

BEHAVIORAL HEALTH ADVISORY BOARD  
**EXECUTIVE COMMITTEE (VIRTUAL MEETING VIA ZOOM)**  
**MINUTES ■ Monday, March 14, 2022**

<p><b><u>BHAB Officers Present</u></b>  Michael Rodriguez, Chair  Christopher Tejada, 2<sup>nd</sup> Vice Chair  Janis Gardner, Secretary  Nancy Borchard, Member-At-Large  Jerry Harris, Member (Chair) Emeritus</p> <p><b><u>Others Present</u></b>  Ratan Bhavnani  Ariana Del Zotto, Homeland Language Services  Roberta Griego, NAMI Ventura County  Mark Stadler, Crisis Intervention Team  Elizabeth R. Stone, BHAB  Scott Walker, Crisis Intervention Team  Liz Warren, Client Network</p>	<p><b><u>Ventura County Behavioral Health (VCBH) Staff Present</u></b>  Dr. Sevet Johnson, Director  Dr. Loretta Denering, Assistant Director  Joanna Peterson, Management Assistant/Zoom Engineer  Dr. John Schipper, Adult Services Division Chief  Vickie Poliquin, BHAB Assistant</p> <p>NEXT MEETING:  Monday, April 11, 2022, 1:00 – 2:30 p.m.</p> <p>Virtual Meeting Via Zoom</p>
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*Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.*

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTIONS	RESPONSIBLE
I.	<b>Call to Order</b> Mr. Rodriguez called the meeting to order at 1:02 PM following detailed information provided by Mr. Tejada regarding how to access interpretation services.		
II.	<b>Roll Call – Board Executive Committee Attendees</b> Secretary Gardner confirmed that a quorum exists through roll call.		
III.	<b>Approval of the Agenda</b> Mr. Rodriguez asked for a motion to approve the agenda. Ms. Gardner moved to approve the agenda as written; Mr. Tejada seconded. The motion carried unanimously through roll call.	The agenda was approved as written. <b>M/S/C</b>	
IV.	<b>Approval of the Minutes</b> Mr. Rodriguez asked for a motion to approve the February 14, 2022, minutes. Ms. Borchard moved to approve; Ms. Gardner seconded. The motion to approve the minutes as written carried unanimously through roll call.	The minutes were approved as written. <b>M/S/C</b>	
V.	<b>Welcome and Introductions</b> Mr. Rodriguez introduced himself and welcomed everyone to the meeting. All members of the Executive Committee introduced themselves.		
VI.	<b>Public Comments</b> Scott Walker made a public comment thanking members of the Executive Committee for making a request at their last meeting to recognize the work of the Crisis Intervention Team field officers. He requested the recognition be placed on the April agenda for the General meeting in conjunction with announcing the Deputy and Officer of the Year for 2021.		
VII.	<b>Chair Comments and Announcements</b> Mr. Rodriguez noted that the Executive Committee has met virtually for two years due to the global pandemic and commended everyone for their hard work, creativity and collaboration to make the virtual meetings successful.  Mr. Rodriguez cautioned people about disclosing specific confidential information in public meetings pursuant to Welfare & Institutions Code (WIC) 5330 and provided examples of what kinds of disclosed information may violate the privacy rights of an individual undergoing treatment.		
VIII.	<b>Director's Updates</b> <ul style="list-style-type: none"> <li>• Budget target meetings for FY2022-23 are being conducted with fiscal staff and the CEO's office to review new programs targeted budgets.</li> <li>• Work continues with the Health Care Agency and Gold Coast Health Plan to bring on Enhanced Care Management (ECM), a component of CalAIM.</li> </ul>		

