

BEHAVIORAL HEALTH ADVISORY BOARD  
**EXECUTIVE COMMITTEE**  
**MINUTES ■ Monday, April 10, 2017**

|   |  |
|---|--|
| <p><b><u>Board Members Present</u></b><br/>         Janis Gardner, Chair<br/>         Jerry Harris, 1<sup>st</sup> Vice Chair<br/>         Nancy Borchard, Secretary<br/>         Gane Brooking, Member-At-Large</p> <p><b><u>Others Present</u></b><br/>         N/A</p> | <p><b><u>VCBH Staff Present</u></b><br/>         Elaine Crandall, Director<br/>         Edith Pham, BHAB Assistant</p> <p><b>NEXT MEETING:</b><br/> <b>Monday, May 8, 2017, 1:00 – 3:00 p.m.</b></p> <p>Ventura County Behavioral Health<br/>         1911 Williams Drive, Training Room (first floor), Oxnard</p> |
|---|--|

Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.

|      | DISCUSSION/CONCLUSIONS   | RECOMMENDATIONS/<br>ACTIONS                           | RESPONSIBLE |
|------|--|---|-------------|
| I.   | <b>Call to Order</b><br>Chair Gardner called the meeting to order at 1:10.   |   |             |
| II.  | <b>Approval of the Agenda</b><br>Ms. Gardner asked the Committee to review and approve today’s agenda.   | The agenda was approved as written.<br><b>M/S/C</b>   |             |
| III. | <b>Approval of the Minutes</b><br>Ms. Gardner asked the committee to review and approve the minutes of the March 13, 2017 meeting.   | The minutes were approved as written.<br><b>M/S/C</b> |             |
| IV.  | <b>Welcome and Introductions</b><br>Ms. Gardner welcomed everyone and asked for introductions.   |   |             |
| V.   | <b>Chair Announcements</b><br>A. Congratulations to Patricia Mowlavi on her reappointment to the BHAB. She is a vital member of the BHAB and the Prevention Committee.<br><br>B. To ensure a quorum at the General Meeting, when items come up for a vote BHAB members are asked to refrain from leaving the room during those discussions.<br>Director Crandall suggested that during the agenda review the Chair ask if any Member needs to leave early; if the quorum will not be maintained, action items could then be moved up.<br><br>C. The NAMI Walk will take place on May 6 <sup>th</sup> .<br><br>D. The Mexican Consulate in Oxnard will hold an immigration forum called “Know Your Rights” on April 17 at 7:00 p.m. at the Oxnard Revival Center.   |   |             |
| VII. | <b>Board Members Comments and Announcements</b><br>A. Nancy Borchard noted that at the BHAB Adult Services Committee meeting on April 6, concerns were raised about VCBH budget cuts and the perceived secrecy surrounding the process.<br>Director Crandall explained that the workgroups looking at the VCBH budget are small because of time constraints. Many contracts need to be reviewed. The Evaluation and Planning workgroups are meeting to narrow the discussion before bringing this to the community for a focused discussion.<br><br>B. Gane Brooking noted that on April 7 <sup>th</sup> she attended the Suicide Prevention Committee meeting. During this meeting, Kiran Sahota, MHSA Manager, announced that in the near future a suicide survivors support group will start meeting at New Beginning in Camarillo. |   |             |

|              |   |             |  |
|--------------|---|-------------|--|
|              | <p>Another topic of discussion was the suicide rate among older adults. A study seems to indicate that depression and isolation are precipitating factors.</p> <p>C. Jerry Harris requested to meet in the Administration suite, as discussed during the March Executive Committee meeting. Director Crandall explained that all BHAB Committees meetings are public and need to be held in an open area that is easily accessible to the public.</p>   |             |  |
| <b>VII.</b>  | <p><b>Public Comments</b><br/>None.</p>   |             |  |
| <b>VIII.</b> | <p><b>Director's Updates – Elaine Crandall</b></p> <p>A. The External Quality Review Organization (EQRO) conducted its annual audit in late February. The exit meeting was positive. The report should be available in about a month.</p> <p>B. The triennial Medi-Cal audit was completed in late March. Preliminary results indicate good outcomes for the system overview (95% compliance) and for chart review (91% compliance). The positive results are due in large part to Dr. John Schipper and Pete Pringle conducting two mock audits, and to Maria Hernandez, Policies &amp; Procedures Manager. The Executive committee agreed to recognize Ms. Hernandez at an upcoming General Meeting. Mr. Harris reported that the Medi-Cal auditors said this was one of the best audits they have done in the state.</p> <p>C. Kiran Sahota traveled to Sacramento to present the MHSa Mixteco Innovation project. The proposal had been amended to include the feedback from the BHAB. The state approved the project 8-0.</p> <p>D. A citizen expressed concern about the fact that the Farmworkers Innovation project was not forwarded to the state Mental Health Services Oversight and Accountability Commission (MHSOAC). The OAC staff do not support the project.</p> <p>E. The county has been approached regarding the anxiety caused by changes to the federal immigration policy. Director Crandall has proposed that schools use VCBH's disaster response team for some limited support. People who do not have a mental illness but deal with the fear of being deported may call Beacon. VCBH does not ask clients about their immigration status.</p> <p>F. Next year, the state should release a grant available for projects that are already designed. VCBH is planning to hire a housing manager, who can help do some planning.</p> <p>G. Three areas are being discussed:</p> <ol style="list-style-type: none"> <li>1. Whole Person Care: Johnson Gill, Director of the Health Care Agency, has brought consultants. One has implemented bidirectional health care, where VCBH clinicians are housed in Primary Care clinics. Director Crandall would like for professionals who treat the same clients to be able to communicate with each other.</li> <li>2. Department of Rehabilitation: a cooperative between the federal government, the state Department of Rehabilitation (DOR), and VCBH. DOR, which assists people with disabilities to become employed, is interested in using some funding to benefit Transitional Age Youth (TAY) by focusing on job development, job readiness, and case management. DOR is interested in paying for a portion of VCBH TAY Wellness program. It is anticipated that it will take about a year to develop this cooperative.</li> <li>3. Tri-Counties Regional Center is interested in exploring residential opportunities for clients who have both a developmental disability and a mental illness.</li> </ol> | Information |  |

