

BEHAVIORAL HEALTH ADVISORY BOARD
General Meeting
Monday, November 20, 2017, 1:00 – 3:30 p.m.
Ventura County Behavioral Health
1911 Williams Drive, Training Room • Oxnard, CA 93036

AGENDA

- I. Call to Order and Pledge of Allegiance
- II. Approval of the Agenda – **ACTION**
- III. Approval of the October 16, 2017 Minutes – **ACTION**
- IV. Welcome and Introductions
- V. Recognition: Deborah Thurber, M.D., Youth & Family Division Medical Director
- VI. Public Comments (3 min. per speaker)
- VII. Chair's Report (5 min.)
 - A. Formulating Objectives
 1. Agree to Use Action Plan Tool for Objectives
 - B. Events – Janis Gardner, Chair Emeritus (5 min.)
- VIII. Board Members Comments and Announcements (3 min. per speaker)
- IX. Presentation: The Insight Program – Cheryl Fox, Manager, VCBH Youth & Family Division (20 min. plus 5 min. for questions)
- X. Director's Report – Patrick Zarate for Elaine Crandall (15 min.)
- XI. Secretary's Report – Nancy Borchard (5 min.)
- XII. BHAB Committees Reports (5 min. each)
 - A. Adult Services Committee – Nancy Borchard, Gane Brooking – Co-Chairs
 - B. Prevention Committee – Janis Gardner, Chair
 - C. Transitional Age Youth (TAY) Committee – Cmdr. Ron Nelson, Chair
 - D. Youth & Family Committee – Denise Nielsen, Chair
- XIII. New Business
 - A. Public Hearing: MHSA FY 2016-17 Update and Three-Year Plan 2017-18 Through 2019-20 – Discussion of Public Comments Received – Kiran Sahota (15 min.) - **ACTION**
 - B. Innovation Projects Update – Kiran Sahota (5 min.)
 - C. Election of Second Vice-Chair – **ACTION**
 - D. Tracking of BHAB Members' Attendance at BHAB Committee Meetings
- XIV. Old Business
 - A. Amendment to the BHAB Bylaws - **ACTION**
 - B. Update BHAB Brochure (5 min.) – **ACTION**
 - C. Data Notebook Update – Gane Brooking, Workgroup Lead (5 min.)
 - D. Approve FY 2016-17 BHAB Annual Report for Submission to the Board of Supervisors - **ACTION**
 - E. Future Site Visit Prioritization Update (5 min.)

Members of the public making oral presentations to the Board in connection with one or more agenda or non-agenda items at a single meeting are limited to a cumulative total time not to exceed (5) minutes for all of their oral presentations at such meeting unless otherwise provided. The entire public comment period is limited to no more than (20) minutes total for all speakers. NOTE: The Chair may limit the number or duration of speakers on a matter. In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact: [Behavioral Health Administration](#), at (805) 981-6830. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.

XV. Contracts – **ACTION**

- A. Board of Supervisors Agenda – November 7, 2017 (added to agenda after last meeting)
 - 1. FY 2017-18 California Department of Health Care Services (DHCS) Performance Agreement
- B. Board of Supervisors Agenda – November 14, 2017 (added to agenda after last meeting)
 - 1. Memorandum of Understanding (MOU) for Public Mental/Behavioral Health Pipeline Program Grant Services with Fillmore Unified School District (FUSD) and Santa Paula Unified School District (SPUSD)
- C. Board of Supervisors Agenda – December 5, 2017
 - 1. Alcohol and Drug Programs (ADP) – FY 2017-18 to FY 2019-20 DHCS Standard Agreement for Substance Use Prevention and Treatment (SAPT) Block Grant Substance Use Disorder (SUD) Services
 - 2. FY 2016-17 Mental Health Services Act (MHSA) Annual Update and FY 2017-18 through FY 2019-20 MHSA Three Year Plan

XVI. Public Comments (3 min. each)

XVII. Adjourn

Next Meeting: Monday, January 22, 2018

MEMORANDUM

DATE: November 15, 2017

TO: Behavioral Health Advisory Board

FROM: Contracts Administration

SUBJECT: Board of Supervisors Agenda

Executive Summary

Ventura County Behavioral Health (VCBH) requested and will be requesting Board of Supervisors approval for the following:

Board Agenda – November 7, 2017 (added to agenda after last meeting)

1. FY 2017-18 California Department of Health Care Services (DHCS) Performance Agreement.

DHCS administers the MHSA, PATH, MHBG programs and oversees VCBH's provision of community mental health services that are provided with realignment funds. VCBH is required to meet certain conditions and requirements to receive funding for these programs and community mental health services. DHCS' annual Performance Agreement specifies the conditions and requirements that VCBH must meet to receive MHSA, PATH, and MHBG funding.

