

BEHAVIORAL HEALTH ADVISORY BOARD
EXECUTIVE COMMITTEE
MINUTES ■ Monday, March 20, 2017

<p><u>Board Members Present</u> Janis Gardner, Chair Jerry Harris, 1st Vice Chair Karyn Bates, 2nd Vice Chair Nancy Borchard, Secretary Gane Brooking, Member-At-Large</p> <p><u>Others Present</u> Ratan Bhavnani, BHAB Patricia Mowlavi, BHAB</p>	<p><u>VCBH Staff Present</u> Elaine Crandall, Director Patrick Zarate, COO and ADP Division Manager Terri Yanez, Administrative Division Chief Edith Pham, BHAB Assistant</p> <p>NEXT MEETING: Monday, April 10, 2017, 1:00 – 3:00 p.m.</p> <p>Ventura County Behavioral Health 1911 Williams Drive, Training Room (first floor), Oxnard</p>
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Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTIONS	RESPONSIBLE
I.	Call to Order Chair Gardner called the meeting to order at 1:10.		
II.	Approval of the Agenda Ms. Gardner asked the Committee to review and approve today's agenda.	The agenda was approved as written. M/S/C	
III.	Approval of the Minutes Ms. Gardner asked the committee to review and approve the minutes of the November 14, 2016, January 9, 2017 and February 13, 2017 meetings. Mr. Harris noted that the votes that were held at the February meeting for 1 st and 2 nd Vice Chairs were not for interim positions. He requested that the word "interim" be removed from the minutes.	The November and January minutes were approved as written. The February minutes were approved as amended. M/S/C	
IV.	Welcome and Introductions Ms. Gardner welcomed everyone and asked for introductions.		
V.	Chair Announcements None.		
VI.	Public Comments None.		
VII.	Board Members Comments and Announcements A. Karyn Bates distributed the Spring 2017 newsletter of the California Association of Local Behavioral Health Boards and Commissions. She stated that due to budget changes, it is possible that the association may sunset in June. B. Ratan Bhavnani stated that NAMI California will hold its conference on August 25 and 26 in Newport Beach. C. Gane Brooking noted that SAMHSA (Substance Abuse & Mental Health Services Administration) is putting out a grant for opioids. Patrick Zarate stated that VCBH will apply for two parts of the grant. One is with VCBH's criminal justice partners for alternatives to incarceration, specifically post-release Vivitrol medication. The second part relates to naloxone.		
VIII.	Director's Updates – Elaine Crandall Director Crandall noted that she will miss the General Meeting on March 20 th as she will be on vacation; Patrick Zarate will present on her behalf. In her first year with VCBH, Director Crandall observed that the reporting structure for the department's budget was not set up for transparency and that MHSA expenses were higher than revenue.	Information	

Since then, VCBH has created listings of MHSA contracts for review that include basic output and costs, developed a measurement system in MHSA that meets state requirements and provides clear insight into performance, and trained all contractors.

VCBH has been working with all contractors (not just MHSA) to be outcome-based. It has pushed its budget toward five major initiatives:

1. For the difficult to serve population: Laura’s Law;
2. For foster children: Continuum of Care Reform (CCR);
3. For in-county locked option: the Horizon View Mental Health Rehabilitation Center (MHRC);
4. For children in crisis: robust children’s crisis continuum of care;
5. For the Latino population: Logrando Bienestar outreach in Oxnard and Santa Paula.

While VCBH operates on a cost recovery model, true recovery of costs does not happen for several years.

During this second year, several environmental changes impacting the budget include:

1. In 2018, No Place Like Home is coming; the state estimates the impact for VCBH will be \$2.3 million.
2. MHSA’s Workforce Education and Training and the capital and facility components will expire; the impact of both programs will be \$2.4 million.
3. The state is not planning to support In-Home Supportive Services (IHSS) for the Human Services Agency; this will result in the loss of growth funds from the Realignment and will cost the county approximately \$6 million.
4. The Continuum of Care Reform (CCR) is an unfunded mandate that is expected to cost \$3 million.
5. The fiscal impact of the Affordable Care Act (ACA) reform has not been calculated.

On the operations side,

1. The opening of Horizon View was delayed, which increased the contract with Sylmar by \$500,000 and caused a loss in revenue.
2. The opening of the Children’s Crisis Stabilization Unit (CSU) was delayed, which created a \$2 million increase in facility costs, partially mitigated through CEO’ office and CHFFA (California Health Facilities Financing Authority) funds. The delay caused a loss in revenue.
3. The placement of a few high utilizers in out-of-County locked facilities was paid out of realignment funds.

In Fiscal Year 2017-18, VCBH will need to adjust the MHSA and MHL budgets by \$1.6 million each. Input from BHAB members will be needed.

