

BEHAVIORAL HEALTH ADVISORY BOARD

Executive Committee Meeting Minutes

Ventura County Behavioral Health (VCBH)

1911 Williams Dr, Training Room (first floor) · Oxnard, CA 93036

IN-PERSON & VIRTUAL MEETING VIA ZOOM

Monday, April 10, 2023, 1:00 – 2:30PM

BHAB Executive Members Present:

Michael Rodriguez, Chair

Chris Tejada, 1st Vice Chair

Janis Gardner, Secretary

Elizabeth R. Stone, Member-At-Large

Guests:

Ratan Bhavnani, NAMI Volunteer

Lorena Suarez, Spanish Interpreter

Mark Stadler, CIT

Liz Warren, BHAB Member

Roberta Griego, NAMI

Asencion Romero,

Julie Frey, VCEMS

Traci Holt, VCEMS

Ventura County Behavioral Health (VCBH) Staff Present:

Scott Gilman, Director

Dr. John Schipper, Adult Services Division Chief

Andrea Wallace, Assistant to the Director and Assistant Director

Jakeline De Leon, Management Assistant / Zoom Engineer

- I. **Call to Order** – The meeting was called to order at 1:04PM by Chair Michael Rodriguez. Lorena Suarez, Spanish Interpreter, introduced herself and provided instruction on the interpretation services available for the meeting.
- II. **Roll Call to Determine Physical Quorum** – Secretary Janis Gardner confirmed a quorum through roll call.

- III. Roll Call of Members with Just Cause – NONE.**
a. State others present in the room over the age of 18.
- IV. Approval of the Agenda –** The Behavioral Health Advisory Board Executive Committee Agenda for April 10, 2023, was approved as amended (Stone/Tejeda/Passed). Chair Rodriguez requested a correction on agenda item 12a., it should only be a discussion not an action item. It was motioned to approve as amended carried by majority vote through roll call.
- V. Approval of the March 13, 2023, Minutes –** The Behavioral Health Advisory Board Executive Committee Minutes for March 13, 2023, were approved (Gardner/Stone/Passed). Ms. Stone requested the Statement of Work contract for EvalCorp and requested Ms. De Leon to continue to include the list of attendance on the Executive and General committee with the district each member is from. The motion was approved by majority vote through roll call.
- VI. Welcome and Introductions –** All members of the BHAB Executive Committee introduced themselves.
- VII. Public Comments –** Ms. Frey from the department of VCEMS commented that a system needs to be created to meet the needs of their first responders' family members that affect their first responders greatly and their ability to work. Therefore, their family members need a system where they can be immediately assisted with mental health services.
- VIII. Director's Updates –** Director Scott Gilman provided Ventura County Behavioral Health updates. He informed the committee there was a Covid outbreak in the Administration office, many employees are out, and they will try their best to complete the Director's report as many chiefs are out of the office.
- IX. Executive Committee Members Comments & Announcements –** Ms. Stone commented she attended the Forensic Mental Health conference in San Diego, CA where she received a lot of information, and she would like to share this information at the General committee. Vice Chair Tejeda commented that the Adult Services subcommittee sent an email to its members regarding their future participation with the committee.

- X. Secretary's Report / Announcements** – Secretary Gardner provided her report. Sergeant Shawn Pewsey was approved by the Board of Supervisors as the law enforcement representative. Supervisor Parvin has two BHAB proposed members who will be on the Board of Supervisors agenda to be approved. The veteran representative will soon be approved by the Board of Supervisors as well. This now leaves one opening in Supervisor Gorell's office for a regular BHAB member. Ongoing, Many Mansions' project is in the early stages of building a five-story affordable housing project in Oxnard. The County of Ventura has entered into an agreement to buy a building for a center named after former Supervisor Ramirez located in Downtown Oxnard.
- XI. Old Business**
- A. Needs Assessment: Status Update** – Chair Rodriguez provided an update. The BHAB will be receiving a quarterly update at the next BHAB General Meeting from EvalCorp and every quarter there after the BHAB will receive quarterly updates from EvalCorp.
- XII. New Business**
- A. Appointing the Nominating Committee for Fiscal Year 2023-2024** – Chair Rodriguez announced that at the General meeting, they will appoint the nominating committee for the fiscal year 2023-2024 and at the May General meeting they will present a slate of officers, additional nominations can be made and at the June General meeting there will be an election.
- B. Presentation Requests** – Chair Rodriguez informed members that if anyone has any presentation requests to please send them to bhabadmin@ventura.org and cc Michael.Rodriguez@ventura.org with a brief description of the proposed presentation. Ms. Stone requested CalAIM presentations from Gold Coast, followed by one by VCBH.
- C. Recognition Award Recommendations** – Chair Rodriguez informed members that if anyone has recognition award recommendations to please send them to bhabadmin@ventura.org and cc Michael.Rodriguez@ventura.org with a brief description of why the person is worthy of recommendation. At the April General meeting, they will be recognizing former BHAB member, Jerry Harris.
- XIII. Develop Agenda for Hybrid General Meeting scheduled for April 17, 2023, at 1:00PM**
- A. Old Business**

1. **Needs Assessment – Status Update – Michael Rodriguez, Chair (5 min.)**
2. **Site Visits Resumption – Announcement/Request for Site Visits – Michael Rodriguez, Chair (10 min.)**
3. **Ombudsman Workgroup Recommendation – Liz Warren (15 min.)**

B. New Business

1. **Confirm Appointment of Nominating Committee for Fiscal Year 2023-2024 – Michael Rodriguez, Chair – ACTION (Roll Call) (5min.)**
2. **BHAB Committee Reports**
 - a) **Adult Services Committee (March 2) – Gane Brooking & Chris Tejada, Co-Chairs**
 - b) **Disparities Reduction Committee (March 7) – Marlen Torres, Chair**
 - c) **Prevention Committee (March 14) – Janis Gardner, Chair**
 - d) **Youth & Family Committee (April 12) – Kevin Clerici, Chair**
3. **Presentation: Independent Needs Assessment Quarterly Update – Kristen Donovan, Dustin Anderson, & Rae Hanstad (20 min.)**
4. **Presentation Requests**
5. **Recognition Award Recommendations**

XIV. Public Comments – NONE.

XV. Adjournment – The meeting was adjourned at 2:17 PM by Chair Michael Rodriguez.

Next Meeting Date – May 8th, 2023, from 1:00PM – 2:30PM

Behavioral Health Advisory Board EXECUTIVE Meeting Attendance

Members 2022-2023	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Michael Rodriguez, Chair, District 5	X	X	X	e	X	X	X	X	X	X		
Christopher Tejada, 1 st Vice Chair, District 4	e	X	X	X	X	X	X	X	e	X		
Nancy Borchard, 2 nd Vice Chair, District 3	X	X	e	X	e	X	X	X	X			
Janis Gardner, Secretary, District 3	X	X	X	X	X	X	X	X	X	X		
Elizabeth R. Stone, Member-At-Large, District 2	X	X	X	X	X	X	X	X	X	X		

Present = X

- District 1: Supervisor LaVere
- District 2: Supervisor Gorell
- District 3: Supervisor Long
- District 4: Supervisor Parvin
- District 5: Supervisor Lopez