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	<ul style="list-style-type: none"> <li>Community Assistance, Recovery and Empowerment (CARE) Court was introduced on March 3 by the Governor’s administration and is a proposed framework that will deliver mental health and substance use disorder services to the most severely impacted people who suffer from homelessness or incarceration. The proposal is in its early stages of development.</li> <li>On March 8, the Board of Supervisors (BOS) voted to move to hybrid meetings starting April 26 which will consist of Supervisors meeting at the Government Center and via Zoom. VCBH’s goal is for BHAB to meet using the hybrid format beginning in April and are working on the logistics.</li> </ul> <p>Mr. Rodriguez advised the BHAB will discuss to either continue holding meetings remotely or via the hybrid model at its March General meeting. Dr. Johnson agreed to follow-up with Dr. Levin at Public Health to inquire whether he has revised his recommendations regarding meeting remotely.</p>		
IX.	<p><b>Executive Committee Member Comments and Announcements</b></p> <p>Mr. Harris:</p> <ul style="list-style-type: none"> <li>Expressed concern by the manner which his request to amend his comment under agenda item X of the January 2022 General meeting minutes was handled stating that he felt it was disparate treatment having been asked to research the video himself to determine what was said and provide a summary of his comments to amend the minutes.</li> </ul> <p>Mr. Rodriguez, Ms. Gardner, Ms. Borchard and Dr. Johnson:</p> <ul style="list-style-type: none"> <li>Responded to the comments made by Mr. Harris noting that, in general, BHAB members provide the amended language when requesting amendments to meeting minutes.</li> </ul>		
X.	<p><b>Secretary’s Report</b></p> <p>Ms. Gardner reported that Supervisor Parks and Supervisor Long have selected BHAB member appointees that will soon be placed on a BOS agenda for approval. Supervisor Ramirez is currently interviewing applicants.</p> <p>Mr. Harris noted that the Bylaws state that the Practicing Psychiatrist seat be filled from a recommendation from the Southern California Psychiatric Society (SCPS) and asked whether the SCPS has been contacted. Following a brief discussion, Ms. Gardner will contact the SCPS.</p> <p>Ms. Stone clarified that her Oath of Office carried forward from her previous term and announced that she is considered an official member of the BHAB.</p> <p>Ratan Bhavnani made a public comment advising that Dr. Vlaskovits is affiliated with the SCPS suggested Ms. Gardner contact him regarding the BHAB’s desire to fill the Practicing Psychiatrist vacant seat.</p>		
XI.	<p><b>Old Business</b></p> <p>A. Brown Act Public Emergency Allowances / Teleconferences – Requirements for Local Boards and Commissions Mr. Rodriguez noted this item was previously discussed under the Director’s Report, will discuss the item at the General meeting and will provide any additional information or guidance from the Public Health Director, Dr. Levin.</p> <p>B. 2021 Data Notebook – Status of Completion Mr. Rodriguez reported that the Workgroup met two or three times, received the data from various VCBH subject matter experts, circulated a draft to the Workgroup and VCBH and plans to place the finalized report on the General meeting agenda for review and approval.</p> <p>C. Disparities Reduction Committee – Update on Formation Mr. Rodriguez advised that Ms. Torres will provide an update at the General meeting regarding the Committee’s formation and that she is hopeful to be able to provide meeting dates and times. Ms. Torres and Ms. Flores-Haro have been busy working together to launch the start of this new BHAB Committee. If anyone is interested in joining the Committee, please contact Ms. Torres.</p>		

