

BEHAVIORAL HEALTH ADVISORY BOARD
EXECUTIVE COMMITTEE
MINUTES ■ Monday, July 9, 2018

<p>BHAB Officers Present Jerry Harris, Chair Ratan Bhavnani, 1st Vice Chair Gane Brooking, 2nd Vice Chair Margaret Cortese, Member-At-Large Janis Gardner, Chair Emeritus</p> <p>Others Present Sally Harrison, County Executive Office Bob Wickham, NAMI Scott Walker, CIT Jenifer Nyhuis, Vista del Mar CEO</p>	<p>VCBH Staff Present Dr. Sevet Johnson, Director Terri Yanez, Administrative Division Chief Leisa Donovan, Fiscal Manager Edith Pham, BHAB Assistant</p> <p>NEXT MEETING: Monday, August 13, 2018, 1:00 – 3:00 p.m. Ventura County Behavioral Health 1911 Williams Drive, Lake Cachuma Room (second floor), Oxnard</p>
<p>Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.</p>	

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTIONS	RESPONSIBLE
I.	Call to Order Chair Harris called the meeting to order at 1:05 p.m.		
II.	Approval of the Agenda Mr. Harris asked the Committee to review and approve today’s agenda. Janis Gardner moved to approve, Margaret Cortese seconded. The motion passed unanimously.	The agenda was approved as written. M/S/C	
III.	Approval of the Minutes Mr. Harris asked the committee to review and approve the minutes of the June 11, 2018 meeting. Ms. Gardner moved to approve, Gane Brooking seconded. The motion passed with four votes; Ms. Cortese abstained.	The minutes were approved as written. M/S/C	
IV.	Welcome and Introductions Mr. Harris welcomed everyone and asked for introductions.		
V.	Chair Announcements A. Mr. Harris noted that he was recently elected to the governing board of the California Association of Local Behavioral Health Boards & Commissions (CALBHB/C). He attended its recent board meeting, along with Gina Petrus. Mr. Harris provided copies of the minutes of that meeting. B. Mr. Harris is working on streamlining the format of the Annual Report. C. All four BHAB committees have been working on their Annual Reports. Once finalized, the committee reports will be added to the BHAB Annual Report.		
VI.	Public Comments A. Bob Wickham invited all to the NAMI general meeting the following evening at the Camarillo Christian Church in Camarillo. Two speakers will present on the topic of LGBTQ advocacy. Mr. Wickham also reminded all that the NAMI Walk will take place on October 13. B. Jenifer Nyhuis, Chief Executive Officer at Vista del Mar Psychiatric Hospital, provided the following update as the hospital recovers from the Thomas Fire: <ol style="list-style-type: none"> 1. The Outpatient Services opened in early April. 2. All major permits are in place to reopen 55 of the 87 inpatient beds. Once various equipment and full power and water are in place, the Office of Statewide Health Planning and Development (OSHPD) and the state Licensing will inspect the facility before giving their final clearance to open. Ms. Nyhuis noted that up to 25 beds can be used for adolescents, if needed. 3. Vista del Mar has not had child beds in the past. It will consider this in the future as it rebuilds its campus. 		

