

BEHAVIORAL HEALTH ADVISORY BOARD
EXECUTIVE COMMITTEE (VIRTUAL MEETING VIA ZOOM)
MINUTES ■ Monday, August 9, 2021

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| <p><u>BHAB Officers Present</u> Michael Rodriguez, Chair Joe S. Ramirez, 1st Vice Chair Christopher Tejada, 2nd Vice Chair Janis Gardner, Secretary Nancy Borchard, Member-At-Large Jerry Harris, Member (Chair) Emeritus</p> <p><u>Others Present</u> Ratan Bhavnani, BHAB Gane Brooking, BHAB Cindy Doult, Telecare Roberta Griego, NAMI Ventura County Mary Haffner, Haffner Law Group Shawna Morris, Casa Pacifica Patti Pape, Twig Education Chris Ridge, Ventura County Office of Education Carolina Rodriguez, Homeland Language Services Mark Stadler, Crisis Intervention Team Elizabeth R. Stone Scott Walker, Crisis Intervention Team Liz Warren, Client Network</p> | <p><u>Ventura County Behavioral Health (VCBH) Staff Present</u> Dr. Loretta Denering, Substance Use Services Division Chief Cynthia Salas, Equity Services Manager – Office of Health Equity & Cultural Diversity Dr. John Schipper, Adult Services Division Chief Vickie Poliquin, Temporary BHAB Assistant</p> <p>NEXT MEETING: Monday, September 13, 2021, 1:00 – 2:30 p.m.</p> <p>Virtual Meeting Via Zoom</p> |
| <p><i>Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.</i></p> | |

| | DISCUSSION/CONCLUSIONS | RECOMMENDATIONS/ ACTIONS | RESPONSIBLE |
|------|--|---|-------------|
| I. | <p>Call to Order Chair Rodriguez called the meeting to order at 1:04 PM.</p> <p>Mr. Tejada advised all attendees of the details on how to access interpretation services, to be mindful of the interpreter by speaking slowly and clearly and that a 10-minute break will be provided.</p> | | |
| II. | <p>Roll Call – Board Executive Committee Attendees Secretary Gardner confirmed that a quorum exists through roll call.</p> | | |
| III. | <p>Approval of the Agenda Mr. Rodriguez asked for a motion to approve the agenda. Ms. Gardner moved to approve the agenda as written; Mr. Tejada seconded. The motion carried unanimously through roll call.</p> | The agenda was approved as written. M/S/C | |
| IV. | <p>Approval of the Minutes Mr. Rodriguez asked for a motion to approve the July 12, 2021, minutes. Mr. Ramirez moved to approve the minutes; Ms. Gardner seconded. The motion to approve the minutes as written carried unanimously through roll call.</p> | The minutes were approved as written. M/S/C | |
| V. | <p>Welcome and Introductions Mr. Rodriguez welcomed everyone to the meeting. Each member of the Executive Committee also introduced themselves.</p> | | |
| VI. | <p>Public Comments</p> <ul style="list-style-type: none"> Vickie Poliquin read a public comment received via email from Gail Parker. The public comment is attached for reference. | | |
| VII. | <p>Chair Comments and Announcements Mr. Rodriguez noted that he appreciates working with everyone as the BHAB moves forward to expand and improve access to appropriate mental health services and treatment and welcomes input to gather as much information as possible to make informed decisions that contribute to reaching the BHAB’s goals.</p> | | |