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<p><b>XII.</b></p>	<p><b>New Business</b></p> <p>A. Presentation Requests</p> <ul style="list-style-type: none"> <li>Mr. Tejada noted that although not specifically a presentation request, asked that the Director’s Report continued to contain current legislative items affecting Behavioral Health, the community and specifics on the County’s implementation process and funding details for specific programs. Dr. Johnson confirmed that this type of information will continue to be included in the Director’s Report.</li> </ul> <p><u>CARRY OVER ITEMS – FOR REFERENCE &amp; TRACKING</u></p> <ol style="list-style-type: none"> <li>Mental Health Diversion – Effects of Law Changes as of January 1 – Public Guardian’s Office or Multi-Agency (requested by Mr. Bhavnani) Mr. Rodriguez will provide additional information and Agenda placement TBD.</li> <li>State DHCS Report – Assessing the Continuum of Care for Behavioral Health Services in California – Overview of Process Used to Obtain and Verify Report Information and Plans to Correct Data – DHCS staff representative (requested by Ms. Harris) Mr. Rodriguez will reach out to Theresa Comstock of the California Association of Local Behavioral Health Boards &amp; Commissions for assistance. Agenda placement TBD.</li> <li>Homeless Court and Mental Health Diversion – Public Defender’s Office (requested by Mr. Tejada) Agenda placement TBD.</li> </ol> <p>B. Recognition Award Recommendations</p> <ul style="list-style-type: none"> <li>Crisis Intervention Team (CIT) (recognition date – April 18 General meeting)</li> <li>VCBH staff and Community Based Organizations (CBO’s) who have excelled in their work. To be recommended by the Director or the Division Chiefs (requested by Ms. Borchard) (Agenda placement TBD). Dr. Johnson will provide a prioritized list of nominees for consideration of future Recognition Awards.</li> </ul> <p><u>CARRY OVER ITEMS – FOR REFERENCE &amp; TRACKING</u></p> <ol style="list-style-type: none"> <li>Elizabeth R. Stone – Peer Advocate (requested by Mr. Harris) (Agenda placement TBD).</li> <li>Ratan Bhavnani – Resigned at end of 2/23/22 term (recognition date TBD).</li> <li>Jean Farley, Retired Chief Deputy Public Defender (Agenda placement TBD).</li> </ol>		
<p><b>XIII.</b></p>	<p><b>Develop Agenda for Virtual General Meeting Scheduled for March 21, 2022 at 1:00 PM</b></p> <p>Mr. Harris suggested collecting and reporting additional data to fulfill the responsibilities of the BHAB to assess the County’s Behavioral Health system. He indicated he would forward his list to Chair Rodriguez on March 15, 2022.</p> <p>Ms. Gardner overviewed the Chair’s placement of General meeting agenda items for the upcoming election of officers noting the following:</p> <ol style="list-style-type: none"> <li>April 18 – Formation &amp; Announcement of Nominating Committee</li> <li>May 16 – Present Slate of Officers &amp; Accept Nominations from the Floor</li> <li>June 20 – Hold Elections of Officers for FY2022-23</li> </ol> <p>A discussion ensued regarding discharge medication prescription procedures. Dr. Johnson noted that Sherri Block will provide an IPU/CSU update at the General meeting and will contact her to be prepared to provide answers to the process and logistical questions related to discharge medication prescriptions procedures.</p> <p>Ms. Warren made a public comment detailing the process and procedures that previously took place related to the prescription needs of discharging patients.</p> <p>Mr. Harris noted that now is the time to prepare for questions that will be asked of the BHAB regarding the Needs Assessment and to develop a list of areas of concern that need review by the entity who will be responsible for reviewing the various areas.</p> <p>Ms. Borchard suggested that VCBH provide a report about the plans for utilizing Peers going forward.</p> <p>There were no recommended changed to the list of items to develop the Agenda for the March 21 General meeting.</p>		

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<b>XIV.</b>	<b>Public Comments</b> There were no public comments.		
<b>XV.</b>	<b>Adjourn</b> The meeting was adjourned at 2:23 PM.		

**Behavioral Health Advisory Board EXECUTIVE Meeting Attendance  
2021-2022**

Members 2021-2022	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Michael Rodriguez Chair	X	X	X	X	X	X	X	X	X			
Joe S. Ramirez 1 <sup>st</sup> Vice Chair	X	X	X	X	e							
Christopher Tejada 2 <sup>nd</sup> Vice Chair	X	X	X	X	X	X	X	X	X			
Janis Gardner Secretary	X	X	X	X	X	X	X	X	X			
Jerry Harris Member (Chair) Emeritus	X	X	X	e	X	X	X	X	X			
Nancy Borchard Member-At-Large	X	X	X		X	X	X	X	X			

Present = X

District 1: Supervisor LaVere

District 2: Supervisor Parks

District 3: Supervisor Long

District 4: Supervisor Huber

District 5: Supervisor Ramirez