

BEHAVIORAL HEALTH ADVISORY BOARD
Executive Committee Meeting
Monday, April 11, 2022, 1:00 – 2:30 PM
VIRTUAL MEETING VIA ZOOM

Zoom Participation

The following information referenced below is provided to you in support of your attending the upcoming BHAB Executive Committee Meeting via Zoom:

Join the zoom meeting in the following way:

Join Zoom Meeting: <https://us02web.zoom.us/j/81014411236?pwd=KzJwU2phdVlxZkt4akJjaUwVGRDQT09>

Meeting ID: 810 1441 1236

Password: 785009

Dial-in: 669-900-9128

AGENDA

- I. Call to Order
- II. Roll Call of Executive Committee Members to Determine a Quorum
- III. Approval of the Agenda – **ACTION** (Roll Call)
- IV. Approval of the March 14, 2022 Minutes – **ACTION** (Roll Call)
- V. Welcome and Introductions
- VI. Public Comments (3 minutes per speaker)
- VII. Chair Comments and Announcements (5 min.)
- VIII. Assistant Director's Updates – Dr. Loretta Denering (10 min.)
- IX. Executive Committee Member Comments and Announcements (10 min.)
- X. Secretary's Report – Janis Gardner (5 min.)
- XI. Old Business
 - A. Brown Act Public Emergency Allowances / Teleconferences – Requirements for Local Boards and Commissions – Continue to Meet Remotely or Via a Hybrid Remote/In-Person Model – Michael Rodriguez, Chair (5 min.)
- XII. New Business
 - A. Appoint the Nominating Committee for Fiscal Year 2022-23 – Michael Rodriguez, Chair – **ACTION** (Roll Call) 5 min.)
 - B. Presentation Requests
 - C. Recognition Award Recommendations
 - D. Data and Report Requests – Michael Rodriguez, Chair (10 min.)
- XIII. Develop Agenda for Virtual General Meeting scheduled on April 18, 2022 at 1:00 PM
 - A. *Old Business*
 1. *Needs Assessment - Discuss Status of Request for Proposal (RFP) Development – Michael Rodriguez, Chair (5 min.)*

Public comments on agenda items can be made prior to or during consideration of agenda items and are limited to 3 minutes per speaker. Public comment periods are limited to no more than (20) minutes total for all speakers. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Behavioral Health Administration at (805) 981-6830. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.

B. New Business

1. *Recognition: Crisis Intervention Team (CIT) Field Officers / Announcement of Deputy of the Year and Officer of the Year for 2021*
2. *Presentation: Confidentiality and Privacy Law Applicable to Behavioral Health and Information – Jason Canger, Assistant County Counsel (20 min.)*
3. *BHAB Committee Reports (follows Secretary’s Report as separate agenda item)*
 - a) *Disparities Reduction Committee (April 12 meeting) – Marlen Torres, Chair*
 - b) *Youth & Family Committee (April 13 meeting) – Kevin Clerici, Chair*
4. *Officially Announce Opening of 30-Day Public Comment Period on the Mental Health Services Act (MHSA) Annual Update Fiscal Year 2021-22 (April 18 – May 16) – Dr. Jamie Rotnofsky, MHSA -Sr. Program Manager – ACTION (Roll Call) (10 min.)*
5. *Confirm Appointment of Nominating Committee – Michael Rodriguez, Chair – ACTION (Roll Call)*
6. *Announcements – Janis Gardner (5 min.)*
7. *Presentation Requests*
8. *Recognition Award Recommendations*

XIV. Public Comments (3 minutes per speaker)

XV. Adjourn

Next Meeting: May 9, 2022

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from the Behavioral Health Advisory Board Assistant at bhabadmin@ventura.org or in person at Ventura County Behavioral Health, 2nd Floor, 1911 Williams Drive, Oxnard, California. The same materials will be available and attached with each associated agenda item, when received, at the following website: www.vcbh.org/en/behavioral-health-advisory-board-meetings.

Welcome to the meeting of the Behavioral Health Advisory Board of the County of Ventura. The following information is provided to help you understand, follow, and participate in the Board meeting:

Join the Zoom meeting by clicking the link provided on the agenda at the scheduled time and date. Zoom will initially start with a **waiting room** — you will be admitted into the meeting room when the meeting starts. All participants are muted upon entry to minimize any unintended disruption of background sounds. Please keep yourself on mute unless you are speaking.

Note: The meeting is recorded.

Public Comments

- The Behavioral Health Advisory Board (BHAB) welcomes comments from the community, consumers and family members.
- The BHAB operates under the Brown Act. This requires that all meetings be open meetings, with the agenda and minutes posted. A public comment period will be provided on all meeting agendas.
- Due to confidentiality laws, the Board is unable to respond directly to a public comment or to discuss client-specific issues without proper releases from the individuals concerned.

- At all BHAB meetings, the BHAB Assistant provides a Grievance Form for individuals who have concerns. The form is reviewed promptly by VCBH Quality Management. Individuals can also contact the BHAB Assistant to request a VCBH Grievance Form outside a BHAB meeting or call 1-888-567-2122.
- Individuals who have further concerns are welcome to return to the BHAB for assistance.

