

BEHAVIORAL HEALTH ADVISORY BOARD
EXECUTIVE COMMITTEE (VIRTUAL MEETING VIA ZOOM)
MINUTES ■ Monday, June 13, 2022

<p><u>BHAB Officers Present</u> Michael Rodriguez, Chair Christopher Tejada, 2nd Vice Chair Janis Gardner, Secretary Jerry Harris, Member (Chair) Emeritus</p> <p><u>Others Present</u> Stacy Dagleish, Los Angeles County Mental Health Commission Ariana Del Zotto, Homeland Language Services Scott Walker, Crisis Intervention Team</p>	<p><u>Ventura County Behavioral Health (VCBH) Staff Present</u> Ophra Ashur, Compliance Sr. Behavioral Health Manager Cheryl Fox, Youth & Family Services Division Chief Kathy Mulford, Substance Use Services Interim Division Chief Estela Ortega, Office of Health Equity and Cultural Diversity Administrative Assistant Cynthia Salas, Office of Health Equity and Cultural Diversity Equity Services Manager Dr. John Schipper, Adult Services Division Chief Joanna Peterson, Management Assistant / Zoom Engineer Vickie Poliquin, BHAB Assistant</p> <p>NEXT MEETING: Monday, July 11, 2022, 1:00 – 2:30 p.m.</p> <p>Virtual Meeting Via Zoom</p>
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Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTIONS	RESPONSIBLE
I.	Call to Order Mr. Rodriguez called the meeting to order at 1:02 PM. Joanna Peterson provided information on how to access interpretation services.		
II.	Roll Call – Board Executive Committee Attendees Secretary Gardner confirmed that a quorum exists through roll call.		
III.	Approval of the Agenda Mr. Rodriguez briefly discussed changes to the county information technology system leading to the encryption of materials sent to non-county email addresses. A test email will be sent to members of the Executive Committee to ensure that the links are accessible. Mr. Rodriguez asked for a motion to approve the agenda. Mr. Harris moved to approve the agenda; Ms. Gardner seconded. The motion to approve the agenda carried unanimously through roll call.	The agenda was approved as written. M/S/C	
IV.	Approval of the Minutes Mr. Rodriguez asked for a motion to approve the May 9, 2022, minutes. Mr. Harris moved to approve the minutes; Mr. Tejada seconded. The motion to approve the minutes as written carried unanimously through roll call.	The minutes were approved as written. M/S/C	
V.	Welcome and Introductions Mr. Rodriguez introduced himself and welcomed everyone to the meeting. All members of the Executive Committee introduced themselves.		
VI.	Public Comments There were no public comments.		
VII.	Chair Comments and Announcements Mr. Rodriguez thanked Mr. Tejada for chairing the second half of the May General meeting in his absence and complimented him on appropriately handling the meeting.		
VIII.	Assistant Director’s Updates Dr. John Schipper provided the Assistant Director’s update: <ul style="list-style-type: none"> • VCBH participated in the Health Care Agency’s Job Fair on June 4 which resulted in approximately 25 new hires. • Awards for the Behavioral Health Continuum Infrastructure Plan (BHCIP) Round 3 have not been announced. VCBH’s application on behalf of a locked mental health rehabilitation center (MHRC) in Camarillo remains indeterminant. BHCIP Round 4 funding focuses on children and youth. A webinar is scheduled this week and the topic has been added to the Transitional Age Youth Committee’s June 15 agenda for stakeholder input. 		