	<p>VCBH has received a FEMA grant to respond to a spike in needs from the community in the aftermath of the Thomas Fire.</p> <p>E. 2018 Data Notebook Mr. Harris noted that the topic of the next Data Notebook is anticipated to be Trauma Informed Care. Mr. Harris asked Ms. Brooking if she would take the lead on this project once the state sends the draft document, and she agreed.</p>	Take the lead on the 2018 Data Notebook	G Brooking
XII.	<p>Old Business</p> <p>A. Process for the BHAB to Express Opinion on Pending Legislation and Other Matters Mr. Harris noted that the BHAB cannot send letters directly to the Board of Supervisors but needs to go through VCBH. The BHAB can make recommendations; these are recorded in the meeting minutes, which are distributed to the Supervisors. The BHAB will also review the legislative platform.</p> <p>B. FY 2017-18 Annual Report Introduction and Summary A discussion took place regarding the appropriateness of including in the areas of concern some of the social concerns that impact the mental health of the community. Mr. Harris asked members to send him their feedback on the proposed wording of the Introduction and Summary Mr. Wickham expressed his concern about people decompensating but not receiving help if they do not ask for it. Dr. Johnson noted that outreach and engagement are becoming more mainstream.</p> <p>C. Future Presentations Ms. Gardner noted that at the August General meeting Sgt. Young will present on the Pharmaceutical Crimes Unit. Ms. Brooking proposed to hear a presentation from Kaiser Permanente on Feedback Informed Care. Mr. Harris asked her to contact the potential presenter.</p> <p>D. Future Recognitions Ms. Gardner agreed to give the BHAB assistant the contact information for Bennie Crayton in order to schedule his recognition. Michael White will also be recognized. Information will need to be sent to the BHAB Assistant. Ms. Brooking suggested recognizing Rhonda Fleisher and Randy Martin, who work in the Older Adult program. Mr. Harris asked Dr. Johnson for assistance in identifying line staff who go above and beyond their duties. The BHAB wants to recognize them, along with professionals and contractors.</p>	<p>Send Mr. Harris feedback on Introduction and Summary</p> <p>Contact potential presenter</p> <p>Provide contact information for Bennie Crayton</p>	<p>All BHAB members</p> <p>G Brooking</p> <p>J Gardner</p>
XIII.	<p>Develop Agenda for the General Meeting – Discussion Mr. Harris noted that Judge Ryan Wright is scheduled to give a presentation at the July General meeting. He had requested to present at 2:45 p.m. due to his schedule. Mr. Harris asked that BHAB members stay through the presentation.</p> <p>No changes were made to the proposed General meeting agenda listed on today's meeting agenda.</p>		
XIV.	<p>Public Comments None.</p>		
XI.	<p>Adjourn The meeting adjourned at 2:50 p.m.</p>		

Behavioral Health Advisory Board EXECUTIVE Meeting Attendance 2018-2019

Members 2018-19	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Jerry Harris Chair	X											
Ratan Bhavnani 1 st Vice Chair	X											
Gane Brooking 2 nd Vice Chair	X											
Kay Wilson-Bolton Secretary												
Margaret Cortese Member At Large	X											
Janis Gardner Member Emeritus	X											

Present = X

- District 1 Supervisor Bennett
- District 2 Supervisor Parks
- District 3 Supervisor Long
- District 4 Supervisor Foy
- District 5 Supervisor Zaragoza



California Association of Local Behavioral Health Boards and Commissions

CALBHB/C Minutes

June 22 – 23, 2018, Gateway Sheraton, 6101 W. Century Blvd. Los Angeles

Friday, June 22nd

8:30 am: Behavioral Health “Planning Council” General Session: CALBHB/C Governing Board Members and members, from Southern Region local mental/behavioral health boards and commissions, attended the Planning Council meeting from 8:30am until noon.

8:40am: CALBHB/C Presentation to the Planning Council: President Theresa Comstock

Presentation included comments regarding:

1. CALBHB/C is glad to work as a conduit for communications between the Planning Council and CA’s 59 local mental/behavioral health boards and commissions. Ms. Comstock noted that the Planning Council staff plans to increase communication from the Planning Council to California’s local mental/behavioral health boards and commissions. Expected information from Planning Council to include:
 - a. Supported legislation to be posted on Planning Council website.
 - b. Issue Brief “Late Onset” to be provided to Boards & Commissions
 - c. Data Notebook from 2016 compilation regarding Children & Youth (followed by Data Notebook 2017, regarding Older Adults)
2. CALBHB/C statewide Issues of focus over the past year (*all related to Mental/Behavioral Health*):
 - a. Housing / Including Adult Residential Facilities
 - b. Employment
 - c. Disaster Readiness & Recovery
 - d. Anticipate greater focus on Children and Youth and Older Adults, but waiting for Data Notebook compilations from the Planning Council.
3. Input from the Listening Session at the CALBHB/C Annual Statewide Meeting will inform CALBHB/C as it considers the issue-agenda for 2018-19. Members from boards/commissions around the state will have a chance to share the issues affecting them, their families, and their communities. Successful programs will also be shared.

9:00am – noon: Governing Board attendees and guests stayed for the Planning Council’s general session, which included Cultural Humility/Awareness (Tamu Nolfo, PhD.)

1:00pm: CALBHB/C Annual Meeting (See Attachment A for list of attendees.)

1. **Call to Order/Introductions:** The meeting was called to order by President Theresa Comstock.
2. **Planning Council update:** Jane Adcock, Executive Officer regarding:
 1. Adult Residential Facilities, highlighting the critical need for Board and Care for adults with serious mental illness and advocacy next steps.

Issue Brief (ARF) www.calbhbc.com
 2. Committees have been reformed, and now include: Legislation Committee, Workforce and Employment Committee, Systems and Medicaid Committee, Housing and Homelessness Committee and Patients’ Rights Committee.

