

BEHAVIORAL HEALTH ADVISORY BOARD
EXECUTIVE COMMITTEE (VIRTUAL MEETING VIA ZOOM)
MINUTES ■ Monday, February 14, 2022

<p><u>BHAB Officers Present</u> Michael Rodriguez, Chair Christopher Tejada, 2nd Vice Chair Janis Gardner, Secretary Nancy Borchard, Member-At-Large Jerry Harris, Member (Chair) Emeritus</p> <p><u>Others Present</u> Ratan Bhavnani, BHAB Gane Brooking, BHAB Vanessa Cortez, Pacific Clinics-TAY Tunnel Ariana Del Zotto, Homeland Language Services Tim Lanquist, Ventura County Sheriff's Office Patti Pape, NAMI Ventura County Elizabeth Rice Elizabeth R. Stone, Peer Advocate Scott Walker, Crisis Intervention Team Liz Warren, Client Network</p>	<p><u>Ventura County Behavioral Health (VCBH) Staff Present</u> Dr. Sevet Johnson, Director Dr. Loretta Denering, Substance Use Services Division Chief Joanna Peterson, Management Assistant/Zoom Engineer Cynthia Salas, Sr. Program Administrator/Equity Services Manager Dr. John Schipper, Adult Services Division Chief Vickie Poliquin, BHAB Assistant</p> <p>NEXT MEETING: Monday, March 14, 2022, 1:00 – 2:30 p.m.</p> <p>Virtual Meeting Via Zoom</p>
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Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTIONS	RESPONSIBLE
I.	Call to Order Chair Rodriguez called the meeting to order at 1:01 PM.		
II.	Roll Call – Board Executive Committee Attendees Secretary Gardner confirmed that a quorum exists through roll call. Mr. Tejada provided attendees with the detailed instructions on how to access interpretation services.		
III.	Approval of the Agenda Mr. Rodriguez asked for a motion to approve the agenda. Ms. Gardner moved to approve the agenda as written; Mr. Tejada seconded. The motion carried unanimously through roll call.	The agenda was approved as written. M/S/C	
IV.	Approval of the Minutes Mr. Rodriguez asked for a motion to approve the January 10, 2022, minutes. Mr. Tejada moved to approve; Mr. Harris seconded. The motion to approve the minutes as written carried unanimously through roll call.	The minutes were approved as written. M/S/C	
V.	Welcome and Introductions Mr. Rodriguez welcomed everyone to the meeting. The members of the Executive Committee introduced themselves.		
VI.	Public Comments There were no public comments.		
VII.	Chair Comments and Announcements Mr. Rodriguez advised he would discuss the progress of the Needs Assessment, 2021 Data Notebook and other items later in the agenda.		
VIII.	Director's Updates Provided several Department updates highlighting the following: <ul style="list-style-type: none"> Ventura County Community Health Improvement Collaborative (VCCHIC) that is beginning its primary data collection process. VCBH will assist to facilitate two community focus groups on February 28 via Zoom. More information can be found at www.healthmattersinvc.org. The Quality Management Action Committee (QMAC) meeting was held February 3. Community members are invited to participate. The next meeting is scheduled for June 24 (3-5 PM) and may be held in-person. An application will be submitted this week for a contingency management pilot program. The annual External Quality Reviews (EQRO) will be held virtually February 22-24. 		

