

VENTURA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD

EXECUTIVE COMMITTEE MEETING

MINUTES ■ MARCH 10, 2014

Present

Karyn Bates, BHAB
Nancy Borchard, BHAB
Janis Gardner, First Vice Chair
Jerry Harris, BHAB
David Holmboe, Chair

VCBH Staff Present

Meloney Roy, Director, BHD
Anna Ware, MA, BHAB

Guests

Ratan Bhavnani, NAMI

NEXT MEETING: MON. April 14, 2013
1:00 p.m. – 3:00 p.m.

Ventura County Behavioral Health, Conf. Room C
 1911 Williams Dr., Suite 200, Oxnard CA 93036

Note: The committee has not yet approved these minutes. There may be corrections before the minutes are accepted in final form.

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTIONS	RESPONSIBLE
I.	Call to Order		
	The Chair called the meeting to order at 1:15 PM		
II.	Approval of the Agenda (Action)		
	The agenda of March 10, 2014 was not approved due to a lack of quorum.	The agenda was not approved due to quorum.	
III.	Approval of the February 10, 2014 Minutes (Action)		
	Deferred due to quorum.	The agenda was not approved due to a lack of quorum.	
IV.	Welcome and Introductions		
	Deferred due to a lack of members present.	Information.	
V.	Chair Announcements		
	A. Ms. Gardner announced that Supervisor Parks has submitted a recommendation to the BOS for the appointment of a new member to the BHAB on March 18. Beverly Wisotsky will join the board informally at our March General Meeting. Please take a moment to welcome her to the board on Monday. B. Ms Gardner announced that Mr. Holmboe attended a Contracts meeting today to learn more about MHSA contracted services.	Information.	
VI.	Public Comments		
	A. None.	Information.	
VII.	BHD Budget—Discussion		
	A. Budget Strategies FY 2014-15 1. Ms. Roy discussed mitigation efforts to address the budget shortfall. Department vacancies outside of essential licensed staff and direct staff who serve clients have not been filled. BHD programs and services will be evaluated to reduce non-essential services. Fiscal staff and management are engaged in the preparation of department budgets for review during the county budget process. 2. Ms. Roy discussed the increase of court placements to the out of county IMD's. Services provided by the IMD's represent a significant expense for which there is no federal offset. Ms. Roy reported that the CEO's office has agreed to allocate \$400,000 dollars to help offset the cost of these placements in fiscal year 2014-15. 3. The Mental Health Triage Grant board letter has been completed for submission to the BOS on March 11, 2013 for approval and adoption.	Information.	
VIII.	New Business		
	A. Goal Discussion Priorities for consideration were suggested; four were identified for continued discussion. 1. Improved participation of Latinos in stakeholder meetings. 2. Increased outreach and service provision to underserved populations and communities; particularly ethnic minorities.	Information.	

	<p>3. Review and evaluate the needs of seniors, adults, transitional aged youth and children with mental health and substance use disorders.</p> <p>4. The mission of the Ventura County Behavioral Health Board is to advocate for individuals and families living with mental illness and/or addiction through support of the Behavioral Health Department, and recommendations to the Board of Supervisors.</p> <p>B. Outreach: Community Communication Copies of the MHB pamphlet were reviewed. Ms. Roy recommended that the redesign of the BHAB pamphlet be delegated to Idea Engineering for continuity with the department brochures and materials.</p>		
IX.	Old Business		
	<p>A. Solicit Nominees for BHAB Recognition Sandy Rose, a NAMI member and volunteer for the Friends in the Lobby Program was confirmed for recognition at the March General Meeting. The AVATAR Team will be recognized at the conclusion of their presentation.</p> <p>B. Site Visit Planning Deferred.</p>	Information. The individuals proposed for recognition were approved by consensus due to a lack of quorum.	
X.	Solicit March General Meeting Agenda Items		
	The General Meeting Agenda was prepared.	Information.	
XI.	Events and Announcements		
	<p>A. Ms. Bates announced that the BHAB Adult Committee was informed by stakeholders that the Connections Program received instruction to stop serving coffee in the lobby. Ms. Bates requested information on the process to provide stakeholder comment on the decision.</p> <p>B. Ms. Bates, Co-Chair of the BHAB Adult Committee announced the date and time of the April Adult Committee Meeting: April 6, 2014 from 10:00 AM to 12:00 PM in Conference Room C at BHD Administration. Ms. Bates commented that representatives of the Health Care Agency have been unable to attend and that the committee is anxious to receive an update on the In Patient Unit, Crisis Residential Treatment Center and the Assessment and Referral Unit.</p>	Deferred due to time.	
XII.	Adjourn		
	The meeting adjourned at 3:12 PM.	Next meeting: April 14, 2014.	