1:20pm: Disaster Preparedness & Recovery: MH/BH Issues/Gaps & Planning.

Speakers:

Howard Backer, MD, MPH, FACEP, Director, Calif. Emergency Medical Services Authority.

Merritt “Chip” Schreiber, PhD, Chair, Disaster Response Coordinator, CPA DRN for the California Psychological Association; and Professor of Clinical Pediatrics, Department of Pediatrics, Harbor-UCLA Medical Center, at the David Geffen School of Medicine, UCLA.

Sandra Shields, LA County Mental Health, Emergency Operations Bureau, Disaster Services Unit.

Topics discussed:

1. Disaster related MH/BH spectrum: individual needs and appropriate levels of care.
2. The place of MH/BH in the structure of emergency response organizations (state and local).
3. Challenges and recommendations in disaster MH/BH planning and response.

Materials:

1. [Challenges & Action Items](#)
2. [Panel Presentation Powerpoint \(6/22/18\)](#)
3. CONOPS Handout ([Color](#)) ([B/W](#))

2:30pm: Data Notebook 2016, (Children & Youth)

Susan Wilson, Planning Council Liaison, spoke about the 2016 Children and Youth Data Notebook. However, the Compiled Children & Youth Data Notebook was not yet available.

The topic of the 2018 Data Notebook is anticipated to be: "Trauma Informed Care".

3:30pm: Mental/Behavioral Health Issues & Successes – "Listening Session"

Small groups were formed, with discussion focused on mental/behavioral health gaps and successes. Stories were shared regarding how issues were affecting individuals, their families and their communities. [Link to Listening Session notes.](#)

4:30pm: CALBHB/C Governing Board Annual Meeting

Governing Board Attendance: Theresa Comstock (Napa), Alisa Chatprapachai (Orange), Mae Sherman (Lassen), Supervisor John Fenley (Trinity), Larry Lue (Los Angeles), James Glica-Hernandez (Yolo), Benny Benavidez (Imperial), Jerry Harris (Ventura), Stacy Dalglish (Los Angeles).

Guests: Cindy Coe (Kern), Marcella Paric (San Luis Obispo), Christine Costa (CSU, Long Beach), Kimberly McElroy (Riverside), Duane Chapman (Contra Costa), Keng Cha (Merced), Lorrie Denson (San Bernardino), Jenny Signor (Siskiyou), Bill Stewert San Diego), Gail Jones (Tulare), Supervisor Lee Lor (Merced), May Farr (San Bernardino) Lyndal Marie Armstrong (Sonoma) Flinda Behringer (Mendocino), Susan Freidman (Los Angeles), Loraine Goodwin (Madera), Lynda Kaufmann (Santa Cruz), Kindra Montgomery (Sacramento), Gina Petrus (Ventura), Jerry Jeffe (Sacramento), Jane Adcock, (CBHPC), Susan Wilson (CBHPC, Liaison).

3. Approval of Minutes: The minutes from the May 18, 2018 Governing Board meeting (Zoom Teleconference) were presented for approval. A motion to approve the minutes was made by Benny Benavidez with a second from John Fenley. James Glica-Hernandez abstained. Motion carried. The minutes were distributed to the Governing Board members in advance of the meeting and a copy was given to attendees.

4. Financials:

A. Finance Report: The Finance Report and budget, including income and expenses and current balance was provided to attendees. The report was distributed to Governing Board members in advance of the meeting. The balance as of June 14, 2018 was: \$134,889.67. A payment of \$13,100.00 from the MHSOAC was received in the past week, bringing the balance to: \$147,989.67. Motion to approve the Finance Report was made by Stacy Dalglish with a second from Jerry Harris. The motion carried unanimously.

B. Budget For 2018-19: The proposed budget for FY 2018-19 was reviewed, and had been shared with the Governing Board members in advance of the meeting. [Link to Budget](#). A motion to approve the budget for 2018-19 was made by Jerry Harris with a second from James Glica-Hernandez. Motion carried unanimously

C. Proposed Policy- Financial (Board/Staff Roles): Posted at: www.calbhbc.com/association-docs.html The policy was distributed to the Governing Board in advance of the meeting. After discussion, President Theresa Comstock called for a motion to approve the Proposed Policy. A motion was made by John Fenley with a second from Jerry Harris. Motion carried unanimously

D. Annual Internal Audit: Ad Hoc Committee to convene June 23, 2018, Jerry Harris and Alisa Chatraprachai

5. Bylaws Update: Changes to the bylaws were presented at Governing Board Teleconference meeting in May. Changes included: power to appoint members to the Governing Board by the President with the approval of the Governing Board; change terms of Governing Board members to two year staggered terms to be determined randomly this year; terms of officers to be July 1 to June 30th. A motion to approve changes to the bylaws was made by John Fenley with a second by Benny Benavidez. Motion carried unanimously.

