

VENTURA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD
EXECUTIVE COMMITTEE MEETING
MINUTES ■ MAY 11, 2015

Present

David Holmboe, BHAB Chair
Janis Gardner, BHAB First Vice-Chair
Jerry Harris, BHAB
Larry Hicks, BHAB
Karyn Bates, BHAB

VCBH Staff Present

Elaine Crandall, Director
Kim Graves
Patrick Zarate
Leisa Donovan
Gabriel Ibarra, MA

Guests

Ratan Bhavnani, NAMI
Joan Wiggins, NAMI
Gane Brooking

NEXT MEETING: Monday, June 8, 2015
1:00 p.m. – 3:00 p.m.

Ventura County Behavioral Health Administration
 Lake Cachuma Conference Room
 1911 Williams Dr., Suite 200, Oxnard CA 93036

Note: The committee has not yet approved these minutes. There may be corrections before the minutes are accepted in final form.

	DISCUSSION/CONCLUSIONS	ACTIONS	RESPONSIBLE
I.	Call to Order		
	Mr. Holmboe called the meeting to order at 1:03 PM.		
II.	Approval of the Agenda (Action)		
	The May 11, 2015, meeting agenda was approved.	The agenda was approved. M/S/C	
III.	Approval of the Minutes (Action)		
	The April 13, 2015, minutes were approved.	The minutes were approved. M/S/C	
IV.	Welcome and Introductions		
	Introductions were completed around the table.	Information.	
V.	Chair Announcements		
	A. Mr. Holmboe reaffirms the meeting at Our Lady of Guadalupe Church on Monday, May 18, 2015. Mr. Holmboe and Ms. Gardner confirm their attendance to Sunday, May 17, mass to announce the meeting occurring the following day. Mr. Holmboe requests the BHAB Secretary's assistance in scheduling other Board members to attend mass at specific times. Mr. Holmboe provided additional information regarding the meeting schedule and encourages NAMI representatives to attend and bring their own material. B. Mr. Holmboe announces the next Equity and Access Committee is scheduled for Thursday, May 21, 2015, at 1:30 PM. C. Mr. Holmboe comments on the situation regarding the department's Fiscal group. Ms. Graves explains that the department has difficulty retaining staff due to work load and hours in comparison to other county departments. Mr. Holmboe adds that he is happy with the quality of work and reports provided from the Fiscal group, despite the difficulties and considerable understaffing.	Information.	
VI.	Public Comments		
	None.	Information.	
VII.	New Business		

<p>A. Preliminary FY15-16 Revenue Budget - DUI</p> <p>Ms. Donovan provides a copy of the department's FY15-16 DUI Preliminary Budget to the group. She explains that the program is funded 100% by client fees and that there are not many changes to the budget in comparison to prior years. There is a variance of approximately \$155,000 to revenue over the prior year and can be used as funds to cover additional expenses.</p> <p>Mr. Zarate elaborates on the information provided. He explains that due to new and recent legislation allowing people with immigration status issues to attain a driver's license in California, the number of DUIs have increased thus increasing the number of attendees to the DUI programs. He explains that fees are set based on program costs, which are then approved by the State. Mr. Harris poses the question if there exists a Net County Cost to support the DUI program. Ms. Donovan confirms there is none.</p> <p>Ms. Gardner requests Ms. Zarate elaborate on the Multiple Conviction Program. Mr. Zarate explains that the Multiple Conviction Program increases the cost to client for multiple convictions, such as a second DUI, but focuses on treatment and intervention strategies for substance abuse disorders. Ms. Gardner asks Mr. Zarate to explain the Weed DUI program. Mr. Zarate elaborates on an Office of Traffic Safety 10-month grant recently acquired by the program to bring attention to the community that driving under the influence of other substances, such as marijuana or prescription drugs, can result in a DUI arrest.</p> <p>Mr. Harris requests a copy of the DUI curriculum from Mr. Zarate.</p> <p>Preliminary FY15-16 Revenue Budget - ADP</p> <p>Ms. Donovan provides a copy of the department's FY15-16 ADP Preliminary Budget to the group. She explains that the ADP program budget is more complicated due to the different funding streams. Drug Medi-Cal revenue is budgeted at nearly \$5.8 million, an increase of \$3.6 million from the previous year due to the Affordable Care Act (ACA). She explains that additional services will be provided to Drug Medi-Cal clients through the ACA.</p> <p>Mr. Holmboe questions the difference between the adopted budget and the year-end actuals from last year. Ms. Donovan explains that the adopted budget does not reflect any changes that occur during the year, such as new contracts or additional funding, and they are reflected in the adjusted budget. Mr. Holmboe asks for an explanation on how an adopted budget is determined. Ms. Donovan explains that they review the various services that are being offered through Drug Medi-Cal and the changes that are occurring throughout the system, determine increasing and decreasing trends, review the Governor's budget and program needs, and come up with a realignment to determine dollar amounts.</p> <p>Mr. Holmboe requests clarification regarding the \$1 million of county funds available to this program for FY14-15. Ms. Donovan clarifies that it is an agreed-upon amount.</p>	<p>Information.</p>	
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	<p>Mr. Harris suggests a Board presentation on an update of substance abuse issues in the near future. Mr. Zarate acknowledges and expresses he will work on a presentation for the Board.</p> <p>Mr. Holmboe asks Ms. Graves of any upcoming budget reports. Ms. Graves confirms there was a request for a list of programs not billing Medi-Cal.</p> <p>B. Bylaws Amendment Proposal</p> <p>I. Budget Committee</p> <p>Mr. Holmboe confirms the creation of a Budget Committee that was approved at the April 29, 2015 Special General Meeting.</p> <p>II. Member-At-Large</p> <p>Mr. Holmboe announces the idea of getting more Board members involved by creating a Member-At-Large position that would rotate every 3 or 4 months to participate in the Executive Committee. Mr. Harris comments that the concept was approved during the April 29, 2015 Special General Meeting and requires further discussion.</p> <p>III. General Bylaws Update</p> <p>Mr. Holmboe and Ms. Gardner announce that there is a Workgroup assigned to reviewing and updating the Board Bylaws, and it will consist of Board members Larry Hicks, Jerry Harris, Kay Wilson-Bolton, and Karyn Bates in addition to Ms. Gardner and Mr. Holmboe. Ms. Gardner clarifies that once the updated Bylaws has been completed, they will go to the Board for review, and finally to the Board of Supervisors for final approval.</p> <p>C. Mental Health Awareness Month Training</p> <p>Mr. Holmboe announces that he and Ms. Gardner attended a training with presentations on different types of cognitive and behavioral therapy.</p> <p>D. Nominating Committee's Recommended Slate of Officers</p> <p>Mr. Holmboe and Ms. Gardner announce that the Nominating Committee will be announcing the Slate of Officers at the next General Meeting in Santa Paula on May 18, 2015. Nominations from the floor will also occur during that meeting. Elections will take place during the June General Meeting.</p>		
IX.	Old Business		
	<p>A. General Meeting Planning</p> <p>1. Solicit Nominees for Future Recognition Awards</p> <p>Nominees were solicited for consideration to be recognized at future meetings. Nominations for June.</p> <p>Mr. Holmboe requests that the BHAB Secretary clarify the start time for the May 18, 2015 General Meeting is 5:30 PM. Board members are being asked to arrive by 5 PM. He also requests additional volunteers to attend mass on Sunday, May 17, 2015.</p>	Information.	
X.	Events and Announcements		
	None.	Information.	
XI.	Adjourn		
	The meeting adjourned at 2:08 PM. Next meeting: June 8, 2015		