

**VENTURA COUNTY BEHAVIORAL HEALTH ADVISORY BOARD  
GENERAL MEETING  
MINUTES**

**August 17, 2015 Minutes**

**NEXT MEETING:**

**Monday, September 14, 2015  
1:00 PM – 3:00 PM**

Ventura County Behavioral Health Administration  
1911 Williams Drive, Suite 200 ♦ Oxnard, CA 93036  
Training Room

**Note:** The Behavioral Health Advisory Board has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.

## August 17, 2015 BHAB General Meeting Attendance Roster

### Members Present:

Janis Gardner, Chair  
 Karyn Bates  
 René Beauchesne  
 Jerry Harris, Secretary  
 Kay Wilson-Bolton  
 Beverly Wisotsky  
 Sandra Wolfe  
 Daniel Jordan

Mary Haffner  
 Sidney White  
 Carol Thomas, 1st Vice-Chair  
 Irene Mellick  
 Irene Pickard

### Members Absent:

Monique Garcia  
 Nancy Borchard  
 Denise Nielsen  
 Nancy Borchard  
 Larry Hicks

A list of staff members present is available by request.

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS /ACTION	RESPONSIBLE
<b>I.</b>	<b>BHAB Call to Order</b>		
	Ms. Gardner called the meeting to order at 1:03 PM.	Information.	
<b>II.</b>	<b>Approval of the August 17, 2015 Agenda (Action)</b>		
	The agenda was approved as written.	The agenda was approved. <i>M/S/C.</i>	
<b>III.</b>	<b>Approval of the July 27, 2015 Minutes (Action)</b>		
	The minutes of the June 15, 2015 BHAB General Meeting were approved as written.	The minutes were approved. <i>M/S/C.</i>	
<b>IV.</b>	<b>Welcome and Introductions</b>		
	Chair Janis Gardner welcomed the Board and introductions were made including affiliations.	Information.	
<b>V.</b>	<b>Recognition Awards</b>	Information	
	Recognition Awards were presented to Irene Mellick and Anna Ware. Supervisor Parks presented a Resolution from the Board of Supervisors to Ms. Mellick for her 15 years of dedicated service on the BHAB (aka Mental Health Board) to the mentally ill.		
<b>VI.</b>	<b>Chair Announcements</b>		
	Ms. Gardner introduced the two presenters today. Tina Coates, Patients' Rights Advocate and Mike Geiss, Financial and Economic Consultant. Chair Gardner reported that the Office of Inspector General has informed California counties that it will randomly be conducting audits of MHA Medi-cal and Medicaid programs. It was also mentioned by the Chair that California's Welfare and Institutions Code #5604 mandates that the BHAB adhere to the Brown Act (Open Meeting Law) and a copy of this has been sent to each member of the BHAB. Committees and ad hoc Workgroups are not mandated to adhere to the Brown Act notice requirements. The Chair stated that Committee Members need to join one of the four established Committees (listed on side) and reminded Members to turn in their Ethics Training certificates to the Assistant for submission to the Clerk of the Board.	Information.  <b>Adults-1<sup>st</sup> Thurs-10-12pm</b> <b>Y&amp;F-2<sup>nd</sup> Wed-10-12pm</b> <b>TAY-4<sup>th</sup> Thurs-10:30-12pm</b> <b>Prevention-2<sup>nd</sup> Mon-3:15-4:30.</b>	

