

**VENTURA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD**  
**EXECUTIVE COMMITTEE MEETING**  
**MINUTES ■ MARCH 9, 2015**

**Present**

**Janis Gardner**, BHAB First Vice-Chair  
**Jerry Harris**, BHAB

**VCBH Staff Present**

**Elaine Crandall**, Director  
**Elaine Augustine**, COO  
**Gabriel Ibarra**, MA  
**Anna Ware**, MA  
**Amanda Pyper**  
**Jesus Romero**  
**Teresa Cole**

**Guests**

**Gane Brooking**  
**Lourdes Solorzano**  
**Jenn Gomez**

**NEXT MEETING: Monday, April 13, 2015**  
**1:00 p.m. – 3:00 p.m.**

Ventura County Behavioral Health Administration  
 Lake Cachuma Conference Room  
 1911 Williams Dr., Suite 200, Oxnard CA 93036

*Note: The committee has not yet approved these minutes. There may be corrections before the minutes are accepted in final form.*

	DISCUSSION/CONCLUSIONS	ACTIONS	RESPONSIBLE
<b>I.</b>	<b>Call to Order</b>		
	Ms. Gardner called the meeting to order at 1:06 PM.		
<b>II.</b>	<b>Approval of the Agenda (<i>Action</i>)</b>		
	The March 9, 2015, meeting agenda was not approved due to a lack of quorum.	The agenda was not approved.	
<b>III.</b>	<b>Approval of the Minutes (<i>Action</i>)</b>		
	The February 9, 2015, minutes were not approved due to a lack of quorum.	The minutes were not approved.	
<b>IV.</b>	<b>Welcome and Introductions</b>		
	Introductions were completed around the table.	Information.	
<b>V.</b>	<b>Chair Announcements</b>		
	A. Ms. Gardner introduced Gabriel Ibarra as the new BHAB secretary. B. Ms. Gardner announced the Laura's Law Workgroup will continue to meet. Next meeting is scheduled for Wednesday, March 25, 2015, from 12 to 2 PM. C. Ms. Gardner announced that a Nominating Committee will be established to select next year's slate through vote from the board.	Information.	
<b>VI.</b>	<b>Public Comments</b>		
	None.	Information.	
<b>VII.</b>	<b>BHD Financial Presentation—Time Certain: 1:15 PM (15 minutes)</b>		
	A. Review of the Wellness Center & Recovery Innovations Ms. Augustine distributed a summary of the scope of work contracted out to Recovery Innovations in 2014/15.  B. Ms. Augustine distributed a summary of the scope of work contract out to the Wellness Center for review. Ms. Pyper described services provided by the Wellness Center. Step down services are provided as a service for clients who are reintegration into the community from the IPU. Center hours have recently been extended. Language capacity for service was reviewed; bilingual and trilingual. Clients do not have to be open to VCBH. Outreach to the community is regularly conducted via flier and through staff contacts. The program provides independent peer employment training and also encourages clients to participate in Wellness Recovery Action Plan (WRAP) training and employment training through other community partners. 1. Ms. Gardner asked for a breakdown of the program costs to provide services per	Information.	

	<p>patient and invited the department to share the challenges experienced by the program.</p> <p>2. The committee discussed the information presented.</p>		
<b>VIII.</b>	<b>New Business</b>		
	<p>A. Ad Hoc Workgroup–Access and Services to Underserved Populations Ms. Gardner announced that the board will establish a committee to assess potential unmet needs and the penetration of services to communities that are traditionally underserved.</p> <p>B. California Mental Health Planning Council Survey Ms. Gardner announced the upcoming discussion of the California Mental Health Planning Council local survey request to be completed by the state.</p> <p>C. Youth Health Prevention Project–2016 California Marijuana Initiative Ms. Gardner announced a request for support.</p>	Information.	
<b>IX.</b>	<b>Old Business</b>		
	<p>A. IPU Updates: Quarterly Report &amp; Kaizen Discussion Ms. Gardner announced that the IPU will return at the following BHAB General Meeting to present.</p> <p>B. East County Community Meeting Planning: May 18, 2015 Ms. Gardner announced plans to host the May BHAB General Board meeting from 6:00-8:00 PM.</p> <p>1. The committee discussed program services to present at an open public forum in the Santa Paula Community.</p> <p>C. General Meeting Planning</p> <p>1. Solicit March Agenda Items Items were solicited for the March meeting agenda.</p> <p>2. Solicit Nominees for Future Recognition Awards Nominees were solicited for consideration to be recognized at future meetings.</p>	Information.	
<b>X.</b>	<b>Events and Announcements</b>		
	<p>A. Mr. Harris suggested obtaining more information regarding Alcohol &amp; Drug Programs in committee reports. Ms. Gardner will discuss with Mr. Holmboe, Board Chair.</p>	Information.	
<b>XI.</b>	<b>Adjourn</b>		
	<p>The meeting adjourned at 2:36 PM. Next meeting: April 13, 2015</p>		