

BEHAVIORAL HEALTH ADVISORY BOARD
 EXECUTIVE COMMITTEE
 MINUTES ■ Monday, March 12, 2018

<p><u>BHAB Officers Present</u> Jerry Harris, Chair Ratan Bhavnani, 1st Vice Chair Kay Wilson-Bolton, 2nd Vice Chair Gane Brooking, Member-At-Large Janis Gardner, Chair Emeritus</p> <p><u>Others Present</u> Jeanine Singer Mark Stadler, CIT David Deutsch, NAMI</p>	<p><u>VCBH Staff Present</u> Pete Pringle, Interim Director Edith Pham, BHAB Assistant</p> <p>NEXT MEETING: Monday, April 9, 2018, 1:00 – 3:00 p.m.</p> <p>Ventura County Behavioral Health 1911 Williams Drive, Lake Cachuma Room (second floor), Oxnard</p>
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Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTIONS	RESPONSIBLE
I.	Call to Order Chair Harris called the meeting to order at 1:05 p.m.		
II.	Approval of the Agenda Mr. Harris asked the Committee to review and approve today's agenda. Kay Wilson-Bolton moved to approve, Janis Gardner seconded. The motion passed unanimously.	The agenda was approved as written. M/S/C	
III.	Approval of the Minutes Mr. Harris asked the committee to review and approve the minutes of the February 12, 2018 meeting. Ms. Gardner moved to approve, Ms. Wilson-Bolton seconded. The motion passed unanimously.	The minutes were approved as written. M/S/C	
IV.	Welcome and Introductions Mr. Harris welcomed everyone and asked for introductions.		
V.	Chair Announcements On March 13 the Board of Supervisors is scheduled to vote on the reappointment of Claudia Armann and Mary Haffner. At the April General meeting, a nominating committee will be appointed. Mr. Harris asked the Executive team to provide him with suggestions for nominating committee membership.		
VI.	Public Comments Jeanine Singer spoke about a young man she has taken under her wing. He has a developmental disability and a mental illness. She asked for guidance as she seeks to get various agencies to provide services to him, which has resulted in long waiting times and rejections. David Deutsch noted that the NAMI General meeting will take place the following day. At the April meeting, a presentation on the BHAB will be given by Jerry Harris, Ratan Bhavnani, and Janis Gardner. Additionally, a NAMI golf tournament will take place on April 6 in Oxnard.	Pete Pringle agreed to follow up with Tri-Counties Regional Center	P. Pringle
VII.	Board Members Comments and Announcements A. Kay Wilson-Bolton noted that the City of Santa Paula will hold a forum on March 26 at 6:00 p.m. on the sale of marijuana. Ms. Wilson-Bolton is planning to speak as a private citizen. Ms. Gardner volunteered to speak also and share data that Alcohol and Drug Programs Prevention has gathered. Ms. Wilson-Bolton noted that housing continues to be an issue. She requested that the BHAB advocate for local transitional housing, which she feels would have a positive fiscal impact for the County.	Provide a follow-up at the next Executive Committee meeting	K. Wilson-Bolton, J. Gardner

	<p>B. Ratan Bhavnani noted that Mary Haffner, BHAB member, is setting up a meeting on April 9 to discuss the Assist program (Laura’s Law).</p> <p>C. Gane Brooking noted that several bills regarding housing issues are making their way through the state legislative process. Ms. Brooking also noted that Senior Concerns had a meeting recently, which focused on LGBT issues. Its next meeting, in May, will be on LGBT older adults and dementia.</p>		
<p>VIII.</p>	<p>Director’s Updates – Pete Pringle, Interim Director</p> <p>A. The County is recruiting for a new VCBH Director. A new Alcohol and Drug Program (ADP) manager is being hired; she comes from Los Angeles, where she oversaw the implementation of the Drug Medi-Cal Organized Delivery System.</p> <p>B. The Medicaid Managed Care Final Rule is requiring a large amount of data from VCBH and its contract providers to be collected and sent to the state by the end of March.</p> <p>C. The External Quality Review Organization (EQRO) will come April 3rd through 5th to review the work of VCBH. Several meetings will take place. Mr. Harris requested that the Executive team try to attend the opening and closing meetings.</p> <p>D. VCBH is working with Vista del Mar, which is trying to get new legislation passed to enable it to reopen its outpatient wing before its inpatient wing.</p> <p>E. Since it opened, the Children’s Crisis Stabilization Unit has admitted 586 children and youth. It has a diversion rate of 55%, with a target of 60%. The Comprehensive Assessment and Stabilization Services (COMPASS) is at capacity.</p>	<p>Provide dates and times of these sessions to the Executive Committee members</p>	<p>E. Pham</p>
<p>IX.</p>	<p>Secretary’s Report – Nancy Borchard</p> <p>Ms. Borchard was not in attendance.</p> <p>Ms. Wilson-Bolton reported that, following a discussion at last month’s Executive meeting, she called two BHAB members regarding their attendance at committee meetings. Larry Hicks told her he is on three committees, and Irene Pinkard would like to serve on the TAY Committee. Edith Pham noted that Margaret Cortese plans to attend the Youth & Family Committee meetings.</p>		
<p>X.</p>	<p>New Business</p> <p>A. Evaluate February 26 General Meeting to Identify Needed Improvements The Executive team agreed that the meeting went well and did not offer any suggestions for improvement.</p> <p>B. MHSA Agenda Items and Timeliness of Receipt of Supporting Documents Mr. Harris noted that MHSA documents are usually sent out close to the General meeting dates. He wants to ensure that all BHAB members have adequate time to read the documents prior to the MHSA presentations; for this reason, he plans to no longer accept documents that the BHAB has to act on unless they are distributed to the board at least seven days prior to the General meetings. If not, the items that are related to the documents will be pulled off the General meeting agendas and placed on the following month’s agenda.</p> <p>Ms. Gardner asked for guidelines on the role of the MHSA Planning and Evaluation Workgroups. Mr. Bhavnani noted that he did not recall the Planning workgroup having selected as a top priority the MHSA Innovation project Question, Persuade, Refer (QPR) that was presented at the March 1st Adult Committee meeting. Mr. Harris would like to receive a summary of discussions and decisions or recommendations that take place in the MHSA Planning and Evaluation Workgroups.</p>	<p>Provide MHSA documents to BHAB members at least one week prior to voting on them</p> <p>Executive Committee members on the Planning and Evaluation Workgroups to request summary documentation following each meeting</p>	<p>K. Sahota, E. Pham</p> <p>J. Harris, R. Bhavnani, J. Gardner</p>

