

BEHAVIORAL HEALTH ADVISORY BOARD
General Meeting
Monday, January 22, 2018, 1:00 – 3:30 p.m.
Ventura County Behavioral Health
1911 Williams Drive, Training Room • Oxnard, CA 93036

AGENDA

- I. Call to Order and Pledge of Allegiance
- II. Approval of the Agenda – **ACTION**
- III. Approval of the November 20, 2017 Minutes – **ACTION**
- IV. Welcome and Introductions
- V. Public Comments (3 min. per speaker)
- VI. Recognition: Sandra Wolfe, former BHAB Member
- VII. Crisis Intervention Team (CIT) Awards Presentation Ceremony – Mark Stadler (30 min.)
- VIII. Chair's Report (5 min.)
 - A. BHAB Annual Report Overview and Operational Activity Update Presentation to the Board of Supervisors on February 13, 2018 at 10:30 a.m.
 - B. Events and Announcements – Janis Gardner, Chair Emeritus (5 min.)
- IX. Board Members Comments and Announcements (3 min. per speaker)
- X. Director's Report – Patrick Zarate, Acting Director, for Elaine Crandall (15 min.)
- XI. Secretary's Report – Nancy Borchard (5 min.)
- XII. New Business
 - A. Board Member Issues and Priorities – Discussion (15 min.)
 - B. Determine Feasibility of Forming a Psychiatric Hospital Inpatient Bed Needs Assessment Workgroup – Discussion (10 min.)
 - C. Use of Action Plan Format and Tools for BHAB Objectives – **ACTION** (5 min.)
 - D. Report on Site Visits to Casa Pacifica – Patricia Mowlavi (10 min.)
 - E. 2018 Site Visits – Discussion (5 min.)
- XIII. Old Business
 - A. 2017 Data Notebook Update – Gane Brooking – **ACTION** (5 min.)
 - B. BHAB Brochure Updates – **ACTION** (5 min.)
 - C. Future Presentations (5 min.)
 - D. Future Recognitions (5 min.)
- XIV. Contracts – **ACTION** (10 min.)
 - A. Board of Supervisors Agenda – January 9, 2018 - Approved
 1. Behavioral Health Advisory Board (BHAB) Bylaws Revision
 - B. Board of Supervisors Agenda – January 23, 2018
 1. Alcohol and Drug Programs (ADP) Evalcorp FY 2017-18 First Amendment
 2. Meditech and Maxim FY 2017-18 First Amendments
 - C. Board of Supervisors Agenda – February 6, 2018
 1. Ventura County Office of Education/Ventura County Special Education Local Plan Area (VCOE/SELPA) 3.0 New Positions

Members of the public making oral presentations to the Board in connection with one or more agenda or non-agenda items at a single meeting are limited to a cumulative total time not to exceed (5) minutes for all of their oral presentations at such meeting unless otherwise provided. The entire public comment period is limited to no more than (20) minutes total for all speakers. NOTE: The Chair may limit the number or duration of speakers on a matter. In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact: [Behavioral Health Administration](#), at (805) 981-6830. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.

D. Board of Supervisors Agenda – February 13, 2018

1. BHAB Fiscal Year (FY) 2016-17 Annual Report

XV. Public Comments (3 min. each)

XVI. Adjourn

Next Meeting: Monday, February 26, 2018

Members of the public making oral presentations to the Board in connection with one or more agenda or non-agenda items at a single meeting are limited to a cumulative total time not to exceed (5) minutes for all of their oral presentations at such meeting unless otherwise provided. The entire public comment period is limited to no more than (20) minutes total for all speakers. NOTE: The Chair may limit the number or duration of speakers on a matter. In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact: Behavioral Health Administration, at (805) 981-6830. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.

