

BEHAVIORAL HEALTH ADVISORY BOARD
Executive Committee Meeting
Monday, March 8, 2021, 1:00 – 2:30 PM
VIRTUAL MEETING VIA ZOOM

Zoom Participation

The following information referenced below and on page two of this Agenda is provided to you in support of your attending the upcoming BHAB Executive Committee Meeting via Zoom:

Join the zoom meeting in the following way:

Join Zoom Meeting: <https://us02web.zoom.us/j/81014411236?pwd=KzJwU2phdVlxZkt4akJjajUwVGRDQT09>

Meeting ID: 810 1441 1236

Password: 785009

Dial-in: 669-900-9128

AGENDA

- I. Call to Order
- II. Roll Call - Board Executive Committee Attendees
- III. Approval of the Agenda – **ACTION** (Roll Call)
- IV. Approval of the February 8, 2021 Minutes – **ACTION** (Roll Call)
- V. Welcome and Introductions
- VI. Public Comments (3 minutes per speaker)
- VII. Chair Comments and Announcements (5 min.)
- VIII. Director’s Updates – Dr. Sevet Johnson (10 min.)
- IX. Executive Committee Member Comments and Announcements (10 min.)
- X. Secretary’s Report – Mary Haffner (5 min.)
- XI. Old Business
 - A. Process to Review Gaps in Service Response Document Containing VCBH Comments - Discussion (15 min.)
 - B. Ombudsman/Peer Advocate Job Description and Recruitment Update – Dr. Sevet Johnson (5 min.)
- XII. New Business
 - A. Evaluate February General Board Meeting to Identify Need for Improvement (10 min.)
 - B. Update on Therapeutic Inmate Management Unit (5 min.)
 - C. FY2019-20 Annual Report Preparation Update – Jerry Harris (10 min.)
 - D. Presentation Requests
 - E. Recognition Award Recommendations
- XIII. Develop Agenda for Virtual General Meeting scheduled on March 15, 2021 at 1:00 PM
 - A. *Old Business*
 1. *Disparities Reduction Workgroup Update – Gane Brooking and Marlen Torres (10 min.)*
 2. *Peer Specialist Workgroup Update – Elizabeth R. Stone (10 min.)*
 - B. *New Business*
 1. *VCBH Follow-Up on Public Comments – Dr. Sevet Johnson (10 min.)*

Members of the public making oral presentations to the Board in connection with one or more agenda or non-agenda items at a single meeting are limited to a cumulative total time not to exceed (5) minutes for all of their oral presentations at such meeting unless otherwise provided. Public comments on agenda items must be made prior to board member deliberations of agenda items. The entire public comment period is limited to no more than (20) minutes total for all speakers. NOTE: The Chair may limit the number or duration of speakers on a matter. In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact Behavioral Health Administration at (805) 981-6830. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.

2. *Presentation: Quality Management Advisory Committee (QMAC) Quarterly Update – Sloane Burt, VCBH Behavioral Health Manager – Quality Improvement (15 min.) (agenda placement: following Public Comments)*
3. *Presentation: Psychiatric Advance Directive Overview – Elizabeth R. Stone (15 min.) (agenda placement: following Public Comments)*
4. *BHAB Committee Reports (agenda placement: following Secretary’s Report)*
Adult Services – Nancy Borchard, Co-Chair / Gane Brooking, Co-Chair
Prevention – Janis Gardner, Chair
Transitional Age Youth (TAY) – Elizabeth R. Stone, Chair
Youth & Family Services – Kevin Clerici, Chair
5. *Therapeutic Inmate Management Unit Update – Jerry Harris (5 min)*
6. *Presentation Requests*
7. *Recognition Award Recommendations*

XIV. Public Comments (3 minutes per speaker)

XV. Adjourn

Next Meeting: April 12, 2021

Please note the following important information related to supporting your participation in the upcoming meeting:

1. Zoom will initially start with a “**waiting room**”—you will be “admitted” into the meeting room when the meeting starts.
2. The meeting is recorded.
3. All participants are muted upon entry to minimize any unintended disruption of background sounds. Please keep yourself on mute unless you are speaking.
4. Note the following regarding the public comment portions of the agenda:
 - a. Public comments are made by “**raising your hand**” in one of the following ways:
 - i. If you are joining the meeting via video/audio, you join the comment queue in the following ways:
 1. If you are running an older version of Zoom, you can “raise your hand” by clicking on the participant window at the bottom of the Zoom screen and then click on the “**raise hand**” feature in that participant window.
 2. If you are running the most current version of Zoom (5.4.9 and above) you can “raise your hand” by clicking on the Reactions button and then clicking on “raise hand” feature. Your hand will appear in the upper left-hand corner of your individual Zoom window as well as the participant window.
 3. Note that your raised hand will appear TO THE HOST in the order it was received.
 - ii. If you are joining the meeting by telephone only, you can join the comment queue by pressing *9. When it is your turn to make your comment, press *6 to unmute and then again to mute yourself.
 - b. Comments are taken in the order they are received in the queue/participant window.
 - c. When it is your turn to make a comment, you will be asked to unmute yourself.
 - d. Public comments may be up to 3 minutes during the public comment periods, or before an agenda item, with a cumulative total time not to exceed 5 minutes.
 - e. The assigned timekeeper will track each public comment time as well as the total time per speaker. When your time is up, the timekeeper will interrupt to let you know that you have reached the 3-minute maximum as well as when you have reached your total allotted time.
 - f. At the end of the three minutes and/or allotted time, the mic will be opened to the next person in the comment queue.

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