

BEHAVIORAL HEALTH ADVISORY BOARD
EXECUTIVE COMMITTEE (VIRTUAL MEETING VIA ZOOM)
MINUTES ■ Monday, December 7, 2020

<p><u>BHAB Officers Present</u> Jerry Harris, Chair Ratan Bhavnani, 1st Vice Chair Joe S. Ramirez, 2nd Vice Chair Mary Haffner, Secretary Janis Gardner, Chair Emeritus</p> <p><u>Others Present</u> Soledad Barragán, BHAB Roberta Griego, NAMI Ventura County Carole Shelton Elizabeth R. Stone, BHAB & Client Network Scott Walker, Crisis Intervention Team Liz Warren, Client Network Alex Zajdman, Homeland Language Services</p>	<p><u>Ventura County Behavioral Health (VCBH) Staff Present</u> Dr. Sevet Johnson, Director Dr. Loretta Denering, Substance Use Services Division Chief Narci Egan, Health Care Agency-Assistant Chief Financial Officer Dina Olivas, Youth & Family Division Chief Cynthia Salas, Health Equity/Ethnic Services and Cultural/Linguistic Manager Dr. John Schipper, Adult Services Division Chief Terri Yanez, Administration Division Chief Joanna Peterson, Management Assistant Vickie Poliquin, Temporary BHAB Assistant</p> <p>NEXT MEETING: Monday, January 11, 2021, 1:00 – 2:30 PM</p> <p>Virtual Meeting Via Zoom</p>
<p>Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.</p>	

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTIONS	RESPONSIBLE
I.	Call to Order Chair Harris called the meeting to order at 1:05 PM. Mr. Bhavnani provided protocol information on how public comments are heard during meetings.		
II.	Roll Call – Board Executive Committee Attendees Secretary Haffner confirmed quorum through roll call.		
III.	Approval of the Agenda Mr. Harris asked for a motion to approve the agenda. Ms. Gardner moved to approve the agenda as written; Ms. Haffner seconded. The motion carried unanimously through roll call.	The agenda was approved as written. M/S/C	
IV.	Approval of the Minutes Mr. Harris asked for a motion to approve the November 9, 2020 minutes. Ms. Gardner moved to approve the minutes as written; Ms. Haffner seconded. The motion carried by majority vote through roll call. Mr. Ramirez abstained.	The minutes were approved as written. M/S/C	
V.	Welcome and Introductions Chair Harris welcomed all meeting participants.		
VI.	Public Comments None.		
VII.	Chair Comments and Announcements <ul style="list-style-type: none"> Mr. Harris commented on his hope that COVID-19's negative impacts would soon improve and that the pending distribution of a vaccine will greatly aid in eventually getting peoples' lives back to normal. 		
VIII.	Director's Updates Dr. Johnson provided the following highlights: <ul style="list-style-type: none"> Dan Powell, Inpatient Psychiatric Unit/Crisis Stabilization Unit (IPU/CSU) Manager, took a position at another facility. Erin Olivera and Sherri Block will assume his duties moving forward. The virtual Help & Hope Suicide Prevention Conference is on December 10. All clinics are open and client outreach continues. VCBH's Employee Engagement Survey will be sent out this week. VCBH's Safety Manager is working with the County's COVID-19 Vaccine Distribution Team. COVID-19 test kits are being distributed to VCBH staff. Health Care Agency (HCA) leadership met with incoming Board of Supervisor member, Matt LaVere. 		

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IX.	<p>Executive Committee Member Comments and Announcements</p> <p>Mr. Bhavnani asked the status of VCBH’s work regarding the proposed repurchase of two Board & Care facilities being sold. Dr. Johnson advised that discussions regarding pertinent details are in progress.</p> <p>Ms. Gardner noted that the Health Care Agency’s Chief Deputy Director, Barry Zimmerman, provided a comprehensive report to the Board of Supervisors (BOS) from the Mental Health and Safety Task Force on November 17.</p>		
X.	<p>Secretary’s Report</p> <p>Ms. Haffner noted BHAB members’ attendance at the last General meeting and at the various BHAB Committees. Ms. Haffner indicated that several BHAB members’ terms will expire in early 2021 and requested that those members contact her and their appointing Supervisor to advise whether they will seek reappointment.</p>		
XI.	<p>Old Business</p> <p>A. Data Notebook Completion Update Ms. Stone reported the project is moving forward, with pending items to be completed from the Crisis Team, Youth & Family, Fiscal and a review by Quality Improvement/Quality Assurance.</p> <p>B. Gaps in Service Submission Update Mr. Harris advised that although all BHAB members did not provide input, the gaps in service submissions were very comprehensive and will be considered complete at this time.</p> <p>Ms. Haffner asked for VCBH’s assistance with reviewing the list to determine if the gaps in service were actual gaps and not perceived gaps.</p> <p>C. Lanterman, Petris, Short (LPS) Reform Workgroup Report Update - Discussion Mr. Harris noted a meeting was held of the expanded Workgroup members and agreement was reached to eliminate parts and revise sections of the LPS Report. Mr. Harris will make the necessary revisions and provide Workgroup members copies of the new draft for review.</p>	Revise Report as agreed to at the Workgroup meeting.	Jerry Harris
XII.	<p>New Business</p> <p>A. Evaluate November General Board Meeting to Identify Need for Improvement No areas needing improvement were identified.</p> <p>B. Policy Decision on Members Distributing Draft Documents Prior to Board Adoption Mr. Harris asked that this item be added to the next BHAB’s General meeting agenda for action.</p> <p>C. Presentation Requests Mr. Harris conveyed that requests for presentations at the General meeting should be related to the Boards’ objectives and that BHAB Committee presentations should be brought to the full BHAB only under special circumstances as agreed to by the Executive Committee.</p> <p>D. Recognition Award Recommendations Mr. Harris asked if there were any suggestions for recognition awards. It was suggested that the following people be recommended for a recognition award: Dr. Margaret Cortese, Pete Pringle and David Tovar. Committee members agreed. This item will be placed on the upcoming BHAB General meeting agenda.</p>	Place on next BHAB meeting agenda as an action item.	Vickie Poliquin
XIII.	<p>Develop Agenda for Virtual General Meeting Scheduled on December 14, 2020 at 1:00 PM</p> <p>The Executive Team reviewed the proposed agenda. The Executive Team made the following comments/changes:</p> <p>B. New Business</p> <p>2. Move from: New Business Change to: Time Certain – Following Public Comments</p>	Place on next BHAB meeting agenda.	Vickie Poliquin

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTIONS	RESPONSIBLE
	6. Change from: Action / 20 min. Change to: Discussion / 10 min.		
XIV.	Public Comments None.		
XV.	Adjourn The meeting was adjourned at 1:55 PM.		

Behavioral Health Advisory Board EXECUTIVE Meeting Attendance 2020-2021

Members 2020-2021	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Jerry Harris Chair	X	X	X	X	X	X						
Ratan Bhavnani 1 st Vice Chair	X	X	X	X	X	X						
Joe S. Ramirez 2 nd Vice Chair	X	X		e		X						
Mary Haffner Secretary	X	X	X	e	X	X						
Janis Gardner Chair Emeritus	X	X	X	X	X	X						
Carol Thomas Member At Large		X	X	X	X							

Present = X

District 1: Supervisor Bennett

District 2: Supervisor Parks

District 3: Supervisor Long

District 4: Supervisor Huber

District 5: Supervisor Zaragoza