MEMORANDUM

DATE: January 16, 2018

TO: Behavioral Health Advisory Board

FROM: Contracts Administration

SUBJECT: Board of Supervisors Agenda

Executive Summary

Ventura County Behavioral Health (VCBH) requested and will be requesting Board of Supervisors approval for the following:

Board Agenda – January 9, 2018 - Approved

1. Behavioral Health Advisory Board (BHAB) Bylaws Revision.

Under the Welfare and Institutions Code Section 5604.2, the mission of the BHAB is to assess the impact of services from the state to the county, on services delivered to clients and the local community. The BHAB accomplishes its mission through support, review, and evaluation of the treatment services provided and/or coordinated through VCBH. The BHAB consists of at least fifteen and no more than twenty-one members. Each member of the Ventura County Board of Supervisors may appoint three mental health representatives and one substance use disorder representative to the BHAB. Supervisors are encouraged to appoint individuals who have some experience and knowledge of the behavioral health system. BHAB membership must reflect the ethnic diversity of the client population of Ventura County and at least fifty percent of members must be consumers, or the parents, spouses, siblings, or adult children of consumers, who are receiving or have received mental health services. The term of each member shall be for three years, with appointments staggered over a three-year period. Appointed members must commit to regular attendance at meetings and participation on one committee. One member of the BHAB is required to be a member of the County's Board of Supervisors.

The proposed bylaws have been revised to update Article V Officers, Member-at-large and Member Emeritus and Article VI Committee with minor changes and to clarify the role of the BHAB Chair. The revised bylaws were approved by the required vote of two thirds of the BHAB's membership at its November 20, 2017 meeting, and are pending approval by the Ventura County Board of Supervisors.

Board Agenda – January 23, 2018

1. Alcohol and Drug Programs (ADP) Evalcorp FY 2017-18 First Amendment.

Evalcorp provides research, data and statistical analyses, evaluation, and report development services for VCBH's opioid crisis, youth marijuana exposure, and underage and binge drinking strategic prevention initiatives. In addition to these services, this contractor also provides data management services for the Place of Last Drink (POLD) survey.

The proposed first amendment with Evalcorp will increase the maximum contract amount from \$145,000 to \$190,000 (an increase of \$45,000) to fund additional: (1) evaluation support services for the Overdose Prevention and Rescue Project, (2) additional evaluation services for the implementation and outcome evaluation of Straight Up prevention activities, and (3) prevention planning and consultation service hours for the contracted strategic prevention initiative services. These additional services are needed to inform county multi-agency efforts and planning on opioid abuse, drug overdose, marijuana, impaired driving and underage and binge drinking prevention strategies. This contract is fully funded by Substance Abuse Prevention and Treatment (SAPT) Block Grant funds.

VCBH is proposing approval of, and authorization for the VCBH Director or designee to sign, the first amendment to the contract for alcohol and drug program prevention research services with Evalcorp, increasing the maximum contract amount from \$145,000 to \$190,000 (an increase of \$45,000), for the service period July 1, 2017 through June 30, 2018.

2. Meditech and Maxim FY 2017-18 First Amendments.

Maxim and Meditech provide certified and/or licensed temporary staff to help fill vacant positions due to the difficulty in finding qualified and appropriately certified and/or licensed staff. These contractors are also used to help backfill existing positions due to unexpected leaves of absence. VCBH's vacancy rate ranges between 9% and 14%. VCBH is taking appropriate steps to expedite its recruitments for qualified and appropriately certified and/or licensed staff, however, until staff can be hired, VCBH needs temporary staff from Maxim and Meditech. VCBH uses a variety of temporary staff from Maxim and Meditech, including Registered Nurses, Mental Health Associates, and Licensed Marriage and Family Therapists.

The proposed First Amendment with Maxim will increase the maximum contract amount by \$481,457 to fund VCBH's temporary staffing needs through the fiscal year end and revise the rate schedule set forth in the payment terms in the contract. The rate schedule will be adjusted to add a Senior Data Analyst position at the rate of \$62.80 per hour. The increase will be used to backfill vacant positions due to unexpected leaves of absence and to meet ongoing staffing needs in positions that VCBH has been unable to fill. The revised contract amount (\$946,765) will put the contract in line with the average amount spent each year under this contract in FY 2015-16 and FY 2016-17 (\$942,389). The proposed First Amendment with Meditech will revise the rate schedule set forth in the payment terms of the contract. The Meditech rate schedule is being revised to add a Senior Data Analyst position at the rate of \$59.50 per hour. The proposed amendment does not increase the maximum contract amount. VCBH has an ongoing need for, and has been unable to fill, a Senior Data Analyst position

and requires temporary staff to do so. These contracts are funded with Mental Health Services Act (MHSA) funding.

