

BEHAVIORAL HEALTH ADVISORY BOARD
EXECUTIVE COMMITTEE (VIRTUAL MEETING VIA ZOOM)
MINUTES ■ Monday, February 8, 2021

<p><u>BHAB Officers Present</u> Jerry Harris, Chair Ratan Bhavnani, 1st Vice Chair Mary Haffner, Secretary Joe S. Ramirez, 2nd Vice Chair Michael Rodriguez, Member-At-Large Janis Gardner, Chair Emeritus</p> <p><u>Others Present</u> Soledad Barragan, BHAB Nancy Borchard, BHAB Gane Brooking, BHAB Sofia Di Mari Stacy Dalgleish Roberta Griego, NAMI Ventura County Cecilia Krisch, Homeland Language Services Maya Lazos, Vista del Mar Hospital Asencion “CiCi” Romero, Pacific Clinics-Ventura County Carole Shelton Elizabeth R. Stone, BHAB & Client Network Mark Stadler, Crisis Intervention Team Liz Warren, Client Network Cyrus Zadeh, Sheriff’s Department Barry Zimmerman, Health Care Agency</p>	<p><u>Ventura County Behavioral Health (VCBH) Staff Present</u> Dr. Sevet Johnson, Director Dr. Loretta Denering, Substance Use Services Division Chief Jennifer Dougherty, Senior BH Manager, Youth & Family Services Dr. John Schipper, Adult Services Division Chief Terri Yanez, Administration Division Chief Joanna Peterson, Management Assistant Vickie Poliquin, Temporary BHAB Assistant</p> <p>NEXT MEETING: Monday, March 8, 2021, 1:00 – 2:30 p.m.</p> <p>Virtual Meeting Via Zoom</p>
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Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTIONS	RESPONSIBLE
I.	Call to Order Chair Harris called the meeting to order at 1:00 PM.		
II.	Roll Call – Board Executive Committee Attendees First Vice Chair Bhavnani confirmed that a quorum exists through roll call.		
III.	Approval of the Agenda Mr. Harris asked for a motion to approve the agenda. Ms. Gardner moved to approve the agenda as written; Mr. Rodriguez seconded. The motion carried unanimously through roll call.	The agenda was approved as written. M/S/C	
IV.	Approval of the Minutes Mr. Harris asked for a motion to approve the January 11, 2021 minutes. Mr. Bhavnani moved to approve the minutes as written; Ms. Haffner seconded. Board member Elizabeth R. Stone commented to propose an amendment to agenda item VI, to correct her public comment reference to the name of the program from “VC Pop” to “VCPOP” (Ventura County Power Over Prodromal Psychosis). The motion to approve the minutes as amended carried by a majority vote through roll call. Mr. Rodriguez abstained.	The minutes were approved as amended. M/S/C	
V.	Welcome and Introductions Mr. Harris welcomed members of the Executive Committee, the community and VCBH staff.		
VI.	Public Comments <ul style="list-style-type: none"> Carole Shelton spoke to advocate for equal and equitable access to the assessment process and for crisis support and services through Tri-Counties Regional Center (TCRC) for those with Intellectual/Development Disabilities (I/DD) and urged that an MOU be generated through TCRC. 		
VII.	Chair Comments and Announcements <ul style="list-style-type: none"> Mr. Harris welcomed Mr. Rodriguez as a new member of the Executive Committee. New protocols will be announced at the General meeting to establish a process for members of the public to contact Executive Committee members to voice personal 		