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IX.	<p>Executive Committee Member Comments and Announcements</p> <p>Ms. Borchard:</p> <ul style="list-style-type: none"> • Asked whether the triennial audit and External Quality Review (EQRO) reports have been received and where members of the public can find the reports. At the request of Ms. Borchard, Dr. Johnson will add the links to the Director’s Report for the General meeting. 		
X.	<p>Secretary’s Report</p> <p>Ms. Gardner reported Jose Estrada, District 5, resigned and Ratan Bhavnani, District 2, whose term ends on February 23, will not seek reappointment. There are vacancies in Districts 3 and 4 and one vacancy for a practicing Psychiatrist totaling five vacancies. A brief discussion ensued regarding BHAB member resignations and absences.</p>		
XI.	<p>Old Business</p> <p>A. Brown Act Public Emergency Allowances / Teleconferences – Requirements for Local Boards and Commissions Mr. Rodriguez reported the Public Health Director continues to recommend meeting remotely due to the COVID pandemic.</p> <p>B. 2021 Data Notebook – Discuss Workgroup Progress Mr. Rodriguez advised that the Workgroup held a meeting last week and he is gathering data in preparation for a meeting with VCBH on February 16. Once all the data is received, the information will be finalized for review and submission to the BHAB, County and State.</p> <p>C. BHAB Membership Identification Assessment – Update on Number of Responders Mr. Rodriguez noted that only 14 BHAB members responded to the survey and following his review, the 14 responses do not fully satisfy the BHAB’s membership category requirements. The BHAB will move forward with encouraging Supervisors to appoint people with lived experience or who are family members of people with lived experience. Mr. Tejeda suggested assigning a PIN number or log-in code to assist with following up with those BHAB members who did not respond while still maintaining confidentiality.</p> <p>Ms. Gardner asked if consideration is being made to hold in-person BHAB meetings within the next few months, noting that the Membership Identification Survey would be much easier to conduct in-person. Dr. Johnson advised that VCBH is following the guidelines of the Board of Supervisors meetings who continue to meet virtually and that the BHAB will be informed of any changes to current protocols. Mr. Harris agreed that the BHAB may need to wait to conduct the membership survey when the in-person meetings resume.</p>		
XII.	<p>New Business</p> <p>A. Presentation Requests</p> <ul style="list-style-type: none"> • A brief discussion was held between Ms. Borchard and Mr. Rodriguez whether to provide the presentation on the STAR Program Evaluation Findings at the Committee or General meeting level. • Mental Health Diversion and Criminal Justice Mental Health Topics and Issues – Public Defender’s Office (previously requested by Mr. Tejeda – will be presented within the next two months). <p>Elizabeth R. Stone made a public comment, related to the current interest in an assessment of the full continuum of care, to encourage people to look beyond County borders at the State level and around the country and begin considering presentations from those stellar programs that show promising practices.</p> <p>B. Recognition Award Recommendations</p> <ul style="list-style-type: none"> • Elizabeth R. Stone – Peer Advocate (recognition date TBD) • Crisis Intervention Team (CIT) (recognition date TBD) • Ratan Bhavnani – Resigning from the BHAB effective 2/23/22 (recognition date TBD). 		

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XIII.	<p>Develop Agenda for Virtual General Meeting Scheduled for February 28, 2022 at 1:00 PM</p> <p>Mr. Rodriguez overviewed Old Business item A.1. – Needs Assessment Board Letter noting that the BOS unanimously approved going forward with the Needs Assessment and the next steps include the development of a Request for Proposal (RFP) to hire an independent entity to conduct the Assessment.</p> <p>There were no recommended changes to the list of items to develop the Agenda for the February 28 General meeting.</p> <p>Mr. Harris asked that the BHAB receive a monthly update from the Inpatient Psychiatric Unit (IPU) and the Crisis Stabilization Unit (CSU) regarding the status of new hires and operations related to the additional beds and chairs that were approved last fiscal year.</p> <p>Mr. Harris spoke about the importance of hearing the stories of family members and people who have experienced the mental health system as part of the upcoming Needs Assessment process and expressed concern that the BHAB has not had community engagement for a while. He suggested adding an item to the General meeting agenda to discuss how to improve in this area.</p> <p>At the request of Mr. Rodriguez, Dr. Johnson will send the link to access the MASH Innovations Project for distribution to all BHAB members.</p>		
XIV.	<p>Public Comments</p> <p>There were no public comments.</p>		
XV.	<p>Adjourn</p> <p>The meeting was adjourned at 2:29 PM.</p>		

Behavioral Health Advisory Board EXECUTIVE Meeting Attendance 2021-2022

Members 2021-2022	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Michael Rodriguez Chair	X	X	X	X	X	X	X	X				
Joe S. Ramirez 1 st Vice Chair	X	X	X	X	e							
Christopher Tejada 2 nd Vice Chair	X	X	X	X	X	X	X	X				
Janis Gardner Secretary	X	X	X	X	X	X	X	X				
Jerry Harris Member (Chair) Emeritus	X	X	X	e	X	X	X	X				
Nancy Borchard Member-At-Large	X	X	X		X	X	X	X				

Present = X

District 1: Supervisor LaVere

District 2: Supervisor Parks

District 3: Supervisor Long

District 4: Supervisor Huber

District 5: Supervisor Ramirez