

BEHAVIORAL HEALTH ADVISORY BOARD
EXECUTIVE COMMITTEE (VIRTUAL MEETING VIA ZOOM)
MINUTES ■ Monday, September 14, 2020

<p><u>BHAB Officers Present</u> Jerry Harris, Chair Ratan Bhavnani, 1st Vice Chair Mary Haffner, Secretary Carol Thomas, Member-At-Large Janis Gardner, Chair Emeritus</p> <p><u>Others Present</u> Gane Brooking, BHAB Stacy Dalgleish Roberta Griego, NAMI Ventura County Carol J. Keavney, BHAB Michael Rodriguez, BHAB Ascencion “Cici” Romero, Pacific Clinics TAY Tunnel Elizabeth R. Stone, BHAB Liz Warren, Client Network</p>	<p><u>Ventura County Behavioral Health (VCBH) Staff Present</u> Dr. John Schipper, Adult Services Division Chief Dr. Loretta Denering, Substance Use Services Division Chief Julie Glantz, Adult Services Senior Behavioral Health Manager Courtney Lubell, Policy & Procedure Unit Program Administrator Kathy Mulford, ADP/DUI/DMC-ODS Sr. Behavioral Health Manager Dina Olivas, Youth & Family Division Chief Terri Yanez, Administration Division Chief Joanna Peterson, Management Assistant Vickie Poliquin, Temporary BHAB Assistant</p> <p>NEXT MEETING: Monday, October 12, 2020, 1:00 – 2:30 p.m.</p> <p>Virtual Meeting Via Zoom</p>
<p>Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.</p>	

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTIONS	RESPONSIBLE
I.	Call to Order Chair Harris called the meeting to order at 1:00 PM.		
II.	Roll Call – Board Executive Committee Attendees Secretary Haffner confirmed quorum through roll call.		
III.	Approval of the Agenda Mr. Harris asked for a motion to approve the agenda. Ms. Gardner moved to approve the agenda as written; Ms. Haffner seconded. The motion carried unanimously through roll call.	The agenda was approved as written. M/S/C	
IV.	Approval of the Minutes Mr. Harris asked for a motion to approve the August 10, 2020 minutes. Ms. Gardner moved to approve the minutes as written; Mr. Bhavnani seconded. The motion carried unanimously through roll call.	The minutes were approved as written. M/S/C	
V.	Welcome and Introductions Mr. Harris welcomed all Executive Committee members and members of the public.		
VI.	Public Comments There were no public comments.		
VII.	Chair Comments and Announcements <ul style="list-style-type: none"> • Mr. Harris noted the processes and procedures for BHAB meetings were being carefully reviewed due to the need to continue agenda items at the General Board meetings and not being able to end on time. • The length of time to make public comments has been modified. Members of the public can make comments up to three minutes during the public comment period or before any agenda item with a cumulative time not to exceed five minutes. • Mr. Harris suggested that Board members limit their comments to three minutes, if possible. • The assigned timekeeper will track individual and total time of public comments and notify the speaker when the maximum times have been reached. 		
VIII.	Director’s Updates In Dr. Sevet Johnson’s absence, Dr. John Schipper provided an update. <ul style="list-style-type: none"> • The legislative session has ended, and Bills are pending the Governor’s review. • The Mental Health Services Act (MHSA) Workgroup series of meetings that included the BHAB members have been cancelled due to notification of unanticipated funding from the State. The Fiscal team will develop programming projections based upon the new funding. • Kiran Sahota, MHSA Senior Manager, retired from the County on September 11. The recruitment to fill her position is in progress. 		