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	concerns, issues or to follow-up on agenda items that they may have difficulty expressing during public comment.		
VIII.	<p>Director's Updates</p> <p>Dr. Johnson provided the following update:</p> <ul style="list-style-type: none"> • Quality Management has created an overview infographic of services offered in FY2019-20 which will be presented at the General meeting and posted on the website. • Continuing to support Human Resources with staffing vaccination clinics. • Confirmed that VCBH responded to the identified Gaps in Service as requested by the BHAB identifying those services that are provided as well as the Department of Health Care Services service mandates. 		
IX.	<p>Executive Committee Member Comments and Announcements</p> <p>No comments or announcement were made.</p>		
X.	<p>Secretary's Report</p> <p>Ms. Haffner reported on Executive Committee member attendance for the January and February meetings and noted two vacancies in District 4, in which one new member will be confirmed on February 9 and one vacancy in District 5. The Supervisors have been contacted regarding the vacancies.</p>		
XI.	<p>Old Business</p> <p>A. Revised Lanterman, Petris, Short (LPS) Reform Workgroup Report and Cover Letter Update</p> <p>Mr. Harris noted the Reform Workgroup met in January with the addition of Mr. Rodriguez and Ms. Stone and agreed on areas of the report and cover letter that needed to be revised. Those corrections have been made and the documents are ready for review by the full BHAB. He advised that he would like to see a motion at the General meeting to send the revised report and cover letter to County Counsel for submission to the Board of Supervisors (BOS). The motion should also include a statement that if County Counsel does not approve sending the report to the BOS for placement on its agenda, the revised report and cover letter be sent to each individual member of the BOS for their information. This would not be subject to County Counsel review.</p> <p>B. Process to Review Gaps in Service Response Document Containing VCBH Comments</p> <p>Mr. Harris stated that the decision on the process to review Gaps in Service is open for discussion.</p> <ul style="list-style-type: none"> • Ms. Gardner suggested a detailed review of the top three gaps in service. • Mr. Harris noted that it could take several years to review all the identified gaps in service. • Ms. Armann also suggested initially discussing the top three along with VCBH's responses. • Ms. Haffner summarized the process that had taken place to derive the top five or six gaps in service. She recommended dedicating a portion of the full BHAB meeting to discuss the top priority gaps in service to include deciphering the status of identified gaps that received responses from VCBH. • Mr. Harris described the challenges encountered in analyzing and interpreting the initial list of gaps in service to derive the top three or four gaps. • Mr. Bhavnani agreed that a small number of gaps in service should be selected for review along with VCBH's data responses. He noted that hearing from members of the public would aid in determining if the gap in service still exists. • Ms. Borchard recommended providing an advance copy of the top three gaps in service to assist the community and VCBH with preparing responses and to better contribute to a more in-depth and inclusive discussion. • Mr. Harris pointed out the following priority gaps in services: <ul style="list-style-type: none"> ➢ Additional psychiatric inpatient beds; ➢ Additional crisis stabilization unit chairs; ➢ Keeping people with serious mental illness out of jail; and ➢ Timeliness in service delivery. 		

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	<ul style="list-style-type: none"> • Ms. Brooking noted the gap in service related to the number of beds for older adults. Mr. Harris acknowledged the gap and noted that it did not make the top priority list. • Dr. Johnson noted that although the inpatient unit beds increased from 30 to 36 and the crisis stabilization unit chairs increased from four to eight, the recent creation of a COVID wing has impacted the capacity increases. • Mr. Bhavnani voiced that gaps in service that have partial solutions should continue to be reviewed by the BHAB. <p>Mr. Harris advised that the top four gaps in service will be provided with the February General meeting agenda for advance review prior to beginning discussions.</p> <p>B. Process to Amend Bylaws Mr. Harris noted the proposed amendments to the Bylaws would include the following:</p> <ul style="list-style-type: none"> • Add a Disparities Reduction Committee based on the progress of the BHAB’s Disparities Reduction Workgroup which will be tasked with developing the Committee’s scope of work and responsibilities. • Add the word, “Services” to the Transitional Age Youth (TAY) Committee for consistency with the names of the Adult Services and Youth and Family Services Committees. New name: Transitional Age Youth Services Committee <p>Following Ms. Gardner’s recommendation to review the Bylaws for any additional amendments and suggesting that the process be outlined, Mr. Harris noted additional process step changes.</p> <p>Mr. Harris will ask for Bylaws amendment recommendations from BHAB members at the next General meeting.</p> <p>Ms. Borchard commented on the number of times that the Bylaws have been revised and suggested a Workgroup be formed to thoroughly review content to ensure all necessary revisions are captured prior to sending back to the BOS. Ms. Gardner noted that it may be beneficial to wait for the newly formed Workgroups to hold additional meetings prior to submitting amendments to the Bylaws. Ms. Stone commented to remind the Board of a motion she made at a General meeting that was passed regarding the initial work of the Disparities Reduction Workgroup to look at issues of disparities in terms of service for varied groups of people and communities within the county in addition to developing the scope of work.</p> <p>Mr. Harris noted that based upon the discussion, the BHAB will hold off on making any amendments to the Bylaws until the Disparities Reduction Workgroup has met to formulate its scope of work.</p>		
XII.	<p>New Business</p> <p>A. Evaluate January General Board Meeting to Identify Need for Improvement Ms. Gardner suggested discussing how public comments are heard and handled regarding participants who may not have a clear understanding of the process.</p> <p>Mr. Bhavnani, Ms. Haffner and Mr. Harris briefly commented and discussed the sensitivity and emotional aspects of some BHAB discussions and the impact the discussions can have on members of the public.</p> <p>B. Appointment of Chair to the Youth & Family Committee Mr. Harris received one response from BHAB member, Kevin Clerici, who is very interested in serving as Chair of the Youth & Family Committee. Mr. Clerici will be recommended for appointment at the next General meeting. Mr. Harris, Ms. Gardner and Ms. Haffner made positive comments regarding his interest in serving as the Chair.</p> <p>C. Update on Therapeutic Inmate Management Unit (TIMU) Cmdr. Hartmann who oversees the TIMU, suggested scheduling a site visit, along with NAMI, when the pandemic clears. Liz Warren, Client Network, asked to be added to the site visit.</p>		