|              |  |   |  |
|--------------|--|---|--|
|              | <p>H. Director Crandall asked about the workgroups on budget evaluation and planning. Ms. Gardner, Mr. Harris and Ms. Borchard each participated in at least one of these workgroups. A lot of data was shared in those meetings.</p>  |   |  |
| <b>IX.</b>   | <p><b>New Business</b></p> <p>A. Confirm the Nominating Committee: Sandra Wolfe, Larry Hicks, Gane Brooking<br/>The Executive Committee voted unanimously to support the nominating committee and to put it to a vote of the full Board at the next General Meeting.</p> <p>B. Confirm Appointment of Gane Brooking as Member-At-Large<br/>At the February General Meeting Ms. Gardner had announced the appointment of Gane Brooking as Member-At-Large. Per Bylaws, this appointment needs to be confirmed by the full Board. The Executive Committee voted unanimously to confirm Ms. Brooking's appointment and to put it to a vote of the full Board at the next General Meeting.</p> | <p>Confirm Nominating Committee<br/><b>M/S/C</b></p> <p>Confirm Gane Brooking as Member-At-Large<br/><b>M/S/C</b></p> |  |
| <b>X.</b>    | <p><b>Old Business</b></p> <p>A. Data Notebook update – Karyn Bates<br/>Ms. Gardner stated that Karyn Bates will give an update on the Data Notebook at the General Meeting, where this will be an action item. Once the full board accepts the document, it will be forwarded to the state.</p>   |   |  |
| <b>XI.</b>   | <p><b>Discussion for Proposed Agenda Items for the General Meeting</b><br/>The Executive Committee reviewed the draft agenda for the April 17 General Meeting.</p> <p>Mr. Harris requested that the Executive Committee Meeting agendas either have an item called “Develop Agenda for Next General Meeting – See Attached”, or list all items for the General Meeting agendas.</p> <p>Mr. Harris questioned the wording of “XI.C.A. CAATS Public Comments - Kiran Sahota, MHSA Manager.” He requested that this item be listed as a public hearing. Ms. Sahota will be consulted. Mr. Harris asked that this agenda item not be listed under Old Business.</p>                            |   |  |
| <b>XII.</b>  | <p><b>Events and Announcements</b><br/>Director Crandall stated that Gold Coast Health Plan will present on Opioid Policy Summit on May 5<sup>th</sup>. Ms. Gardner indicated that Marlen Torres will announce this at the General Meeting.</p> <p>Ms. Borchard noted that Substance Abuse &amp; Mental Health Services Administration (SAMHSA) wants for all clients who are referred to Assisted Outpatient Treatment (AOT) to be presented to the court, as it is done in other states. This is different from what is done in California.</p>  |   |  |
| <b>XIII.</b> | <p><b>Adjourn</b><br/>The meeting adjourned at 2:45.</p>   |   |  |

## Behavioral Health Advisory Board EXECUTIVE Meeting Attendance 2016-2017

| Members  | July | Aug | Sept | Oct | Nov | Dec<br>DARK | Jan | Feb | Mar | Apr | May | June |
|--|------|-----|------|-----|-----|-------------|-----|-----|-----|-----|-----|------|
| Janis Gardner<br>Chair                                   | x    | x   | x    | x   | x   |             | x   | x   | x   | x   |     |      |
| Jerry Harris<br>1 <sup>st</sup> Vice-Chair as of 2/27/17 | x    | x   | x    | x   | x   |             |     | x   | x   | x   |     |      |
| Karyn Bates<br>2 <sup>nd</sup> Vice Chair as of 2/27/17  | x    |     | x    | x   | x   |             | x   | x   | x   |     |     |      |
| Nancy Borchard<br>Secretary                              |      | x   | x    | x   | x   |             | x   |     | x   | x   |     |      |
| Gane Brooking<br>Member At Large as of 2/27/17           | x    |     | x    | x   | x   |             | x   | x   | x   | x   |     |      |

|                  |   |   |   |   |   |  |   |   |   |  |  |  |
|------------------|---|---|---|---|---|--|---|---|---|--|--|--|
| Ratan Bhavnani   | x |   | x | x | x |  | x | x | x |  |  |  |
| Patricia Mowlavi | x | x | x |   |   |  | x | x | x |  |  |  |

Present = x

|            |                     |
|------------|---------------------|
| District 1 | Supervisor Bennett  |
| District 2 | Supervisor Parks    |
| District 3 | Supervisor Long     |
| District 4 | Supervisor Foy      |
| District 5 | Supervisor Zaragoza |