	In response to questions, Dr. Schipper provided his understanding of “launch ready”, specified counties in BHCIP’s Southern California Region, described grant writing process and those participating, and spoke to the likelihood of a scaled back plan in the event grant funding is not received.		
IX.	Executive Committee Member Comments and Announcements Ms. Gardner followed up on a request from VCBH Administrative staff to request an RSVP from BHAB members who plan to attend the General meetings in-person to facilitate set-up. She also noted the search for a psychiatrist to serve on the BHAB remains ongoing. Mr. Tejada suggested members be polled about plans to attend meeting in-person at the June General meeting. Mr. Tejada also queried about report being generated by the District Attorney’s Office and Mr. Rodriguez advised he would follow up. Ms. Gardner advised that Cmdr. Fryhoff is planning to assign a new Law Enforcement representative to the BHAB in January 2023.		
X.	Secretary’s Report Ms. Gardner reported there are two openings on the BHAB (i.e., Supervisor Huber district and practicing psychiatrist). She noted that attendance has been good. Ms. Gardner announced the Oxnard City County approved an agreement with the County to fund a portion of a five-story, 110-bed shelter and permanent supportive housing complex in downtown Oxnard called the Homeless Solutions Center. Construction will begin on July 27, 2022 for completion in February 2024.		
XI.	Old Business A. Brown Act Public Emergency Allowances / Teleconferences – Requirements for Local Boards and Commissions – Continue to Meet Remotely or Via a Hybrid Remote/In-Person Model Mr. Rodriguez opined in favor of moving to “hybrid” (i.e., remote and in-person) meetings in July following a successful pilot. Mr. Tejada inquired how interpretation services will be adapted for in-person meetings. Cynthia Salas advised she will research.		
XII.	New Business A. Presentation Requests Ms. Gardner inquired whether the Clerk of the Board or County Counsel would provide the Rosenberg’s Rules of Order presentation; Mr. Rodriguez to follow-up. Mr. Tejada inquired about a Wellness Center presentation. Mr. Rodriguez advised waiting until the new fiscal year to allow for an updated presentation. Mr. Harris requested a presentation from Quality Improvement (QI) to speak to data collection and indication as to the effectiveness of VCBH programs. Dr. Schipper will consult with Dr. Loretta Denering as to how to best address. Mr. Harris also requested a presentation on the residency program. Dr. Schipper will consult with Dr. Joseph Vlaskovits as to how to best address. <u>CARRY OVER ITEMS – FOR REFERENCE & TRACKING</u> 1. Mental Health Diversion – Effects of Law Changes as of January 1 – Public Guardian’s Office or Multi-Agency (requested by Mr. Bhavnani) Mr. Rodriguez will provide additional information and Agenda placement TBD. 2. Homeless Court and Mental Health Diversion – Public Defender’s Office (requested by Mr. Tejada) Agenda placement TBD. 3. Stepping Up Initiative – (being coordinated by Cmdr. Fryhoff) Agenda placement TBD. 4. Substance Use Services & Drug Medi-Cal Organized Delivery System (DMC-ODS) Updates (requested by Ms. Gardner) Agenda placement TBD. 5. Rosenberg’s Rules of Order – Review and Discussion (requested by Ms. Heitman) Agenda placement TBD. 6. Wellness Centers Presentation (requested by Ms. Gardner) Agenda placement TBD. B. Recognition Award Recommendations There were no additional recognition awards recommended. <u>CARRY OVER ITEMS – FOR REFERENCE & TRACKING</u> 1. Ratan Bhavnani – Resigned at end of 2/23/22 term (recognition date: July 18, 2022). 2. Terri Yanez, Administrative Services Division Chief – promoted to another County Dept. (requested by Ms. Gardner) Recognition date: TBD.		

XIII.	Develop Agenda for Virtual General Meeting Scheduled for June 20, 2022 at 1:00 PM Mr. Rodriguez provided an update on the Needs Assessment noting that the request for proposals have been graded and a decision will be made following tabulation. There were no changes requested to the development of the agenda for the June 20 General meeting.		
XIV.	Public Comments There were no public comments.		
XV.	Adjourn The meeting was adjourned at 2:08 PM.		

**Behavioral Health Advisory Board EXECUTIVE Meeting Attendance
2021-2022**

Members 2021-2022	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Michael Rodriguez Chair	X	X	X	X	X	X	X	X	X	X	X	X
Joe S. Ramirez 1 st Vice Chair	X	X	X	X	e							
Christopher Tejada 2 nd Vice Chair	X	X	X	X	X	X	X	X	X	X	X	X
Janis Gardner Secretary	X	X	X	X	X	X	X	X	X	X	X	X
Jerry Harris Member (Chair) Emeritus	X	X	X	e	X	X	X	X	X	X	X	X
Nancy Borchard Member-At-Large	X	X	X		X	X	X	X	X	X		

Present = X

- District 1: Supervisor LaVere
- District 2: Supervisor Parks
- District 3: Supervisor Long
- District 4: Supervisor Huber
- District 5: Supervisor Ramirez