6. Governing Board Officer Elections 2018-19: The slate of nominees was presented, by Nominating Committee Chair, John Fenley. An opportunity for additional nominations from the floor was made for each position.

Slate of Nominees

President: Theresa Comstock

Vice President: Benny Benavidez

Secretary/Treasurer: Mae Sherman

There were no nominations from the floor; the nominees were elected by verbal vote.

7. Jerry Jeffe Introduction and Offer Letter: President Theresa Comstock introduced Jerry Jeffe to the Governing Board and those in attendance. Prior to this meeting, Mr. Jeffe was interviewed by teleconference with a panel of Governing Board members, as a candidate for Executive Director. President Comstock and Jerry Jeffe also had met in person. Mr. Jeffe commented, to the audience, of his experience in the MH/BH field and why he would like to work with CALBHB/C. After a lengthy question and answer session, Mr. Jeffe was asked to leave the room. President Theresa Comstock opened the floor for discussion. After discussion, President Theresa Comstock called for a motion to approve the hiring of Jerry Jeffe as CALBHB/C Executive Director. A motion was made by James Glica-Hernandez with a second from John Fenley. The motion carried unanimously. Mr. Jeffe was welcomed back into the

room with applause. President Comstock and Mr. Jeffe signed the Offer Letter that had been shared with him and the Governing Board in advance of the meeting.

8. Planning for 2018-2019: Support to Local MH/BH boards by Regional Governing Board members, by attending meetings, emails, phone calls and advocating for issues.

9. Meeting Schedule:


1. Monthly Governing Board Conference Calls.
2. Regional/Statewide Conference Calls.
3. Superior Region Training, August 25,2018 in Redding.
4. Next Quarterly Meeting, October 19, 2018 in Folsom

Meeting was adjourned at 6:15pm

California Association of Local Behavioral Health Boards & Commissions
Annual Statewide Meeting, L.A., June 22, 2018 **Attendees**

Attachment A

1	Jane	Adcock	CA BH Planning Council.
2	Lyndal-Marie	Armstrong	Sonoma
3	Howard	Backer, MD	Speaker
4	Flinda	Behringer	Mendocino
5	Benny	Benavidez	Imperial
6	Keng	Cha	Merced
7	Duane	Chapman	Contra Costa
8	Alisa	Chatprapachai	Orange
9	Cindy	Coe	Kern
10	Theresa	Comstock	Napa
11	Christine	Costa	CSU, Long Beach
12	Stacy	Dalgleish	Los Angeles
13	Lorrie	Denson	San Bernardino
14	May	Farr	San Bernardino
15	Supervisor John	Fenley	Trinity
16	Susan	Friedman	Los Angeles
17	Oscar	Garcia	Imperial
18	James	Glica-Hernandez	Yolo
19	Lorraine	Goodwin	Madera
20	Jerry	Harris	Ventura
21	Jerry	Jeffe	
22	April	Jones	Riverside
23	Gail	Jones	Tulare
25	Lynda	Kaufmann	Santa Cruz
26	Supervisor Lee	Lor	Merced
27	Larry	Lue	Los Angeles
28	Carole	Marasovic	Berkeley
29	Kimberly	McElroy	Riverside-Mid-County
30	Rebekah	Mills	Santa Cruz
31	Kindra	Montgomery	Sacramento
32	Marcella	Paric	San Luis Obispo
33	Gina	Petrus	Ventura
34	Vince	Ramos	Merced
35	Diana	Ryan	NAMI Westside LA
36	Chip	Schreiber, Ph.D.	Speaker
37	Mae	Sherman	Lassen
38	Sandra	Shields	Speaker
39	Jenny	Signor	Siskiyou
40	William	Stewart	San Diego
41	Susan	Wilson	CA BH Planning Council
42	Shoshana	Zatz	CIBHS



VENTURA COUNTY
BEHAVIORAL HEALTH
A Department of Ventura County Healthcare Agency

