

# VENTURA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD

## EXECUTIVE COMMITTEE MEETING

MINUTES ■ JULY 14, 2014

### Present

Karyn Bates, BHAB  
 Janis Gardner, BHAB  
 Jerry Harris, BHAB  
 David Holmboe, Chair  
 Kiran Sahota, BHAB  
 Carol Thomas, Second Vice-Chair  
 Sandra Wolfe, BHAB

### VCBH Staff Present

Patrick Zarate, Division Manager ADP/DUI Programs  
 Nancy Tillie, BH Fiscal Manager

### Guests

Ratan Bhavnani, NAMI

**NEXT MEETING: MON. August 11, 2014**  
**1:00 p.m. – 3:00 p.m.**

Ventura County Behavioral Health, Conf. Room C  
 1911 Williams Dr., Suite 200, Oxnard CA 93036

*Note: The committee has not yet approved these minutes. There may be corrections before the minutes are accepted in final form.*

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTIONS	RESPONSIBLE
<b>I.</b>	<b>Call to Order</b>		
	The Chair called the meeting to order at 1:07 PM	The meeting was called to order.	
<b>II.</b>	<b>Approval of the Agenda (Action)</b>		
	The agenda of July 14, 2014 was approved as written.	The agenda was approved. <b>M/S/C</b>	
<b>III.</b>	<b>Approval of the June 9, 2014 Minutes (Action)</b>		
	The minutes were approved as written.	The minutes were approved. <b>M/S/C</b>	
<b>IV.</b>	<b>Welcome and Introductions</b>		
	Introductions were completed around the table.	Information.	
<b>V.</b>	<b>Chair Announcements</b>		
	A. Mr. Holmboe announced that the board will have a role in the review and recommendation of a candidate to the Board of Supervisors (BOS) for the BHD Director position. B. Mr. Holmboe announced the formation of a BHAB workgroup to study Laura's Law and evaluate outcomes in counties that implemented Assisted Outpatient Treatment Programs. The workgroup will provide a summary of their findings to the EC and the full board. C. Mr. Holmboe announced the recognition of three BHAB members for their participation in the mental health services contract meetings; David Holmboe, Nancy Borchard and Janis Gardner by the Board of Supervisors on July 29, 2014 at 10:30 AM.	Information.	
<b>VI.</b>	<b>Public Comments</b>		
	A. None.	Information.	
<b>VII.</b>	<b>BHD Budget—Discussion</b>		
	A. ADP/DUI Financial Review Ms. Tillie presented a review of the budget to actuals for the ADP and DUI Programs for FY 2013-14. Ms. Tillie reviewed the year end projections, the FY 2013-14 adjusted budget and the program variances. 1. Total revenues, expenditures and variances for the Drinking Driver Program (DDP) were discussed. 2. The AB 109 Program received fewer referrals than projected; resulting in reduced revenue due to lower program costs. 3. The committee discussed ADP & DUI programs, services and budgets.	Information.	
<b>VIII.</b>	<b>New Business</b>		
	A. 2014 Data Notebook Submission (Action) The committee reviewed and discussed the 2014 Data Notebook submission prepared by the workgroup. The process to gather and evaluate source data to develop the final submission was discussed. The committee	Information.	

	<p>recommended the addition of readmission rates for patients admitted to the IPU prior to the review and approval of the report by the full board. Mr. Harris will submit the requested text for inclusion to the workgroup chair.</p> <ol style="list-style-type: none"> <li>1. The committee voted to forward the Data Notebook to the board for approval with the inclusion of the statement describing client admissions at the IPU.</li> </ol> <p>B. Summer Meeting Calendar: GM August—Dark/EC September 9, 2014 <b>(Action)</b> The committee discussed proposed changes to the summer meeting schedule in August and September. Mr. Holmboe proposed that the full board recess in August. The EC will meet in August and September to fulfill as usual. Members of the EC committee agreed to this proposal.</p>		
<b>IX.</b>	<b>Old Business</b>		
	<p>A. Santa Paula &amp; Oxnard Latino Disparities Meetings Update Mr. Holmboe and Ms. Gardner updated the committee members on the review of services accessed by underserved populations within Ventura County. Subcommittees have been formed to survey needs and available resources for primary care, specialty mental health, community services, faith based services and school based services within the Santa Paula Valley and the Oxnard Plain.</p> <p>B. Solicit Future Nominees for BHAB Recognition</p> <ol style="list-style-type: none"> <li>1. Traci Printup-Khan, LCSW and Dr. Genine Hanin, Psy.D. were nominated in recognition of their service to meet the needs of adults and older adults in Conejo.</li> <li>2. Captain Curt Rothschilder of the Ventura Sheriff's Department was nominated in recognition of his role to develop and oversee the Crisis Intervention Training for law enforcement.</li> </ol>	Information.	
<b>X.</b>	<b>Solicit July General Meeting Agenda Items</b>		
	The General Meeting Agenda was prepared.	Information.	
<b>XI.</b>	<b>Events and Announcements</b>		
	<p>A. Mr. Bhavnani announced the annual NAMI California Conference featuring a Multicultural Symposium scheduled on July 31, 2014 at the Newport Beach Marriott Hotel &amp; Spa. Ventura County stakeholders, elected officials and county employees will provide a panel presentation coordinated by Dr. Sergio Aguilar-Gaxiola on the process utilized in VC to identify and reduce disparities.</p> <p>B. Ms. Gardner announced an upcoming presentation on Marijuana and Heroin Use to be hosted by California Lutheran University in Thousand Oaks on July 18, 2014 at 8:00 AM. VCBH ADP staff will be presenting local data at this public event.</p>	Information.	
<b>XII.</b>	<b>Adjourn</b>		
	The meeting adjourned at 3:00 PM.	Next meeting: August 11, 2014.	