

BEHAVIORAL HEALTH ADVISORY BOARD
EXECUTIVE COMMITTEE (IN-PERSON & VIRTUAL MEETING VIA ZOOM)
MINUTES ■ Monday, August 8, 2022

<p><u>BHAB Officers Present</u> Michael Rodriguez, Chair Nancy Borchard, 2nd Vice Chair Janis Gardner, Secretary Elizabeth R. Stone, Member-At-Large Chris Tejeda, 1st Vice Chair</p> <p><u>Others Present</u> Ratan Bhavnani, NAMI Volunteer Ariana Del Zotto, Homeland Language Services Shawna Morris, Casa Pacifica Centers for Children & Families</p>	<p><u>Ventura County Behavioral Health (VCBH) Staff Present</u> Dr. Loretta Denering, Assistant Behavioral Health Director Ophra Ashur, Compliance Sr. Behavioral Health Manager Cheryl Fox, Youth & Family Services Division Chief Kathy Mulford, Substance Use Services Interim Division Chief Estela Magdaleno-Ortega, Office of Health Equity and Cultural Diversity, Administrative Assistant Cynthia Salas, Office of Health Equity and Cultural Diversity, Equity Services Manager Dr. John Schipper, Adult Services Division Chief Joanna Peterson, Management Assistant / Zoom Engineer Vickie Poliquin, BHAB Assistant</p> <p>NEXT MEETING: Monday, September 12, 2022, 1:00 – 2:30 p.m.</p> <p>In-Person & Virtual Meeting Via Zoom</p>
<p><i>Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.</i></p>	

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTIONS	RESPONSIBLE
I.	Call to Order Mr. Rodriguez called the meeting to order at 1:01 PM. Mr. Tejeda provided information on how to access interpretation services via Zoom and using available laptop computers with headsets when attending in person.		
II.	Roll Call – Board Executive Committee Attendees Secretary Gardner confirmed that a quorum exists through roll call.		
III.	Approval of the Agenda Mr. Rodriguez asked for a motion to approve the agenda. Ms. Gardner moved to approve the agenda; Ms. Stone seconded. Ms. Stone requested a revision to agenda item XIV – to read, “Develop Agenda for <u>Hybrid</u> General Meeting...” and the revision to be applicable to future agendas. Mr. Rodriguez requested a revision to agenda item XIV.A.2 to read, “Program <u>Administrator</u> III/Navigator/Ombudsman...”. Ms. Gardner restated the motion to approve the agenda as amended. Ms. Stone seconded. The motion to approve the agenda as amended carried unanimously through roll call.	The agenda was approved as amended. M/S/C	
IV.	Approval of the Minutes – June 13, 2022 Mr. Rodriguez asked for a motion to approve the June 13, 2022, minutes that were tabled at the July 11, 2022 meeting due to lack of a quorum. Ms. Gardner moved to approve the minutes; Mr. Tejeda seconded. The motion to approve the minutes as written carried by a majority vote through roll call with two abstentions.	The minutes were approved as written. M/S/C	
V.	Approval of the Minutes – July 11, 2022 Mr. Rodriguez asked for a motion to approve the July 11, 2022, minutes. Ms. Gardner moved to approve the minutes; Ms. Borchard seconded. Ms. Stone stated for the record that she had questions about the number of VCBH staff attending BHAB meetings noting her opinion that it may not be efficacious use of staff time. She spoke regarding concerns she had about BHAB meetings taking place during daytime hours that could prevent or limit people from attending meetings for those that work during the day. Ms. Stone stated for the record the difficulty the BHAB had over several years meeting membership requirements to appoint a minimum of 20% of people that identify as having received services, i.e., peers, consumers, family members and expressed concern regarding the recent emphasis and extended efforts to acquire a practicing psychiatrist versus the lack of this same effort to reach the 20% membership requirements. Ms. Stone asked Dr. Denering to provide information regarding VCBH’s plan to incorporate peer services within mental health and substance use services. Dr. Denering advised that the incorporation of peer services will be combined into mental health and substance use services	The minutes were approved as written. M/S/C	