BHAB BUDGET REPORT

FY18 Year-end Projections

Leisa Donovan
Sr Manager, Accounting
July 2018

BEHAVIORAL HEALTH FY 2017-18 YEAR END PROJECTION as of AP09

TERMS

EXPENSE = Cost to provide services
= Amount we spend

APPROPRIATION = Amount we are authorized to spend


REVENUE = Income
= Amount we expect to receive for services

NET COUNTY COST = Expense minus Revenue
= Amount of County general fund needed to help cover the cost of services

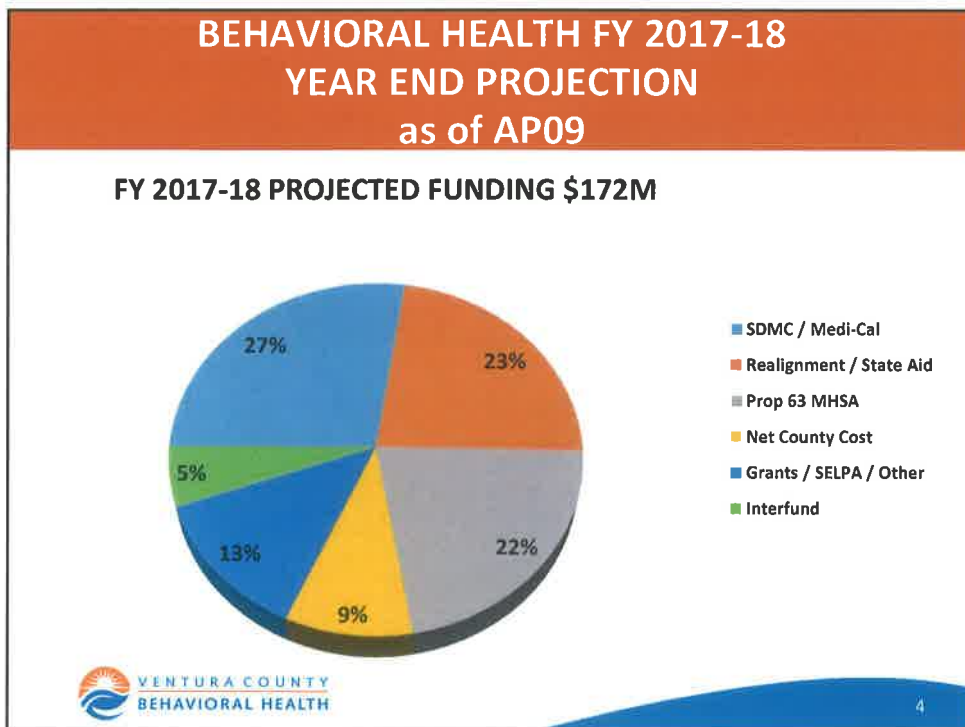
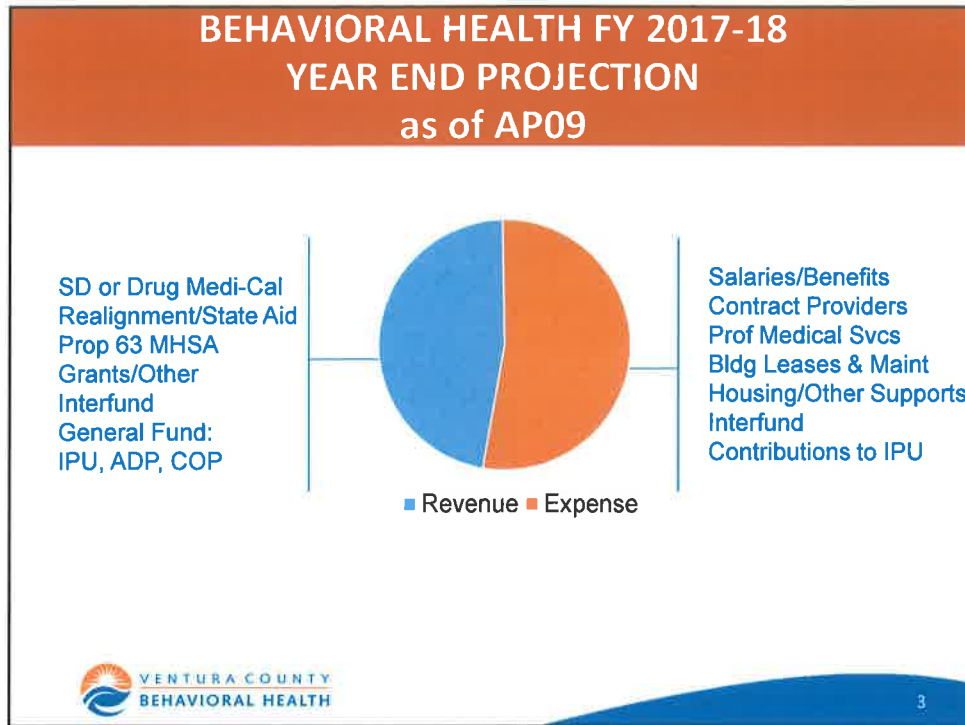
ADJUSTED BUDGET = Adopted Budget + Additional Appropriations approved by the Board of Supervisors + Purchase Order Rollovers

