

VENTURA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD

EXECUTIVE COMMITTEE MEETING

MINUTES ■ AUGUST 10, 2015

<p>Members Present Janis Gardner, BHAB Chair Carol Thomas, BHAB Jerry Harris, BHAB Larry Hicks, BHAB Kay Wilson-Bolton, BHAB Beverly Wisotsky, BHAB</p> <p>VCBH Staff Present Gloria Cloud Vega, Admin. Assist.</p>	<p>Guests Gane Brooking Roberta Griego</p> <p>NEXT MEETING: Monday, September 14, 2015 1:00 PM – 3:00 PM</p> <p>Ventura County Behavioral Health Administration Lake Cachuma Conference Room 1911 Williams Dr., Suite 200, Oxnard CA 93036</p>
<p><i>Note: The committee has not yet approved these minutes. There may be corrections before the minutes are accepted in final form.</i></p>	

	DISCUSSION/CONCLUSIONS	ACTIONS	RESPONSIBLE
I.	Call to Order Ms. Gardner called the meeting to order at 1:05pm		
II.	Approval of the Agenda (<i>Action</i>) The August 10, 2015, meeting AGENDA was approved.	The agenda was approved. M/S/C	
III.	Approval of the Minutes (<i>Action</i>) The Minutes of July 13, 2015 meeting was approved.	The minutes were approved M/S/C.	
IV.	Welcome and Introductions Introductions were dispensed with.	Information	
V.	Chair Announcements – 10 mins. A. Laura's Law Recommendations - Ms. Gardner announced that a draft recommendation letter has been submitted for departmental input and approval. It will then go to County Council and then back to the BHAB for approval. Jerry Harris expressed concerns about sending to County Council prior to BHAB approving. Other members and the Chair, agreed with Mr. Harris' concerns. Chair Janis Gardner will discuss with Director Elaine Crandall. B. Childrens Crises Stabilization Unit – The Chair stated that all are hopeful, that the CSU will include a short-term residential unit at some point in the future. Director Elaine Crandall will have an update as the situation unfolds. Ms. Gane Brooking asked if Older Adults could be a part of this program. Chair Janis Gardner mentioned the Director of Behavioral Health is working on this, and that it's probably a matter of funding and/or licensing.. C. Alcohol and Drug Programs – Chair Gardner stated that a response to the California State Blue Ribbon Commission on Marijuana Policy entitled, "Effective Prevention Strategies" was submitted from the ADP/DUI Department, Patrick Zarate. This department also draft "Talking Points on Marijuana" for the California Behavioral Health Director's Association. Both were well received in Sacramento. Congratulations to ADP/DUI Department for their valued input to the State Department of California. D. BHAB Bylaws – Ms. Gardner announced that the Bylaws have been presented to the BHAB. Members had questions about quorums, committee membership and workgroups. The Chair posed these questions to County Council through the VCBH Department and a clarification email has been sent out to the BHAB members. The next BHAB Bylaws meeting will be held August 20, 2015 at 2:30pm in Lake Tahoe Room. There was discussion among the group that Operational Protocols also be written, separately from the Bylaws to address and clarify what is expected of workgroups and committees. Chair Janis Gardner suggested Mr. Jerry Harris chair this workgroup. E. Data Notebook and Workgroup – This Workgroup has been formed to respond to the State's questions towards, "What do we have for alternatives to locked facilities?" and What are our substance abuse programs?". The first meeting will be held on August 31, 2015 at 1:00pm in the Lake Cachuma Room.	Information Bylaws Meeting 8/20/15-2:30pm Lake Tahoe Room Data Notebook Meeting 8/31-1pm Lake Cachuma Rm.	

VI.	Public Comments – 3 mins. per speaker		
	NONE	Information.	
VII.	New Business – 30 mins.		
	<p>A. Solicit Recognition Award at BHAB General Meeting – Ms. Gardner suggested that due to staffing limitations and the time it takes a person to author the awards, that the recognition awards be every other month and that the member requesting the Recognition Award be responsible for authoring the award. The Chair asked for feedback from the group. Jerry Harris mentioned that previously one recognition was given to someone in Mental Health and one recognition was given to someone in ADP/DUI and he would like to return to that model. It was agreed that the member requesting the awards will write the award but the committee would like to go back to the two awards per meeting.</p> <p>B. BHAB Proposed Budget Committee –The Chair announced that a reversal of motion to approve, was put forth and ratified by the BHAB on July 27, 2015. The proposed Budget Committee has been deleted from the draft Bylaws.</p>	<p>Information.</p> <p>OCT-11 clinicians Y&F</p> <p>SEPT-DHolmboe (ECrandall/Janis)</p>	
IX.	Old Business – 10 mins.		
	<p>A. General Meeting Planning</p> <p>1. Solicit August Agenda Items – Mr. Harris requested an update on the Workgroup, Equity and Access that had been previously scheduled, but subsequently cancelled. Mr. Harris requested the need to have better communication from the Chair of the Equity and Access Workgroup, Dan Jordan, so that the BHAB does not lose credibility with the targeted population. Chair Janis Gardner will clarify with Director Elaine Crandall.</p>	Information.	Janis Gardner
X.	Events and Announcements – 10 mins.		
	<p>A. Ms. Gardner reminded the Committee of the Mixteco “Night in Oaxaca” on August 15, 2015, from 6-9pm at the Oxnard Performing Arts Center, located at 800 Hobson Way, Oxnard.</p> <p>B. Mr. Harris requested a copy of the attendance sheet for BHAB Members with their terms. It was explained that this has been obtained and will be available starting on August 17, 2015 with the BHAB General Meeting attendance record.</p>	Information.	
XI.	Adjourn		
	The meeting adjourned at 1:50PM.	Next BHAB Executive Meeting:	SEPTEMBER 14, 2015

Behavioral Health Advisory Board **EXECUTIVE** Meeting Attendance 2015-16

District	TERMS	Member	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
District 2	9/17/13-9/17/16	Janis Gardner-CHAIR	X	X							
Sup. Parks	1/5/15-1/7/19	Carol Thomas-1 st Co-Chair		X							
	3/18/14-3/17/17	Beverly Wisotsky, LMFT-2 nd Co-Chair		X							
District 3	4/14/15-4/14/18	Kay Wilson-Bolton		X							
Supvr. Long	12/2/14-12/1/17	Larry Hicks		X							
District 4-Supvr Foy	9/17/13-9/17/16	Jerry Harris, Secretary	X	X							

Present = **X**

DRAFT 8-10-15 EXEC BHAB as of 8/21/15