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|-------|---|-----------------------------|-------------|
| VIII. | <p>Director's Updates</p> <p>Dr. John Schipper provided a brief report on behalf of Dr. Johnson.</p> <ul style="list-style-type: none"> Noted VCBH, along with many other County agencies, are sorting out what the Delta variant means for its operations and are making any needed adjustments. <p>Mr. Rodriguez asked how the COVID-19 surge might affect the delivery of services and how the use of Zoom and telehealth services might affect those who are non-English speakers. Dr. Schipper advised that services continue throughout the pandemic and are available for non-English speakers, however challenges arise for people due to lack of available technology or expertise.</p> <p>Mr. Harris requested a report on how VCBH service sessions are conducted for non-English speaking people including whether sessions are held via Zoom or telehealth and if interpreters are provided and a report on how many VCBH staff have not returned to VCBH because of the pandemic and if staff reductions have impacted service delivery.</p> <p>Mr. Ramirez asked for information on what psychological or psychiatric services are currently being offered in-person or online for English and Spanish speaking people. Dr. Schipper responded advising that the full complement of services for people who meet the criteria for specialty mental health services has not changed and continue to be offered.</p> <p>Ms. Gardner asked if VCBH staff who were reassigned were allowed to return to VCBH and if VCBH staff could be reassigned again if the Delta variant becomes a problem. Dr. Schipper noted that approximately six VCBH continue to be redeployed and information is not available about whether additional VCBH staff would be reassigned due to the Delta variant.</p> | | |
| IX. | <p>Executive Committee Member Comments and Announcements</p> <ul style="list-style-type: none"> Ms. Gardner confirmed that Cmdr. Fryhoff will continue to be the Law Enforcement representative on the BHAB and a member of the BHAB's Prevention Committee. Ms. Borcard posed questions regarding last month's budget presentation related to Board & Care facility beds, Short Term Residential Treatment Program (STRTP) and presumptive transfers related to Assembly Bill 1299. Mr. Harris requested a report on all placements within Adult Services, Youth & Family Services and Substance Use Disorder broken down by age group, nature of placement and facility to include whether the facility is in the County or out of County. | | |
| X. | <p>Secretary's Report</p> <p>Ms. Gardner reported that there are no immediate term limits expiring, however there is one term limit approaching in September and two in October.</p> | | |
| XI. | <p>Old Business</p> <p>A. Alameda County Mental Health Board Recommendations and San Francisco Behavioral Health Bed Optimization Project – Discussion</p> <p>Mr. Rodriguez requested Mr. Harris develop a written statement for review at its August General meeting that would include the details of the recommendation to hire an independent contractor to complete a needs assessment to address the types and levels of mental health service needs in the County of Ventura. Mr. Harris agreed to write the statement noting that the proposal will include the requirement for a Request for Proposal (RFP) that should include input from VCBH, administrative staff within the CEO's office, other agencies and the BHAB.</p> <p>B. Revision to BHAB Bylaws – Discussion</p> <p>Mr. Rodriguez explained the purpose of the agenda item stating that it relates to the Disparities Reduction Workgroup's pending recommendation that a Disparities Reduction Committee be formed by the BHAB which would prompt a required revision to the Bylaws. Mr. Rodriguez asked if there were any other revisions to be included. Ms. Gardner suggested that if BHAB members have suggested revisions, to provide them in writing at the General meeting. Mr. Rodriguez agreed.</p> | | |