FY 2017-18 = Fiscal Year = July 1, 2017 thru June 30, 2018

AP09 = Accounting Period 9 = July 2017 thru Mar 2018




2

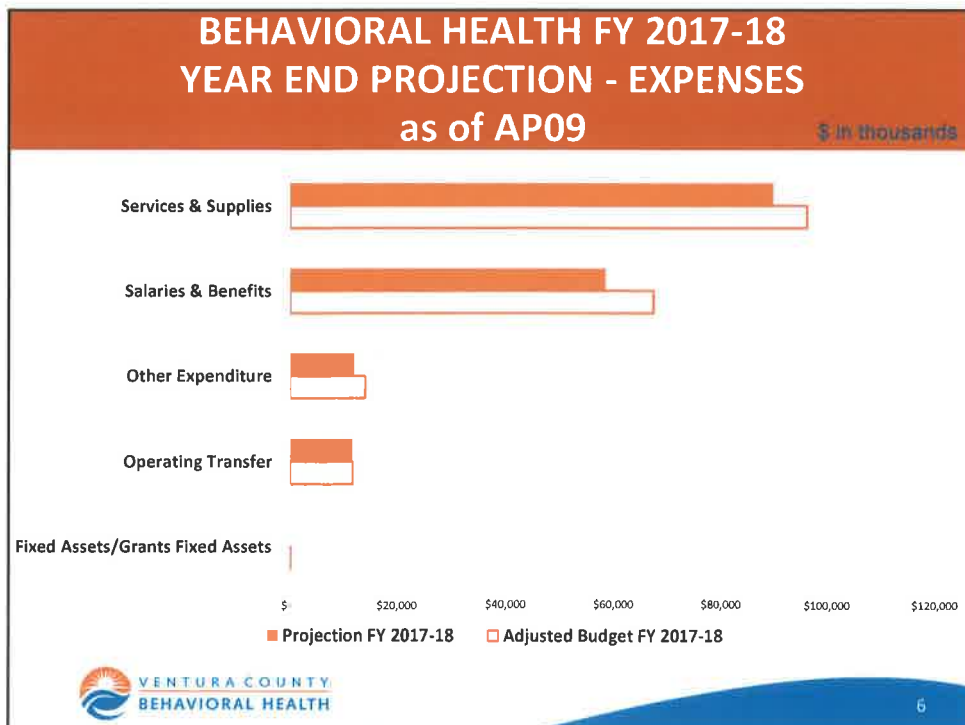


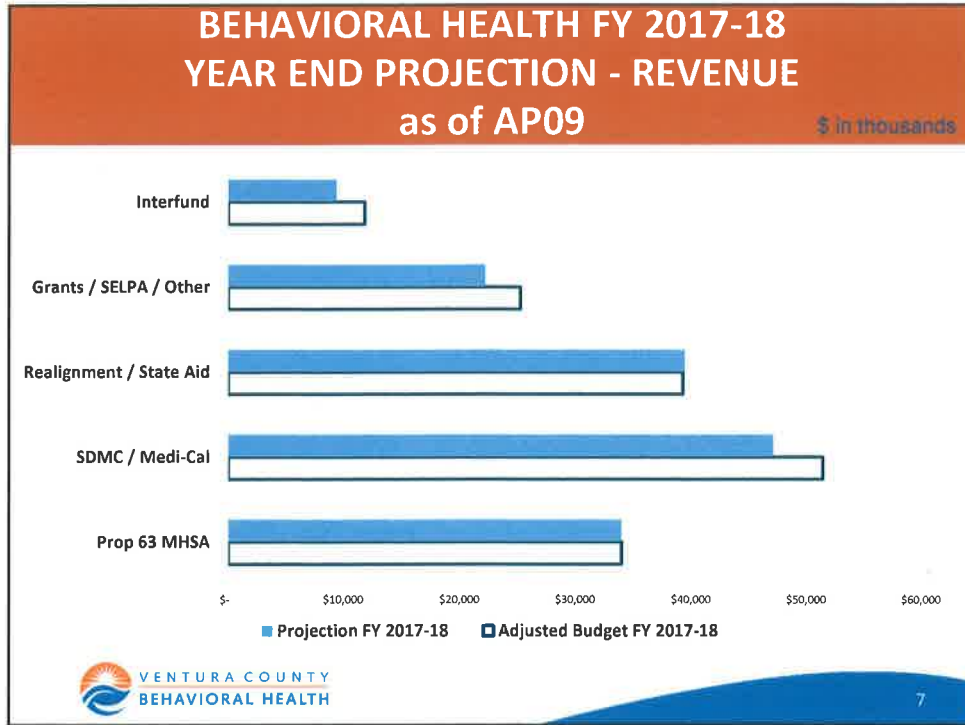
REV/EXP BY SERVICE TYPE Year End Projection as of AP09 \$ in thousands