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	<ul style="list-style-type: none"> The State of the County address with Chief Executive Officer Mike Powers will take place virtually on September 17. The Behavioral Health Incentive Program received two grants – one aimed at medication management for co-occurring chronic medical and behavioral health diagnoses and one aimed at follow-up after a psychiatric hospitalization. The CalHOPE website and Warm Line has resources to support people experiencing stress from the pandemic and current fires. The Warm Line is available in many languages via telephone or text at 833-317-HOPE (4673). 		
IX.	<p>Executive Committee Member Comments and Announcements</p> <ul style="list-style-type: none"> Mr. Bhavnani - Proposed an agenda item to discuss the approval for an Ombudsman or Peer Advocate to provide family support much like the transformational liaison staff used to. Ms. Gardner - Mentioned that September is Suicide Prevention Month and provided countywide suicide statistics. Funding was approved to transition Oxnard’s Vagabond hotel from an affordable hotel option to a permanent supportive housing for 70 homeless residents. NAMI California’s Virtual Convention is scheduled for October 12-13. Announced that VCBH launched a public Data Dashboard on September 1 that provides the community with important statistics around opioid-involved drug use. The website is https://www.coastventuracounty.org/ and the 24-hour Access line is 844-385-9200. Ms. Haffner – Directed attention to her guest column in the Ventura County Star. 		
X.	<p>Secretary’s Report</p> <p>Ms. Haffner reported on BHAB member’s attendance at the last General meeting and welcomed Elizabeth R. Stone, new BHAB member from District 1. She reminded Board members and staff to advise her when new Board members are appointed.</p>		
XI.	<p>Old Business</p> <p>A. Lanterman, Petris, Short (LPS) Reform Workgroup Report Update Mr. Harris noted that this item will be placed on the General meeting agenda for discussion and action to choose one of the following actions:</p> <ol style="list-style-type: none"> Make changes to the report as recommended by County Counsel. Send individual letters to BOS members attaching the report. Since this will not be a BOS meeting agenda item, it should not require review by County Counsel. Meet with County CEO, Mike Powers, to contest the review process for BHAB documents as not enabling the Board to perform its functions. Do nothing. <p>B. Amended Bylaws Follow-Up Terri Yanez indicated that the amended Bylaws are under review by Barry Zimmerman.</p> <p>C. Mental Health Services Act (MHSA) Workgroup – Update Mr. Harris noted that it was not necessary to discuss this item based upon the information previously provided by Dr. Schipper during the Director’s Report.</p> <p>D. Performance Outcome Measures Collaborative Ms. Stone and Ms. Haffner requested to be a part of the Performance Outcome Measures Collaborative.</p>		
XII.	<p>New Business</p> <p>A. Evaluate the August General Board Meeting to Identify Areas Needing Improvement A brief discussion took place regarding ways to improve virtual meetings.</p> <p>B. Process Changes to More Effectively Manage Virtual Meetings Mr. Harris noted that methods to keep track of individual and cumulative times for public comments have been instituted and that all public comments will be heard only during the public comment agenda item and prior to the deliberation of all agenda items. The Zoom engineer will be the designated timekeeper.</p> <p>C. Virtual New Member Orientation Mr. Harris noted that he was planning a virtual orientation for new Board members and briefly described the content of the orientation.</p>		

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	<p>D. New Member Mentoring Program Participations and Process Ms. Gardner noted that she has offered to be a Mentor and has reached out to all new Board members to review the Board Member Manual materials. Following additional discussion, it was determined that holding one to one sessions with each new Board member via Zoom would be most productive. Mr. Harris requested that more BHAB members volunteer to serve as Mentors to assist with the program's growth. He agreed, however, that at this time Ms. Gardner should proceed with the new member orientation.</p> <p>E. Proposed Process to Identify Gaps in Services Mr. Harris described an approach that would allow BHAB members to provide reports identifying gaps in service by specific area. For example, Mr. Finkbeiner would be responsible for identifying gaps in service within the private sector and Commander Fryhoff within law enforcement. Other BHAB members can work together to provide additional reports identifying gaps in services by specific area. The full Board would be responsible for hearing testimony by family members, consumers and members of the public. Ms. Gardner expressed the importance of encouraging family members to address the BHAB with their concerns.</p>		
XIII.	<p>Develop Agenda for Virtual General Meeting Scheduled on September 21, 2020 at 1:00 PM The Executive Team reviewed the proposed agenda and made the following comments/changes:</p> <p>A. Old Business – Revise Lanterman, Petris, Short (LPS) Reform Workgroup Update to be an action item.</p> <p>B. Old Business – Add Housing Workgroup Revised Outreach Letter – Ratan Bhavnani – Action.</p> <p>C. New Business – Add BHAB Committee Reports by each Committee Chair/Co-Chair.</p> <p>D. New Business – Add Ombudsman / Peer Advocate for Assistance with Access or Services Issues – Action.</p> <p>E. New Business – Add Janis Gardner to Virtual New Member Orientation.</p> <p>F. New Business – Remove New Member Mentoring Program Participants and Process.</p> <p>G. New Business – Remove Review BHAB Mission and Vision Discussion.</p>		
XII.	<p>Adjourn The meeting was adjourned at 2:10 PM.</p>		

Behavioral Health Advisory Board EXECUTIVE Meeting Attendance 2020-2021

Members 2020-2021	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Jerry Harris Chair	X	X	X									
Ratan Bhavnani 1 st Vice Chair	X	X	X									
Joe S. Ramirez 2 nd Vice Chair	X	X										
Mary Haffner Secretary	X	X	X									
Janis Gardner Chair Emeritus	X	X	X									
Carol Thomas Member At Large		X	X									

Present = X

District 1: Supervisor Bennett; District 2: Supervisor Parks; District 3: Supervisor Long; District 4: Supervisor Huber; District 5: Supervisor Zaragoza