

VENTURA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD
EXECUTIVE COMMITTEE MEETING
MINUTES ■ APRIL 13, 2015

<p><u>Present</u> David Holmboe, BHAB Chair Janis Gardner, BHAB First Vice-Chair Jerry Harris, BHAB Karyn Bates, BHAB</p> <p><u>VCBH Staff Present</u> Elaine Crandall, Director Kim Graves Gabriel Ibarra, MA</p>	<p><u>Guests</u> Lourdes Solorzano Gane Brooking Ratan Bhavnani Sonna Gray Brian Brennen</p> <p>NEXT MEETING: Monday, May 11, 2015 1:00 p.m. – 3:00 p.m.</p> <p>Ventura County Behavioral Health Administration Lake Cachuma Conference Room 1911 Williams Dr., Suite 200, Oxnard CA 93036</p>
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Note: The committee has not yet approved these minutes. There may be corrections before the minutes are accepted in final form.

	DISCUSSION/CONCLUSIONS	ACTIONS	RESPONSIBLE
I.	Call to Order		
	Mr. Holmboe called the meeting to order at 1:05 PM.		
II.	Approval of the Agenda (Action)		
	The April 13, 2015, meeting agenda was approved.	The agenda was approved. M/S/C	
III.	Approval of the Minutes (Action)		
	The February 9, 2015, minutes were approved. The March 9, 2015, minutes were approved.	The minutes were approved. M/S/C	
IV.	Welcome and Introductions		
	Introductions were completed around the table.	Information.	
V.	Chair Announcements		
	A. Mr. Holmboe announces the survey presented at the previous Executive Committee will be completed by Tina Coates and presented at the upcoming BHAB General Meeting on Monday, April 20, 2015.	Information.	
VI.	Public Comments		
	None.	Information.	
VII.	New Business		
	A. Preliminary FY15-16 Revenue Budget Kim Graves relates to the committee the timeline for budget completion and implementation, and informs that the preliminary budget has been completed. Ms. Graves hands out the VCBH Revenue Model. Ms. Crandall explains its purpose is to illustrate the program expenses as they relate to budget. Ms. Graves elaborates, explaining the difference between MHSAs eligible programs and other mental health program expenses. Ms. Graves hands out the VCBH - Mental Health Services FY1516 Preliminary Budget Summary Revenue Focus, which provides the highest level summary of the projected and budgeted major revenue sources, including non-MHSA and MHSA funding. Ms. Graves provides detail on MHSA funding and MHSA-funded programs, explaining that until other	Information.	

	<p>sources of possible funding are exhausted, projections of MESA fund usage are estimates based on the best current information about each other funding source.</p> <p>Ms. Graves acknowledges the committee's request to present on AD/DUIP FY15-16 budget during the next Executive Committee meeting.</p> <p>B. BHAB Members-At-Large Tabled for future discussion.</p> <p>C. Board Committee Updates Mr. Holmboe requests that Committee Chairs submit a summary of the major work that has been accomplished over a period of time, and that Board members review the information provided for understanding. He requests 5 to 6 major accomplishments to be presented to the Board, which may be utilized for the Annual Report.</p>		
IX.	Old Business		
	<p>A. Laura's Law Workgroup Mr. Holmboe confirms that the workgroup is intending to vote through a secret ballot at the next meeting on April 29, 2015, from 12 to 2 PM. The workgroup will make a recommendation to the Board for discussion during the General Meeting in June, and that recommendation will be provided to the Board of Supervisors.</p> <p>B. Santa Paula Community Meeting Planning: May 2015 Mr. Holmboe discusses the need to have BHAB members attend the services at Our Lady of Guadalupe to introduce the Board and inform the public of the upcoming BHAB meeting to be held at the church on May 18, 2015. Ms. Gardner confirms the need to attend a week prior to the meeting on May 18, suggesting services on May 10. Mr. Holmboe will relay this information to the Board at the upcoming meeting.</p> <p>C. Access and Services to Underserved Populations Workgroup Mr. Holmboe informs the committee that a kick-off meeting is scheduled for Thursday, April 16, 2015, from 1:30 to 2:30 PM in the Lake Shasta Conference Room in BH Administration for discussion. Mr. Holmboe requests that an announcement be sent out to the Board for participation in the workgroup.</p> <p>D. Teen Health Marijuana Prevention Project (<i>Action</i>) Ms. Gardner requests a motion to support the Teen Health Marijuana Prevention Project in collaboration with the department as it relates to youth usage.</p> <p>E. EQRO Report Review Mr. Holmboe informs the committee of his participation in the EQRO review process and asks Ms. Crandall to educate the committee. Ms. Crandall explains some of the feedback provided during the exit interview of the EQRO review process, including a request to review access (STAR Program), equity, and services to underserved populations. A brief summary has been requested from QA/QI that will be presented to the Board at a future date.</p> <p>F. Update Regarding IPU Reporting Mr. Holmboe informs the committee that he has spoken with Dan Powell and requested modifications on the reports being presented. The next IPU report presentation has been tabled to the June meeting. Ms. Bates comments on the IPU process for dealing with patients, and recommendations for improvement in their approach to treatment.</p> <p>G. General Meeting Planning</p> <ol style="list-style-type: none"> 1. Solicit March Agenda Items Items were solicited for the March meeting agenda. 	<p>Information.</p> <p>D. The motion was approved. M/S/C</p>	

	<p>Ms. Bates kindly requests that Board Comments be moved to the top of the agenda to account for audience and Board members that may leave the meeting early. Mr. Holmboe acknowledges the request and confirms a change will be made.</p> <p>2. Solicit Nominees for Future Recognition Awards</p> <p>Nominees were solicited for consideration to be recognized at future meetings.</p>		
X.	Events and Announcements		
	<p>1. Ms. Crandall informs the committee of the May is Mental Health Month Proclamation Time Certain at the BOS Meeting on Tuesday, April 21, 2015. An announcement for the NAMI Walk will also be included to promote participation.</p> <p>2. Ms. Crandall makes an announcement and request for ambassadors for a presentation she is preparing to educate the community on services available. She elaborates on other department initiatives to provide information to the community.</p>	Information.	
XI.	Adjourn		
	The meeting adjourned at 2:56 PM. Next meeting: May 11, 2015	.	