Ms. Gardner proposed establishing a workgroup that will make recommendations regarding mental health services. The first meeting needs to take place before the end of March and involve Terri Yanez, who will provide the needed data. The second meeting needs to take place by early April. The BHAB Members will be asked to vote at the next General Meeting to allow the budget workgroup to give recommendations to VCBH.

Establish a budget workgroup

J. Gardner

IX. Develop Agenda for the General Meeting – Discussion

The proposed agenda for the General Meeting on March 20 was reviewed, and some items were discussed.

A. Recognitions: Carol Thomas, former BHAB member, and Dan Hicks, Prevention Manager.

<p>B. Presentation: Assist – Dr. John Schipper Jerry Harris suggested that during the presentation BHAB members share comments, questions and recommendations.</p> <p>C. Director’s Report – Patrick Zarate on behalf of Elaine Crandall</p> <p>D. COO’s Report – Patrick Zarate It was decided to have Mr. Zarate give the COO’s Report before he gives the Director’s Report on behalf of Ms. Crandall.</p> <p>E. New Business The formation of a budget workgroup, as discussed above, will be added.</p> <ol style="list-style-type: none"> 1. Homeless Issue Discussion <ol style="list-style-type: none"> a. Homeless Workgroup Ms. Bates requested to postpone this until the June meeting so she can collect information. Ratan Bhavnani asked to call it Housing Workgroup. b. Finding a New Way Home – Karyn Bates Ms. Bates asked to remove this item due to time constraints. 2. Data Notebook – Karyn Bates <p>F. Old Business</p> <ol style="list-style-type: none"> 1. Bylaws Amendment – New Position on the Executive Committee: Member Emeritus – Action A discussion took place regarding voting upon the Member Emeritus position. Ms. Gardner explained that the new position of Member Emeritus would need to be voted on yearly. The reason for this, according to County Counsel, is that the Board would have the option of not having the immediate past Chair serve as Member Emeritus if they choose not to. A motion was made to recommend the adoption of the proposed amendment by the full Board during the upcoming General Meeting. The Executive Team voted to bring this proposed amendment to the full Board. Mr. Harris abstained as he felt this is not listed as an action item on the Executive Agenda, but rather is an action item for the General Meeting only. A motion was made to rescind the earlier approval of the agenda. A motion was made to amend the agenda by moving to IX. “Vote on Bylaws Amendment,” move “Develop Agenda for the General Meeting – Discussion as # X.” and approve the amended agenda. Mr. Harris suggested that, in addition to having “Develop Agenda for the General Meeting – Discussion” on the Executive Meeting agenda, a separate draft General Meeting agenda be used. Mr. Bhavnani noted that several years ago the draft agenda of the General Meeting was listed in italics at the end of the Executive Meeting agenda. The officers decided that in the future the draft General Meeting agenda will be sent at the same time as the agenda for the Executive Meeting. 2. BHAB Objectives Workgroup – Cmdr. Nelson 3. BHAB Annual Report The report will need to be included on a future Board of Supervisors’ meeting agenda as a Receive and File item. Ms. Gardner thanked Terri Yanez for her help with the Bylaws amendment and the delivery of the Annual Report to the BOS. 	<p>Present the Amendment to the full Board. M/S/C</p> <p>Rescind approval of agenda – M/S/C</p> <p>Amend agenda, approve it – M/S/C</p> <p>Send future draft GM agendas with Executive Meeting agendas – M/S/C</p>	<p>J. Gardner</p> <p>E. Pham</p>
<p>X. Events and Announcements</p> <p>A. Presentation for April General Meeting: Youth and Family Division. Mr. Bhavnani requested to get a report about Inpatient Unit at the April Executive Meeting.</p>		
<p>XI. Adjourn The meeting adjourned at 2:55.</p>		

Behavioral Health Advisory Board EXECUTIVE Meeting Attendance 2016-2017

Members	July	Aug	Sept	Oct	Nov	Dec DARK	Jan	Feb	Mar	Apr	May	June
Janis Gardner Chair	x	x	x	x	x		x	x	x			
Jerry Harris 1 st Vice-Chair as of 2/27/17	x	x	x	x	x			x	x			
Karyn Bates 2 nd Vice Chair as of 2/27/17	x		x	x	x		x	x	x			
Nancy Borchard Secretary		x	x	x	x		x		x			
Gane Brooking Member At Large as of 2/27/17	x		x	x	x		x	x	x			

Ratan Bhavnani	x		x	x	x		x	x	x			
Patricia Mowlavi	x	x	x				x	x	x			

Present = x

- District 1 Supervisor Bennett
- District 2 Supervisor Parks
- District 3 Supervisor Long
- District 4 Supervisor Foy
- District 5 Supervisor Zaragoza