

**BEHAVIORAL HEALTH ADVISORY BOARD**  
**Executive Committee Meeting**  
Monday, August 13, 2018, 1:00 – 3:00 p.m.  
Ventura County Behavioral Health  
1911 Williams Drive, Lake Cachuma Room • Oxnard, CA 93036

**AGENDA**

- I. Call to Order
- II. Approval of the Agenda – **ACTION**
- III. Approval of the July 9, 2018 Minutes – **ACTION**
- IV. Welcome and Introductions
- V. Chair Announcements (5 min.)
  - A. California Association of Local Behavioral Health Boards and Commissions (CALBHB/C) Governing Board Meeting
  - B. Behavioral Health Action Coalition
- VI. Public Comments (3 min. per speaker)
- VII. Board Members Comments and Announcements (3 min. per speaker)
- VIII. Director’s Updates – Dr. Sevet Johnson
- IX. Secretary’s Report – Kay Wilson-Bolton (5 min.)
- X. New Business
  - A. Evaluate July 16 General Meeting to Identify Areas for Improvement – Discussion
  - B. Request for Leave of Absence: Marlen Torres – **ACTION**
  - C. Appoint New Chair for the Transitional Age Youth (TAY) Committee - Discussion
  - D. New BHAB Procedures to be adopted at the General meeting – **ACTION**
    - 1. Department Financial Support for Advisory Board Member Attendance at External Functions
    - 2. Process for the BHAB to Make Recommendations to the Board of Supervisors on Pending Legislation and Other Matters
  - E. Proposed New Process for the Ongoing Review of Contracts
- XI. Old Business
  - A. Annual Report Preparation Update
  - B. Future Presentations
  - C. Future Recognitions
- XII. Develop Agenda for the General Meeting - Discussion
  - a. *New Business*
    - 1. *Request for Leave of Absence: Marlen Torres*
    - 2. *Appoint New Chair for the Transitional Age Youth(TAY) Committee - Discussion*
    - 3. *New BHAB Procedures – Action*
      - a. *Department Financial Support for Advisory Board Member Attendance at External Functions*
      - b. *Process for the BHAB to Make Recommendations to the Board of Supervisors on Pending Legislation and Other Matters*
    - 4. *Proposed New Process for the Ongoing Review of Contracts*

Members of the public making oral presentations to the Board in connection with one or more agenda or non-agenda items at a single meeting are limited to a cumulative total time not to exceed five (5) minutes for all of their oral presentations at such meeting unless otherwise provided. The entire public comment period is limited to no more than (20) minutes total for all speakers. NOTE: The Chair may limit the number or duration of speakers on a matter. In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact: Behavioral Health Administration, at (805) 981-6830. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.

*b. Old Business*

*1. Annual Report Preparation Update*

XIII. Public Comments

XIV. Adjourn

**Next Meeting: Monday, September 10, 2018**

Members of the public making oral presentations to the Board in connection with one or more agenda or non-agenda items at a single meeting are limited to a cumulative total time not to exceed five (5) minutes for all of their oral presentations at such meeting unless otherwise provided. The entire public comment period is limited to no more than (20) minutes total for all speakers. NOTE: The Chair may limit the number or duration of speakers on a matter. In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact: Behavioral Health Administration, at (805) 981-6830. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.