

VENTURA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD

Advisory Board Procedure

Title: Department Financial Support for Advisory Board Member Attendance at External Functions

Purpose: To provide a process to ensure strict adherence to ethical standards and maintain the independence, impartiality, and transparency of Behavioral Health Advisory Board (BHAB) members when financial support is offered/provided to board members by Ventura County Behavioral Health to attend special meetings, events, activities, seminars, training sessions, etc.

It is the position of the BHAB that all offers of financial support for board members to attend special functions and activities are to be presented to the BHAB through its chair, to determine who will be identified as the best member(s) to attend said function(s) as the official BHAB representative(s). The intent is to ensure that all members have equal opportunity and access to receive financial support and participate in special functions and activities while carrying out the duties and responsibilities of the BHAB as defined in Section 5604.1 and 5604.2 of the Welfare and Institutions Code as amended by SB43 and the BHAB Bylaws.

Procedure:

1. All offers by Ventura County Behavior Health to provide financial support for BHAB members to attend special meetings, events, activities, seminars, training sessions, etc. and/or to pay or reimburse members for their expenses to participate in such events and activities are to be made to the full Behavioral Health Advisory Board for consideration through the Board Chair.
2. The full board will determine whether or not to accept the offer.
3. If the board accepts the offer, the board will identify who shall attend and represent the board at the activity or event.
4. In the event the general meeting of the board is not scheduled to meet in time to act on the offer, the Executive Committee may act on behalf of the full board and report back to the board on the action taken at the next general board meeting.

VENTURA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD

Advisory Board Procedure

Title: Process for the Behavior Health Advisory Board (BHAB) to Make Recommendations to the Board of Supervisors on Pending Legislation and Other Matters

Purpose: To provide a mechanism that is in compliance with Ventura County Policy for the BHAB to make recommendations to the Board of Supervisors on pending state legislation and other matters relating to community behavioral health issues that are within the duties and responsibilities of the advisory board as defined in Section 5604.1 and 5604.2 of the Welfare and Institutions Code as amended by SB43 and the BHAB Bylaws.

A thorough review of applicable pending legislation or other matters affecting community behavior health issues will be conducted prior to placing these matters on the agenda of the general board meetings as action items. Formal recommendations to the Board of Supervisors require a majority affirmative vote by the BHAB members. All BHAB recommendations to the Board of Supervisors will be channeled through the Director of Ventura County Behavioral Health.

Procedure:

1. The BHAB Legislation Workgroup will conduct a thorough review of all pending legislation of interest to the BHAB and report its findings and recommendations to the full board.
2. Other matters of BHAB concern will be assigned to the appropriate standing committee for review and recommendation to the full board as needed.
3. When a recommendation is made that the full board take action on a specific piece of legislation or other matter involving a recommendation to the Board of Supervisors, the matter will be placed on the agenda of the general board meeting as an action item.
4. If an affirmative majority vote of the full board has been made, a Board Letter, signed by the BHAB Chair, to the Board of Supervisors containing the recommendation(s) of the BHAB will be prepared and submitted to the Director of Ventura County Behavioral Health.