	<p>C. Review List of Potential Site Visit Programs/Facilities Received from Committees The Adult Services and the Youth & Family committees each have identified three organizations. Ms. Gardner noted that the Prevention committee will develop its list during its meeting on the following day. Mr. Harris plans on having the full board decide at its next General meeting which site visits will be conducted prior to the end of June.</p> <p>D. Committee Provider Representatives Participation Mr. Harris noted that the Adult Services Committee decided to send out letters to various organizations and meeting participants to invite them to the Adult Services Committee meetings and request their regular attendance. Other committees might consider doing the same.</p> <p>E. Member-At-Large Mr. Harris noted that Ms. Brooking's term as Member-At-Large is coming to an end and requested suggestions for her successor. After a brief discussion on the role of and intent of having this position, Ms. Brooking suggested Patricia Mowlavi, and the team agreed. Ms. Gardner volunteered to contact Ms. Mowlavi and ask her whether she would accept.</p>	<p>Contact Patricia Mowlavi re Member-At-Large position</p>	<p>J. Gardner</p>
<p>XI. Old Business</p>	<p>A. Use of Action Plan Format and Tools for BHAB Objectives Mr. Harris noted that he will fill out the form with information on his recent presentation to the Board of Supervisors. This will serve as an example as to how the form should be used.</p> <p>B. Update on Appointment of Committee Members Mr. Harris noted that the attendance of BHAB members at the various committee meetings has increased, and he thanked all for this. He reminded the Executive team that the attendance will be shared at the General meetings.</p> <p>C. Future Presentations The Whole Person Care presentation has been confirmed for March 26. At the April General Meeting, Dr. Vlaskovits will present on the Welfare & Institutions Code 5270.</p> <p>D. Future Recognitions At the March 26 General meeting, recognition certificates will be provided to Jim and Lou Matthews for their work with NAMI, and to Johnny Madueno, who works at the Ventura County Medical Center Inpatient Psychiatric Hospital.</p>		
<p>XII. Develop Agenda for the General Meeting – Discussion</p>	<p>The team reviewed the agenda for the upcoming General meeting. Mr. Harris reminded all of the discussion that took place at the January General meeting regarding the feasibility of forming a Psychiatric Hospital Inpatient Bed Needs Assessment Workgroup; at that time, Supervisor Parks had referred the board to a group that already meets and which includes VCBH.</p> <p>The following changes will be made to final General meeting agenda:</p> <ol style="list-style-type: none"> 1. Under New Business, 1.” Remove “open”; the item will read: Public Hearing to End 30-day Public Comment Period. 2. Under Old Business: postpone the discussion on re-defining “Gravely Disabled” to the April meeting as Mary Haffner, who had initially raised the topic, will not be able to attend the March 26 meeting. 		
<p>XI. Adjourn</p>	<p>The meeting adjourned at 2:40 p.m.</p>		

Behavioral Health Advisory Board EXECUTIVE Meeting Attendance 2017-2018

Members	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Jerry Harris Chair	X	X	X	X	X	X	X	X	X			
Ratan Bhavnani 1 st Vice Chair	X	X	X	X	X	X			X			
Kay Wilson-Bolton 2 nd Vice Chair						X			X			
Nancy Borchard Secretary	X		X		X	X	X	X				
Gane Brooking Member At Large	X	X	X	X	X	X	X	X	X			
Janis Gardner Member Emeritus	X	X	X	X	X	X	X	X	X			

Present = X

District 1	Supervisor Bennett
District 2	Supervisor Parks
District 3	Supervisor Long
District 4	Supervisor Foy
District 5	Supervisor Zaragoza

Recommendations for Site Visits FY 2017-18

BHAB Adult Services Committee

Horizon View
Anka Behavioral Health
Crisis Residential Treatment facility

Youth & Family Committee

Interface
Aspiranet
Kids & Families Together

Prevention Committee

To be announced

Transitional Age Youth Committee

To be announced

COUNTY OF VENTURA – BEHAVIORAL HEALTH ADVISORY BOARD ACTION PLAN

OBJECTIVE TITLE: _____

SPECIFIC OBJECTIVE: _____

KEY INDICATORS: 1. _____

2. _____

3. _____

ACCOUNTABILITY: _____

TARGET COMPLETION DATE: _____

	ACTION STEPS	START DATE	COMPLETION DATE	ACCOUNTABILITY	ACTION STEP		STATUS
					ON TARGET	DELAYED*	
1.							
2.							
3.							

*Explain project delays in status column, revise target dates as required, and state actions required to overcome/remove obstacle(s).