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	<p>D. Presentation Requests Ms. Stone requested to provide a brief presentation on psychiatric advanced directives. It will be an overview of the legal form and placed on the General Meeting agenda.</p> <p>E. Recognition Award Recommendations Mr. Harris discussed the status of pending Recognition Awards as well as recommendations for additional awards for BHAB members who had recently resigned.</p>		
XIII.	<p>Develop Agenda for Virtual General Meeting Scheduled on February 22, 2021 at 1:00 PM The Executive Team reviewed the proposed agenda, discussions took place and comments were addressed regarding the items. The Executive Team made the following revisions:</p> <p>A. Old Business</p> <ol style="list-style-type: none"> <u>Change from:</u> Update on Revisions to the Lanterman, Petris, Short (LPS) Reform Workgroup Report and Cover Letter – Discussion (10 min) <u>Change to:</u> Approval of Revisions to the Lanterman, Petris, Short (LPS) Reform Workgroup Report and Cover Letter – Jerry Harris ACTION (Roll Call) (10 min) <p>B. New Business</p> <ol style="list-style-type: none"> <u>Change from:</u> Quality Management Advisory Committee (QMAC) Quarterly Update – Elizabeth R. Stone (10 min) <u>Change to:</u> Quality Management Advisory Committee (QMAC) Quarterly Update – VCBH Staff Member – <i>to be determined</i> (10 min) <p>ADD:</p> <ol style="list-style-type: none"> Psychiatric Advance Directive Overview – Elizabeth Stone (15 min) <p>MOVE to Old Business and revise to read: Review Four Highest Priority Gaps in Service Containing VCBH Comments (30 minutes)</p> <p>REMOVE:</p> <ol style="list-style-type: none"> Process to Amend Bylaws (10 min.) 		
XIV.	<p>Public Comments No additional public comments were made.</p>		
XV.	<p>Adjourn The meeting was adjourned at 2:08 PM.</p>		

Behavioral Health Advisory Board EXECUTIVE Meeting Attendance 2020-2021

Members 2020-2021	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Jerry Harris Chair	X	X	X	X	X	X	X	X				
Ratan Bhavnani 1 st Vice Chair	X	X	X	X	X	X	X	X				
Joe S. Ramirez 2 nd Vice Chair	X	X		e		X	X	X				
Mary Haffner Secretary	X	X	X	e	X	X	X	X				
Janis Gardner Chair Emeritus	X	X	X	X	X	X	X	X				
Michael Rodriguez Member-At-Large								X				

Present = X

District 1: Supervisor LaVere

District 2: Supervisor Parks

District 3: Supervisor Long

District 4: Supervisor Huber

District 5: Supervisor Ramirez