Public comments may be provided using one of the following options:

b. Email or Mail Public Comment in Advance of the Meeting

To make a written public comment, you must send an email to bhabadmin@ventura.org, with the specific agenda item or topic, if a general comment, by no later than 10:00 AM on the day of the BHAB meeting. Your written public comment may also be mailed to the following address and must be received by the BHAB Assistant no later than 10 AM on the day of the meeting:

BHAB Assistant
1911 Williams Drive, Suite 200
Oxnard, CA 93036

Please indicate in the subject line the agenda item number (e.g., Item No. 9) on which you are commenting. Your written public comment sent via email or regular mail will be distributed to the BHAB Members and placed into the item's record of the meeting.

Or

c. Video Public Comment using Zoom

You may use the raise hand feature when the Chair invites public comments in the following ways:

If you are running an older version of Zoom, you can raise your hand by clicking on the Participant button at the bottom of the Zoom screen and then click on the raise hand feature in that participant window.

If you are running the most current version of Zoom (5.4.9 and above) you can raise your hand by clicking on the Reactions button and then clicking on raise hand feature. Your hand will appear in the upper left-hand corner of your individual Zoom window as well as the participant window.

Call-In Public Comment using Zoom If you are joining the meeting by telephone only, you can join the comment queue by pressing *9. When it is your turn to make your comment, press *6 to unmute and then again to mute yourself after speaking.

Note: Your raised hand will appear TO THE HOST in the order it was received.

Comments are taken in the order they are received in the queue/participant window. When it is your turn to make a comment, you will be asked to unmute yourself. **Public comments on agenda items can be made prior to or during consideration of agenda items and are limited to 3 minutes per speaker.** Public comment periods are limited to no more than (20) minutes total for all speakers. The assigned timekeeper will track each public comment time. When your time is up, the timekeeper will interrupt to let you know that you have reached the 3-minute maximum. At the end of the three minutes, the next person in the comment queue will be invited to speak.

REMINDER: In order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

DATA AND REPORTS REQUESTED BY THE BHAB

Data Requests

- Written reports (spreadsheets) on CSU and Inpatient Unit Activity. This information is to include admissions, discharges, average daily census, readmissions within 7, 30, 60 and 90 days. This report should be provided to the BHAB at least every other month.
 - **Inpatient Unit Activity: Sheri Block will provide quarterly written reports.**
 - **CSU: We must examine the utility of this request.**
- Data to be requested from the Sheriff's Office on the number of people with severe mental illness that are incarcerated each month. Data elements should include the average daily census, the average length of stay, and the number of inmates on psychiatric medication.
 - **VCBH does not have this data. The Ventura County Sheriff's Office may have this information and they must agree to provide us with this data.**

Monthly Updates

- Progress in hiring staff for the additional CSU chairs and Inpatient beds that will enable making these beds and chairs operational. A target opening date should be projected for each area.
 - **VCBH will provide quarterly reports.**
- Update on a request by VCMC to the local State Licensing office to conduct medical clearances on admissions and enable directly receiving clients from law enforcement.
 - **Sheri Block will provide quarterly reports.**
- Status on the preparation and distribution of the RFP for the Independent Assessment.
 - **This is on the agenda, and I will continue to report on this item.**
- Plan to involve BHAB members in the review of the RFP and assessment process to engage a contractor to perform the assessment.
 - **I will report on this item at the general meetings.**
- Any and all information on additional behavioral health funding that will be made available by the State and Federal governments. This includes funding

DATA AND REPORTS REQUESTED BY THE BHAB

Page 2

that the governor indicated would be made available from the State surplus and COVID-19 sources and additional mental health funding that the President mentioned in his State of the Union address.

- **VCBH will continue to provide updates as they receive definitive information regarding federal and state funding. They cannot speculate on funding that has not been allocated.**
- Update on the efforts of the County to establish a CSU in the East County.
 - **VCBH will provide quarterly updates on the status of this item. I am informed and believe that they are engaging in ongoing discussions with potential providers.**
- Update on the progress to construct a MHRC in Camarillo.
 - **Scott Powers provided an update during the February 2022 general meeting. The County will provide quarterly updates.**
- Update on hiring Peer Specialists approved in the budget process by the BOS.
 - **VCBH provided an update during March's report and quarterly thereafter.**

Areas for Future Consideration/Review

- Review the practice of discharging clients from the Inpatient Unit of VCMC without providing them with discharge medication (7 to 10 days) to last until prescriptions can be filled. Not doing so may have a potential negative impact on medication compliance.
 - **We must examine the utility of this request, especially considering medical, legal and logistical issues. A workgroup should be established to research best practices utilized elsewhere, reviewed peer-reviewed research and examine legal/medical issues pertaining to this subject matter.**
- A presentation by County Counsel on HIPPA and LPS privacy and confidentiality provision as they relate to the BHAB.
 - **County Counsel will conduct a presentation regarding *Welfare and Institutions Code § 5328, et seq.* during the April general board meeting.**

Requests were authored by Jerry Harris.

Chair Michael Rodríguez' replies are in red.