

**BEHAVIORAL HEALTH ADVISORY BOARD
EXECUTIVE COMMITTEE
MINUTES ■ Monday, April 11, 2016**

<p><u>Board Members Present</u> Janis Gardner, Chair Carol Thomas, 1st Vice Chair Jerry Harris, 2nd Vice Chair Nancy Borchard, Secretary Larry Hicks, Member-At-Large Karyn Bates Ratan Bhavnani Gane Brooking Patricia Mowlavi</p> <p><u>VCBH Staff Present</u> Patrick Zarate, Alcohol and Drug Program Manager Edith Pham, BHAB Assistant</p>	<p><u>Guests</u> N/A</p> <p>NEXT MEETING: Monday, May 9, 2016, 1:00 – 3:00 p.m.</p> <p>Ventura County Behavioral Health 1911 Williams Drive, Suite 200, Oxnard</p>
<p>Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.</p>	

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTIONS	RESPONSIBLE
I.	<p>Call to Order Chair Gardner called the meeting to order at 1:02.</p>		
II.	<p>Approval of the Agenda Ms. Gardner asked the Committee to review and approve today's agenda.</p>	<p>The agenda was approved as written. M/S/C</p>	
III.	<p>Approval of the Minutes Ms. Gardner asked the committee to review and approve the minutes of the March 14th meeting.</p>	<p>The minutes were approved as written. M/S/C</p>	
IV.	<p>Welcome and Introductions The Chair welcomed everyone and asked for introductions.</p>		
V.	<p>Chair Announcements The May Is Mental Health Month conference will be held on May 4th at the Ventura Beach Marriott in Ventura. Pre-registration is required.</p> <p>Ms. Gardner read notes from Director Crandall, who is unable to attend today's meeting:</p> <ul style="list-style-type: none"> A. Amanda Pyper, Oxnard Adult Manager, has resigned and will be working for the County of Santa Barbara. B. Robert Mendoza, STAR/Crisis Team/RISE Manager, has resigned and will be working for Kaiser Permanente. C. Meredyth Leafman, Transitional Age Youth and Older Adult Programs Manager, and Susan Kelly, Youth & Family Division Manager, are retiring in the next few months. D. There have been staffing problems associated with the transition of Children's Intensive Response Team (CIRT) into the Crisis Team. VCBH and law enforcement have been very supportive and filling in those shifts that CIRT could not cover. E. Dr. John Schipper is taking over Amanda Pyper's role in the Laura's Law Implementation Workgroup. F. The Oxnard Clinics will be temporarily managed by Salvador Manzo, who will keep his other duties. G. Ms. Crandall will meet with Sid White to discuss homelessness as he has experience in this area. 		

	<p>H. Seneca, the contractor who will run the Children’s Crisis Stabilization Unit (CSU), is in the process of hiring staff and managers.</p> <p>I. VCBH is mapping the CSU and meeting with law enforcement to clarify responses to children’s crisis calls.</p> <p>J. Dr. Schipper is preparing the transition of 13 clients currently at Sylmar back to the county and into the Mental Health Rehabilitation Center (MHRC) that VCBH is planning to open in June.</p> <p>K. A Peer Support Request for Proposal (RFP) meeting was held today.</p>		
<p>VI.</p>	<p>Public Comments None.</p>		
<p>VII.</p>	<p>Board Members Comments and Announcements</p> <p>A. Carol Thomas enjoyed the training she attended in Sacramento. She will share information with BHAB members during the training she will conduct on April 18th.</p> <p>B. Karyn Bates will attend a meeting of the California Association for Mental Health Board.</p> <p>C. Ratan Bhavnani reminded everyone that the NAMI Walk will be on April 30th.</p> <p>D. Nancy Borchard voiced her concern about the resignation or retirement of several VCBH managers.</p>		
<p>VIII.</p>	<p>New Business</p> <p>A. Recognition Award for April 18th General Meeting No one is slated for recognition this month as Pam Fisher has not contacted the BHAB Assistant. It was suggested that her recognition be mailed to her.</p> <p>Ms. Gardner asked for suggestions for future meetings.</p> <ol style="list-style-type: none"> 1. Gane Brooking recommended Rhonda Fleisher and Dr. Frances O’Sullivan. 2. Carol Thomas recommended Dr. Tracy Cogbill. She agreed to contact his Clinic Administrator and prepare a write-up. <p>B. Laura’s Law Implementation Workgroup Ratan Bhavnani, co-Chair, and a core group will meet on 4/19 to plan the functioning of the workgroup.</p> <p>C. BHAB Objectives Workgroup The workgroup will meet on 4/12 to draft a list of objectives, using members’ prior submissions. The list will be presented to the BHAB members at the May General Meeting for discussion and vote.</p> <p>D. Nominating Committee The committee (Sandra Wolfe, Larry Hicks, René Beauchesne) will prepare a slate of officers that will be presented at the May General Meeting.</p> <p>E. Committee Reports The Adult Services Committee will give an update during the April 18th General Meeting.</p>	<p>Follow up re Dr. Cogbill’s recognition</p>	<p>C. Thomas</p>
<p>IX.</p>	<p>Old Business</p> <p>A. BHAB Training The first session of a (mandatory) training for all BHAB members will be on April 18th at noon, followed by the General Meeting.</p> <p>B. Date Changes for the June Meetings In June the Executive Meeting will be on June 6 and the General Meeting on June 13.</p> <p>C. BHAB Brochures Estimates from three vendors have been received. An order will be placed.</p>	<p>Order brochures</p>	<p>E. Pham</p>

	<p>D. Site Visits The Adult Committee has recommended several sites.</p> <p>E. Annual Report Update Jerry Harris is looking for information on Board members' designation, i.e. client, family, general public. Because no list seems to exist, he proposed to ask at the General Meeting and only list in the Annual Report the percentage for each designation.</p>		
<p>X.</p>	<p>Events and Announcements A. The Mixteco/Indigenous Knowledge conference will take place on Friday, April 29 from 8:00 a.m. to 4:00 p.m. at Oxnard College. Pre-registration is required.</p>		
<p>XI.</p>	<p>Adjourn The meeting adjourned at 1:58 p.m.</p>		

Behavioral Health Advisory Board EXECUTIVE Meeting Attendance 2015-2016

Member	July	Aug	Sept	Oct	Nov	Dec: Dark	Jan	Feb	Mar	Apr	May	June
Janis Gardner Chair	x	x	x	x	x		x	x	x	x		
Carol Thomas 1 st Vice-Chair		x	x		x		x	x	x	x		
Jerry Harris 2 nd Vice Chair	x	x	x	x	x		x	x	x	x		
Nancy Borchard Secretary	x		x	x				x	x	x		
Larry Hicks Member At Large	x	x	x		x		x	x	x	x		

Karyn Bates	x		x		x		x	x	x	x		
Ratan Bhavnani									x	x		
Gane Brooking								x	x	x		
Patricia Mowlavi										x		
Kay Wilson-Bolton							x	x	x			

Present = x

District 1	Supervisor Bennett
District 2	Supervisor Parks
District 3	Supervisor Long
District 4	Supervisor Foy
District 5	Supervisor Zaragoza