	Mental Health	ADP	DUI	Total BHD	Adjusted Budget	Variance fav (unfav)
Revenue	\$130,106	\$18,427	\$3,657	\$152,190	\$161,773	\$ (9,582)
Expense	\$148,595	\$19,761	\$3,719	\$172,076	\$189,330	\$17,254
Net County Cost (Surplus)	\$14,717	\$1,335	\$62	\$16,114	\$15,900	\$ (214)
Use of MHSA Unspent Funds	\$3,772			\$3,772	\$11,658	\$7,886



5






MENTAL HEALTH REV/EXP Year End Projection as of AP09 \$ in thousands

Mental Health Revenue	Adjusted Budget	AP09 Projection	Variance fav (unfav)
CalWORKS / HSA	\$ 1,141	\$ 1,147	\$ 7
SDMC / Medi-Cal	\$ 42,252	\$ 39,717	\$ (2,535)
Realignment / State Aid	\$ 33,431	\$ 33,827	\$ 396
Prop 63 - MHSA	\$ 34,000	\$ 34,000	
Grants / SELPA / Other	\$ 12,857	\$ 12,057	\$ (800)
Interfund	\$ 11,794	\$ 9,358	\$ (2,437)
Mental Health Projected Revenue	\$ 135,475	\$ 130,106	\$ (5,369)
Mental Health Expenditures			
Salaries & Benefits	\$ 55,909	\$ 49,195	\$ 6,715
Services & Supplies	\$ 80,195	\$ 75,811	\$ 4,384
Other Expenditure	\$ 13,982	\$ 11,960	\$ 2,022
Fixed Assets/Grants Fixed Assets	\$ 145	\$ 10	\$ 135
Operating Transfer	\$ 11,620	\$ 11,620	\$ -
Mental Health Projected Expenditures	\$ 161,851	\$ 148,595	\$ 13,255
MHSA Unspent Funds - Reduce (Add)	\$ 11,658	\$ 3,772	\$ 7,886
Projected Net County - Cost (Surplus)	\$ 14,717	\$ 14,717	\$ 0

8

ADP REV/EXP Year End Projection as of AP09 \$ in thousands


ADP Revenue	Adjusted Budget	AP09 Projection	Variance fav (unfav)
CalWORKS	\$ 229	\$ 232	\$ 3
DMC / Medi-Cal	\$ 9,166	\$ 7,444	\$ (1,723)
Realignment / State Aid	\$ 5,577	\$ 5,382	\$ (195)
Grants / SELPA / Other	\$ 6,233	\$ 5,369	\$ (864)
Interfund	\$ -	\$ -	\$ -
ADP Projected Revenue	\$ 21,206	\$ 18,427	\$ (2,779)
ADP Expenditures			
Salaries & Benefits	\$ 7,322	\$ 6,381	\$ 941
Services & Supplies	\$ 15,004	\$ 13,380	\$ 1,624
Other Expenditure	\$ -	\$ -	\$ -
Fixed Assets/Grants Fixed Assets	\$ -	\$ -	\$ -
Operating Transfer	\$ -	\$ -	\$ -
ADP Projected Expenditures	\$ 22,326	\$ 19,761	\$ 2,565
Projected Net County - Cost (Surplus)	\$ 1,121	\$ 1,335	\$ (214)



