

**BEHAVIORAL HEALTH ADVISORY BOARD**  
**Executive Committee Meeting**  
Monday, November 9, 2020, 1:00 – 2:30 PM  
**VIRTUAL MEETING VIA ZOOM**

**Zoom Participation**

The following information referenced below and on page two of this Agenda is provided to you in support of your attending the upcoming BHAB Executive Committee Meeting via Zoom:

**Join the zoom meeting in the following way:**

Join Zoom Meeting: <https://us02web.zoom.us/j/81014411236?pwd=KzJwU2phdVlxZkt4akJjajUwVGRDQT09>

Meeting ID: 810 1441 1236

Password: 785009

Dial-in: 669-900-9128

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**AGENDA**

- I. Call to Order
- II. Roll Call - Board Executive Committee Attendees
- III. Approval of the Agenda – **ACTION** (Roll Call)
- IV. Approval of the October 12, 2020 Minutes – **ACTION** (Roll Call)
- V. Welcome and Introductions
- VI. Public Comments (3 minutes per speaker)
- VII. Chair Comments and Announcements (3 min.)
- VIII. Director’s Updates – Dr. Sevet Johnson (10 min.)
- IX. Executive Committee Member Comments and Announcements (10 min.)
- X. Secretary’s Report – Mary Haffner (5 min.)
- XI. Old Business
  - A. Status of Data Notebook Completion (5 min.)
  - B. Submission of Amended Bylaws to the Board of Supervisors – Update – Dr. Sevet Johnson (5 min.)
- XII. New Business
  - A. Evaluate October General Board Meeting to Identify Need for Improvement (10 min.)
  - B. Claim that BHAB Meetings are Contentious – Discussion (10 min.)
  - C. Clarification on Proposed New Inpatient Facility – Discussion (5 min.)
  - D. Submission Deadlines for BHAB Documents - Overview – Dr. Sevet Johnson/Jerry Harris (5 min.)
  - E. Progress on Submission of Gaps in Services by BHAB Members (5 min.)
- XIV. Develop Agenda for Virtual General Meeting scheduled on November 16, 2020 at 1:00 PM
  1. *New Business*
    1. *Clarification on New Inpatient Facility – Discussion – Supervisor Linda Parks (5 min.)*

Members of the public making oral presentations to the Board in connection with one or more agenda or non-agenda items at a single meeting are limited to a cumulative total time not to exceed (5) minutes for all of their oral presentations at such meeting unless otherwise provided. Public comments on agenda items must be made prior to board member deliberations of agenda items. The entire public comment period is limited to no more than (20) minutes total for all speakers. NOTE: The Chair may limit the number or duration of speakers on a matter. In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact Behavioral Health Administration at (805) 981-6830. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.

2. *County's Annual Behavioral Health Legislative Platform – Review & Discuss (10 min.)*
  3. *Housing Workgroup Report – Ratan Bhavnani (10 min.)*
  4. *Review Ongoing Collaboration Between VCBH & the Human Services Agency – Discussion – Barry Zimmerman, Health Care Agency Chief Deputy Director (10 min.)*
  5. *Review Gaps in Services Submissions from BHAB Members – Discussion (20 min.)*
  6. *Submission Deadlines for BHAB Documents - Overview – Dr. Sevet Johnson/Jerry Harris (5 min.)*
  7. *Annual Report Preparation – Discussion (5 min.)*
  8. *2020 Data Notebook Update – Elizabeth R. Stone (5 min.)*
2. *Old Business*
1. *Submission of Amended Bylaws to the Board of Supervisors – Update – Dr. Sevet Johnson (5 min.)*
  2. *New Member Orientation Update – Janis Gardner (5 min.)*

XV. Adjourn

Next Meeting: December 7, 2020  
*(1<sup>st</sup> Thursday versus 2<sup>nd</sup> Thursday)*

**Zoom Participation Information – continued**

**Please note the following important information related to supporting your participation in the upcoming meeting:**

1. Zoom will initially start with a “waiting room”—you will be “admitted” into the meeting room when the meeting starts.
2. The meeting is recorded.
3. All participants are muted upon entry to minimize any unintended disruption of background sounds. Please keep yourself on mute unless you are speaking.
4. Note the following regarding the public comments portion of the agenda:
  - a. Public comments are made by “raising your hand” in one of the following ways:
    - i. If you are joining the meeting via video/audio, you join the comment queue by clicking on the participant window at the bottom of the Zoom screen and then click on the “raise hand” feature in that participant window. *Your raised hand will appear in the order it was received.*
    - ii. If you are joining the meeting by telephone only, you can join the comment queue by pressing \*9. When it is your turn to make your comment, press \*6 to unmute and then again to mute yourself.
  - b. Comments are taken in the order they are received in the queue/participant window.
  - c. When it is your turn to make a comment, you will be asked to unmute yourself.
  - d. Public comments may be up to 3 minutes during the public comment period, or before an agenda item, with a cumulative total time not to exceed 5 minutes.
  - e. The assigned timekeeper will track each public comment time as well as the total time per speaker. When your time is up, the timekeeper will interrupt to let you know that you have reached the 3-minute maximum as well as when you have reached your total allotted time.
  - f. At the end of the three minutes and/or allotted time, the mic will be opened to the next person in the comment queue.

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