VCBH is proposing approval of and authorization for the VCBH Director or designee to sign the attached amendments for medical personnel staffing and recruiting services with: (1) Maxim, increasing the maximum contract amount from \$465,308 to \$946,765 (an increase of \$481,457) and revising the rate schedule, for the service period of July 1, 2017 through June 30, 2018 and (2) Meditech, revising the rate schedule, for the service period of July 1, 2017 through June 30, 2018.

Board Agenda – February 6, 2018

1. Ventura County Office of Education/Ventura County Special Education Local Plan Area (VCOE/SELPA) 3.0 New Positions.

Assembly Bill Number 114 (2010-2011 Regular Session) ended the state mandate on county mental health agencies to fund mental health services to students with disabilities. These services were provided to special education students via the Individualized Education Plan (IEP) process and included, among others, individual or small group counseling, collateral services, medication monitoring, case management and residential care. School districts are now solely responsible for funding special education and related services needed to address social, emotional, and behavioral needs, in accordance with the Individuals with Disabilities Education Act (IDEA).

VCOE/SELPA contracts with VCBH to provide special education related mental health services. The collective goal of VCOE/SELPA and VCBH is to maintain children in their homes and in the county as opposed to in out-of-county or out-of-state placements. VCBH invoices VCOE/SELPA for costs not covered by Short Doyle/Medical Federal Financial Participation (SD/MC FFP) and 2011 Realignment funds. The services may include, but are not limited to, assessments, individual therapy, group therapy, collateral services, case management, day rehabilitation, residential placement, and other mental health services.

On October 4, 2016, the Board of Supervisors approved the addition of 3.0 regular positions for the provision of Educationally Related Social Emotional Services (ERSES) under the contract between VCBH and VCOE/SELPA. The need for such services has continued to grow as the number of children requiring school-based mental health services is increasing in Oxnard and Simi Valley. Currently, 53 clinical staff are providing services at approximately 100 schools throughout the county. The ratio of cases per clinician is averaging 19:1. VCOE/SELPA is requesting a caseload ratio of 15:1, which is the recommended standard. To meet this standard, VCBH is proposing approval for 3.0 additional regular Behavioral Health Clinician III positions. Based on caseloads, these positions will be deployed to the North Oxnard, South Oxnard, and Simi Valley regions of Ventura County. The FY 2017-18 cost for these positions is \$177,542 and \$486,022 in FY 2018-19. The FY 2017-18 total projected cost for ERSES special education-related mental health services is fully funded by VCOE/SELPA, SD/MC FFP, and 2011 Realignment (no net increase in county cost).

VCBH is proposing authorization for the Human Resources Director to establish 3.0 new regular Behavioral Health Clinician III positions in the VCBH Mental Health Budget Unit, effective February 11, 2018.

Board Agenda – February 13, 2018

1. BHAB Fiscal Year (FY) 2016-17 Annual Report.

The BHAB exists under the authority of the California Legislature by its enactment of the Welfare and Institutions Code section 5604. The BHAB is responsible for: (1) reviewing and evaluating the County's mental health, substance use disorder (SUD) treatment, and prevention services, (2) advocating for members of the community living with mental illness and/or substance use disorders and their families, and (3) advising the Ventura County Board of Supervisors and the VCBH Director on the mental health, SUD, and prevention service needs of the community. The BHAB is also required under the Code and bylaws to submit an annual report to the Ventura County Board of Supervisors. The proposed BHAB FY 2016-17 Annual Report provides an overview of the BHAB's objectives, activities, challenges, and accomplishments.

As detailed in the FY 2016-17 Annual Report, the BHAB has made significant progress in the following areas: (1) advocating for the opening of the Horizon View Mental Health Rehabilitation Center, (2) advocating for the opening of the Children's Crisis Stabilization Unit (CSU) and a Short-term Crisis Residential Unit in Ventura County, and (3) meeting the BHAB objectives related to advocating for increased supported housing, advocating for integrated programs for individuals with mental health and addiction challenges, conducting contractor site visits, exploring resources available for the geriatric population, advocating for local alternatives to Patton State Hospital for inmates within the justice system, and advocating for cultural diversity and competency.

VCBH is proposing that the Ventura County Board of Supervisors receive and file the BHAB FY 2016-17 Annual Report.