	under one administrative oversight team. The motion to approve the minutes as written carried by a majority vote through roll call with one abstention.		
VI.	Welcome and Introductions Mr. Rodriguez introduced himself, welcomed everyone to the meeting and all members introduced themselves.		
VII.	Public Comments There were no public comments.		
VIII.	Chair Comments and Announcements Mr. Rodriguez advised that due to summer schedules, the following presentations have been rescheduled: <ul style="list-style-type: none"> From August 15 to October 17 – County Counsel presentations on Rosenberg’s Rules of Order and Updated County Administrative Manual Highlights. Mr. Rodriguez congratulated Dr. Sevet Johnson on being selected as the County of Ventura’s Chief Executive Officer and expressed appreciation for her leadership.		
IX.	Assistant Director’s Updates – Dr. Loretta Denering <ul style="list-style-type: none"> VCBH continues to work on the details related to the implementation of California Advancing and Innovating Medi-Cal (CalAIM). Work is currently being done related to the Behavioral Health Continuum Infrastructure Program grant round 4 applications that focuses on children and youth. A Listening Session for funding for round 5 was held on August 4 specific to Crisis Services. More information will be disseminated from the State’s Department of Health Care Services (DHCS) as it becomes available. More information will be provided at the August 15 General meeting regarding an agreement with the California Mental Health Services Authority (CalMHSA) for a new Electronic Health Record (EHR) due to go live in July 2023. The project contains an Innovations component which will streamline the current EHR to align with CalAIM and save staff time handling paperwork and increase time spent providing services. Ms. Stone encouraged the County to consider alternative models, such as well-trained Peer Respite, as an integral part of any crisis response.		
X.	Executive Committee Member Comments and Announcements Ms. Borchard commented that while she understands the perspective that Ms. Stone provided regarding the number of VCBH staff who attend BHAB meetings, she noted that many times it is helpful for staff to be present to quickly answer questions that arise during meetings and feels that staff find it helpful to be aware of any concerns presented by BHAB members.		
XI.	Secretary’s Report / Announcements Ms. Gardner reported there is one opening in Supervisor Long’s district due to a resignation and that a qualified candidate for the practicing Psychiatrist opening may have been identified. Ms. Gardner made announcements and provided the details for recent and upcoming events. Ms. Gardner suggested a brief discussion take place regarding the BHAB’s Leave of Absence policy which is not currently addressed in the Bylaws. Mr. Rodriguez advised that Leaves of Absences are currently considered excused absences and a request to revise the Bylaws no be made unless Leaves of Absence become excessive in length and/or cause issues with meeting a quorum of the Board. Mr. Tejeda asked that any formal changes to policy or the Bylaws be discussed with the full membership of the BHAB. Mr. Rodriguez concurred and provided comments regarding the importance of allowing BHAB members time to recover from personal matters that may briefly take them away from fulltime participation and encouragement for their recovery and return. Ms. Gardner will present this item for discussion at the August General meeting under the Secretary’s Report. Mr. Rodriguez concurred. Ms. Stone suggested the creation of a “Welcome” letter for new BHAB members, in addition to the current BHAB Orientation, that provides a message to emphasize the importance of participating on the BHAB that instills a sense of responsibility, honor and accountability to serve.		