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|--------------|---|--|-------------|
| | <p>C. BHAB Membership Identification Assessment Using SurveyMonkey or Doodle Poll – Discussion - ACTION</p> <p>Mr. Rodriguez explained the assessment is needed to assist with complying with the Bylaws. Mr. Rodriguez asked for a motion to choose either SurveyMonkey or Doodle Poll for its survey tool. Ms. Gardner moved to approve moving the item forward to the General BHAB to approve conducting a Membership Identification Assessment using either SurveyMonkey or Doodle Poll; Mr. Tejada seconded. Mr. Harris asked to amend the motion to include the words, “as appropriate” at the end of the motion, since the BHAB is not sure which survey tool will work best. Ms. Gardner amended the motion to include, “as appropriate”; Mr. Tejada seconded the amended motion. The amended motion carried unanimously through roll call.</p> | Moving the agenda item forward to the General BHAB to approve conducting a BHAB Membership Assessment was approved. M/S/C | |
| XII. | <p>New Business</p> <p>A. Evaluate July General Board Meeting to Identify Need for Improvement</p> <p>Mr. Harris expressed concern with how public comments are being handled noting that the BHAB follows the same procedure as the Board of Supervisors and does not allow public comments to be heard during agenda deliberations.</p> <p>B. Presentation Requests</p> <ul style="list-style-type: none"> • August 16 – Workforce Development Board of Ventura County & Disability Employment Navigator Program • September 20 - Crisis Intervention Team (CIT) Update to include the impact that changes in the law have on law enforcement agencies. <p>C. Recognition Award Recommendations</p> <ul style="list-style-type: none"> • Ms. Gardner recommended Supervisor Linda Parks be recognized for her long tenure as a member of the BHAB. • Mr. Harris recommended that the 1st Vice Chair sign the recognition certificates in addition to the Chair. Mr. Rodriguez agreed and will confirm with Mr. Ramirez. | | |
| XIII. | <p>Develop Agenda for Virtual General Meeting Scheduled for August 16, 2021 at 1:00 PM</p> <p>Changes were agreed upon as follows:</p> <p><u>REMOVE:</u> OLD BUSINESS</p> <ol style="list-style-type: none"> 1. Alameda County Mental Health Board Recommendations and San Francisco Behavioral Health Bed Optimization Project – Discussion – Jerry Harris (10 min.) <p><u>ADD:</u> NEW BUSINESS</p> <ol style="list-style-type: none"> 3. Recommendation to Conduct a Comprehensive Needs Assessment. (Revise reference from C.3, C.4, C.5 to C.4, C.5, C.6) <p>Mr. Harris suggested consideration be given to resume the pre-pandemic Committee meeting schedule of meeting every month. Dr. John Schipper will advise Dr. Johnson of the BHAB’s interest in resuming monthly Committee meetings.</p> | | |
| XIV. | <p>Public Comments</p> <p>Elizabeth R. Stone expressed frustration with actions over the past two years to limit public comments.</p> <p>Liz Warren described the Mental Health Services Act’s (MHSA) assessment from four years ago.</p> | | |
| XV. | <p>Adjourn</p> <p>The meeting was adjourned at 2:48 PM.</p> | | |

**Behavioral Health Advisory Board EXECUTIVE Meeting Attendance
2021-2022**

| Members 2021-2022 | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June |
|--|------|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|------|
| Michael Rodriguez Chair | X | X | | | | | | | | | | |
| Joe S. Ramirez 1 st Vice Chair | X | X | | | | | | | | | | |
| Christopher Tejeda 2 nd Vice Chair | X | X | | | | | | | | | | |
| Janis Gardner Secretary | X | X | | | | | | | | | | |
| Jerry Harris Member (Chair) Emeritus | X | X | | | | | | | | | | |
| Nancy Borchard Member-At-Large | X | X | | | | | | | | | | |

Present = X

District 1: Supervisor LaVere

District 2: Supervisor Parks

District 3: Supervisor Long

District 4: Supervisor Huber

District 5: Supervisor Ramirez

From: Parker, Gail C <Gail.C.Parker@dea.gov>
Sent: Thursday, August 5, 2021 2:51 PM
To: bhabadmin <bhabadmin@ventura.org>
Subject: FW: Public comments -Agenda line VI for Advisory Meeting

Vickie, I hope all is well. I am resubmitting the comment below for Monday's meeting. I made the meeting last month but until I missed the public comments I did not share the below information. Thanks much.

I am Gail Parker with DEA – We are looking for students ages 13-18 to participate in a 3 Day Youth Leadership Program presented by CADCA in LA County the week of October 4th. We are in need of finding resources to help with transportation to get the students to the location if parents can't transport. Possibly school buses or buses from the faith based community. We will also host an education session for parents one of those day. In addition, if anyone has relationships with any of the community colleges or universities within LA county we would love to host the training at one of those locations. Thank you.

Sent: August 5, 2021 – 4:00 PM

Hi Gail,

Acknowledging acceptance of the submission of your public comment for the Monday, August 9, Behavioral Health Advisory Board Executive Committee meeting under Agenda Item VI.

Please also note that your Public Comment was made a part of the July 12 Behavioral Health Advisory Board Executive Committee meeting minutes as an attachment for the record.

Thank you, Gail.

Vickie Poliquin

Management Assistant

Behavioral Health Administration

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