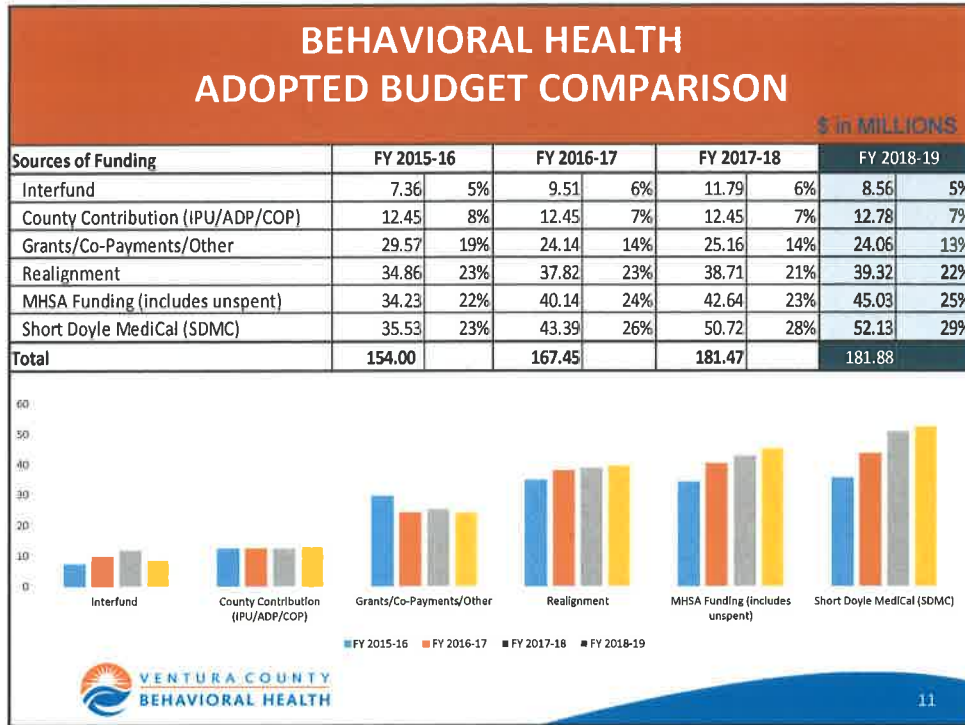
9

DUI REV/EXP Year End Projection as of AP09 \$ in thousands

DUI Revenue	Adjusted Budget	AP09 Projection	Variance fav (unfav)
CalWORKS	\$ 82	\$ 35	\$ (47)
DMC / Medi-Cal	\$ -	\$ -	\$ -
Realignment / State Aid	\$ -	\$ -	\$ -
Grants / SELPA / Other	\$ 5,010	\$ 3,623	\$ (1,387)
Interfund	\$ -	\$ -	\$ -
DUI Projected Revenue	\$ 5,092	\$ 3,657	\$ (1,434)
DUI Expenditures			
Salaries & Benefits	\$ 4,221	\$ 2,965	\$ 1,256
Services & Supplies	\$ 932	\$ 754	\$ 178
Other Expenditure	\$ -	\$ -	\$ -
Fixed Assets/Grants Fixed Assets	\$ -	\$ -	\$ -
Operating Transfer	\$ -	\$ -	\$ -
DUI Projected Expenditures	\$ 5,153	\$ 3,719	\$ 1,434
Projected Net County - Cost (Surplus)	\$ 62	\$ 62	\$ (0)



10



INTRODUCTION AND SUMMARY

- All levels of government within the United States and all people within this nation must address the issue of the safety and protection of children within their homes, their communities and their schools on a first priority basis. It is unfathomable to accept mass shootings and active shooter situations as the new norm. The sanctity of human life must be ensured and protected. No child should ever have to go to school fearful of being murdered by an active shooter in the classroom. This is not only a mental health concern, but it has also become a public health matter.
- It has been predicted that the older adult population in California is expected to surge, being referred to as the “silver tsunami”. The Ventura County Behavior Health Department and Human Services Agency must begin planning to address the needs of individuals age 60+ that is forecast to increase by 73 percent in Ventura County by 2020 as compared to 2010.
- Increased, effective prevention and outreach efforts on the part of the VCBH Alcohol and Drug Program staff must be take place in order to impact both the opioid and heroin epidemics in Ventura County Communities. Without an enhanced effective outreach program aimed at individuals with substance use disorders not willing to accept treatment, we can only expect the epidemic to remain static or increase.