XII.	<p>Old Business</p> <p>A. Needs Assessment – Status Update Mr. Rodriguez advised that the Requests for Proposal (RFP’s) continue to be scored and a selection will be made once the scoring process has been completed. More information will be provided as it becomes available.</p>		
XIII.	<p>New Business</p> <p>A. Presentation Requests No additional requests for presentations were provided. Mr. Rodriguez asked that people contact him via email with any additional requests.</p> <p><u>CARRY OVER ITEMS – FOR REFERENCE & TRACKING</u></p> <ol style="list-style-type: none"> 1. Mental Health Diversion – Effects of Law Changes as of January 1 – Public Guardian’s Office or Multi-Agency (requested by Mr. Bhavnani) Mr. Rodriguez will provide additional information and Agenda placement TBD. 2. Homeless Court and Mental Health Diversion – Public Defender’s Office (requested by Mr. Tejada) Agenda placement TBD. 3. Stepping Up Initiative – (being coordinated by Cmdr. Fryhoff) Agenda placement TBD. 4. Substance Use Services & Drug Medi-Cal Organized Delivery System (DMC-ODS) Updates (requested by Ms. Gardner) Agenda placement TBD. 5. Wellness Centers Presentation (requested by Ms. Gardner) Agenda placement TBD. 6. WellPath – Overview and Update on Contractual Requirements (contact person: Leah James) (requested by Ms. Gardner) Agenda placement TBD. 7. Dr. Joseph Vlaskovits – Psychiatry Residency Program Overview & Update – 8/15/22 8. County Counsel Presentation on Rosenberg’s Rules of Order – 8/15/22. 9. County Counsel Presentation on Updated County Administrative Manual Highlights – 8/15/22. 10. MICOP Presentation on “Living with Love” Program (requested by Ms. Flores-Haro) – 9/19/22. <p>B. Recognition Award Recommendations Mr. Rodriguez asked for any recommendations for recognition awards and to email him with any additional requests along with the background information for development of the award. Ms. Borchard encouraged VCBH to consider recognizing member of staff for recognition awards.</p> <p><u>CARRY OVER ITEMS – FOR REFERENCE & TRACKING</u></p> <ol style="list-style-type: none"> 1. Terri Yanez, Administrative Services Division Chief – promoted to another County Dept. (requested by Ms. Gardner) Recognition date: TBD. 		
XIV.	<p>Develop Agenda for Hybrid General Meeting Scheduled for August 15, 2022 at 1:00 PM</p> <p>Mr. Rodriguez reviewed the proposed list of agenda items for the August 15 General meeting noting that agenda item XIV.A.2 was to provide clarity about how the Ombudsman position was defined when presented and approved by the Board of Supervisors. Mr. Rodriguez suggested that the discussion at the General meeting include an approach to request two separate positions—one as a Navigator position reporting directly to VCBH that assists consumers and families with navigating various services and programs and another as an Ombudsman position reporting independently of VCBH that assists with mediating between VCBH and consumers and family members.</p> <p>A lengthy discussion ensued regarding the responsibilities under each of the two positions, if proposed.</p> <p>Mr. Rodriguez summarized the discussion that will be highlighted at the August General meeting for further discussion and a decision made to place an agenda item for September to vote on the establishment of a Workgroup to complete the research and report back to the BHAB its findings for consideration to present to the Board of Supervisors.</p> <p>There was one correction to agenda XIV.A.2 as noted in agenda item III above and no other revisions were requested related to the development of the agenda for the August 15 General meeting.</p>		
XV.	<p>Public Comments</p> <p>There were no public comments. (This agenda item was referenced on the agenda as item XIV in error.)</p>		
XVI.	<p>Adjourn</p> <p>The meeting was adjourned at 2:27 PM. (This agenda item was referenced on the agenda as item XV in error.)</p>		

**Behavioral Health Advisory Board EXECUTIVE Meeting Attendance
2022-2023**

Members 2022-2023	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Michael Rodriguez Chair	X	X										
Christopher Tejada 1 st Vice Chair	e	X										
Nancy Borchard 2 nd Vice Chair	X	X										
Janis Gardner Secretary	X	X										
Elizabeth R. Stone Member-At-Large	X	X										

Present = X

District 1: Supervisor LaVere

District 2: Supervisor Parks

District 3: Supervisor Long

District 4: Supervisor Huber

District 5: Supervisor Ramirez