for Site Visit Reports	Information.	
XI.	Events and Announcements		
	A. Deferred due to time.	Deferred due to time.	
XII.	Adjourn		
	The meeting adjourned at 3:03 PM.	Next meeting: March 10, 2014.	