<b>VII.</b>	<b>Board Member Comments &amp; Announcements</b>		
	Karyn Bates distributed a hand out of the Prevention Committee's site visit report on the Khepora House, an Alcohol and Drug Rehabilitation Program for males. Jerry Harris, Secretary of BHAB, reminded members that their appointments are for either 2 or 3 years and before their board term expires, to contact their Board of Supervisor's office for renewal to the Board.	Information.	
<b>VIII.</b>	<b>Public Comments</b>		
	Regina Poynter of Client Network announced a "Walk to Fight Suicide" will be held at Constitution Park (Carmen Dr.) in Camarillo on September 19. Registration is 7:45am and Walk begins at 9am.	Information	
<b>IX.</b>	<b>Patients' Rights Advocate</b>	Information	
	Attorney Tina Coates explained the role of this position and reported on the numerous responsibilities it entails. Ms. Coates reported on a recent survey she submitted for the State of California. Karyn Bates suggested a Patient Satisfaction Survey.	Information	
<b>X.</b>	<b>Director's Report</b>		
	Behavioral Health Director Elaine Crandall announced she would defer her time to our guest, Mike Geiss, but mentioned that her report was available as a hand out to all. Director Crandall introduced Mr. Geiss and stated he came at the request of BHAB Member Karyn Bates. Mr. Geiss reported on the financial health of the MHSA Program(s) and provided detailed documentation on the economic and financial picture of revenues from the 1991 Realignment of MHSA funds to the present date. Mr. Geiss recommended to staff/committees that they blend programs to meet the requirements of MHSA program to ensure monetary reimbursements.	Information	
<b>XI.</b>	<b>Alcohol and Drug Program Update</b>		
	Patrick Zarate, Manager for ADP/DUI Departments presented the following handouts: "Exploratory Analysis: Place of Last Drink Survey" - DUI program participants who indicated using marijuana before their arrest from October 2011, and a flyer "What You Can Do" in Spanish and English addressing prescription drugs abuse by teens. Mr. Zarate announced that the Office of Traffic and Safety has extended a DUI grant to FY15-16 for \$300,000 and praised the collaboration and cooperation VCBH ADP/DUI has received from the Sheriff Geoff Dean and his department.	Information.	
<b>XII.</b>	<b>BHD Contract Review</b>		
	<ol style="list-style-type: none"> <li>1. Meditech Amendment</li> <li>2. Telecare and California Psychiatric Transitions Amendments</li> <li>3. California Psychiatric Transitions Amendments</li> <li>4. Telecare Corporation</li> <li>5. Netsmart Technologies, Inc. Amendment</li> </ol> <p>Director Elaine Crandall reviewed the contracts presented and a motion was made to approve the contracts as presented to the Board.</p>	The BHAB General approved the MH contracts as written. <b>M/S/C.</b>	
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<b>XIII.</b>	<b>Old Business</b>  1. <b>Bylaws Workgroup</b> - August 27, 2015 2:30pm (Lake Cachuma Rm.) - Chair Janis Gardner announced that she sent other county's Bylaws to the members of the workgroup for possible consideration.  2. <b>Laura's Law Letter Update</b> - Janis Gardner asked Director Crandall to have the BHAB Members review the departmental recommendations for Laura's Law prior to the letter going to County Council. Director Crandall agreed and a draft copy of the letter will come to the BHAB.  3. <b>Data Notebook Workgroup Meeting</b> - August 31, 2015 1:00pm (Lake Tahoe Rm.) Ms. Gardner announced that VCBH QI Department and ADP will be providing the necessary data for this Workgroup. The Data Notebook Workgroup requested to see a copy of the report prior to the first meeting (8/31/15).	Information          Data Notebook Report distributed to Chair Gardner and Karyn Bates 8/18/15.	
<b>XIV.</b>	<b>New Business – 5 mins.</b>		
	A. <b>Recognition Awards for September</b> - The Board discussed and decided to recognize (posthumously) Dave Holmboe, previous BHAB Chair, and past BHAB Member, Kiran Sahota.	Information	
<b>XV.</b>	<b>Adjourn</b>		
	Meeting was adjourned at 3:02pm	<b>Next Meeting:</b> <b>9/21/15</b>	

## Behavioral Health Advisory Board Meeting Attendance 2015-16

District	TERMS	Member	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
<b>District 1 Sup. Bennett</b>	9/17/13-9/17/14	Karyn Bates	X							
	3/10/15-3/10/18	Daniel Jordan, PhD, ABPP	X							
	3/10/15-3/10/18	Sidney L. White, AICP	X							
	4/7/15-4/7/18	Mary Haffner	X							
<b>District 2 Sup. Parks</b>	9/17/13-9/17/16	Janis Gardner	X							
		VACANT								
	1/5/15-1/7/19	Carol Thomas	X							
	3/18/14-3/17/17	Beverly Wisotsky, LMFT	X							
<b>District 3 Sup. Long</b>	1/27/15-1/26/18	Nancy Borchard								
		VACANT								
	4/14/15-4/14/18	Kay Wilson-Bolton	X							
	12/2/14-12/1/17	Larry Hicks								
<b>District 4 Sup. Foy</b>	9/17/13-9/17/16	Jerry Harris	X							
	9/17/15-9/17/18	Denise Nielsen								
	9/17/14-9/17/17	McKian Nielsen								
	9/7/14-9/17/17	Anita Ranade								
<b>District 5 Sup. Zaragoza</b>	9/17/13-1/10/17	René Beauchesne, LCSW	X							
	9/24/14-9/23/17	Monique Garcia								
	9/17/13-1/10/17	Dr. Irene Pinkard	X							
	1/11/15-1/10/18	Sandra Wolfe	X							
<b>Gov. Body</b>	1/1/15-12/31/15	John Zaragoza, Supervisor								

Present = X