Specifically, the Agreement requires that VCBH comply with: (1) MHSA, PATH, and MHBG expenditure and program requirements, (2) data and information submission requirements, (3) the requirement to create an MHSA issue resolution process for handling client disputes related to the provision of mental health services, (4) revenue and expenditure reporting requirements, (5) MHSA funding distribution and usage requirements, (6) MHSA three-year program and expenditure plan and annual update plan requirements, (7) MHSA planning and stakeholder involvement requirements, (8) VCBH's PATH and MHBG request for application program responses, (9) audit and record requirements, (10) dispute resolution process requirements, (11) various requirements associated with Laura's Law, prohibiting health facilities from admitting minors into psychiatric treatment with adults, and the Americans with Disabilities Act, (12) various requirements associated with conducting business with the State of California, (13) information confidentiality and security requirements, (14) privacy and information security provisions (as defined under the Health Insurance Portability and Accountability Act of 1996 and California Information Practices Act) and (15) the Social Security Administration and DHCS Information Exchange Agreement requirements.

VCBH recommended approval of and authorization for the VCBH Director or Acting Director to sign the Agreement, specifying the annual terms and conditions applicable to the provision and funding of mental health services, effective July 1, 2017 through June 30, 2018.

Board Agenda – November 14, 2017 (added to agenda after last meeting)

1. Memorandum of Understanding (MOU) for Public Mental/Behavioral Health Pipeline Program Grant Services with Fillmore Unified School District (FUSD) and Santa Paula Unified School District (SPUSD).

VCBH was awarded a grant through the Office of Statewide Health Planning and Development (OSHPD) to introduce and prepare local students for mental health careers in the public mental health system (PMHS). The Board of Supervisors approved the application and acceptance of the grant on August 1, 2017. Understanding that early exposure to mental health careers is key to engaging and preparing future professionals for the PMHS, the grant focuses on two outreach strategies to target students at local high schools and community colleges. First, VCBH is prepared to launch a new high school outreach and mentorship program to engage students via mentorship and career counseling opportunities. Second, VCBH will organize a career fair for students from local high schools and community colleges to introduce students to careers in the PMHS and provide resources to prepare students for these careers.

The MOU's with FUSD and SPUSD are targeted toward the strategies outlined above. These MOU's contain the following program detail: (1) the specific grant-funded activities that students will participate in and (2) the responsibilities of the parties to select and serve the students participating in such grant-funded activities. Students will attend two PMHS diversity recruitment fairs and participate in planning and hosting a PMHS career fair for other local high school, and community college, students. Students will also be mentored by VCBH staff.

VCBH recommended approval of, and authorization for the VCBH Director or designee to sign, the MOU's for Grant services with FUSD and SPUSD, effective November 15, 2017 through June 30, 2018.

Board Agenda – December 5, 2017

1. Alcohol and Drug Programs (ADP) – FY 2017-18 to FY 2019-20 DHCS Standard Agreement for Substance Use Prevention and Treatment (SAPT) Block Grant Substance Use Disorder (SUD) Services.

The DHCS multi-year Standard Agreement is the established mechanism that allows the County to receive federal allocated funds for SAPT block grant services provided by community-based providers and County staff. The County uses these funds to support a wide variety of services, such as day treatment, parenting skills training for adults and adolescents, short and long-term residential recovery, early intervention and prevention, and County-operated and sub-contracted programs, modalities, and services. The DHCS Standard Agreement for SAPT block grant services specifies the conditions and requirements that VCBH must meet to receive State funding.

Specifically, the DHCS Standard Agreement requires that VCBH comply with: (1) various SAPT program and performance specifications, (2) monitoring and audit requirements, (3) various data and reporting requirements, (4) funding usage principles and reimbursement provisions, (5) record maintenance requirements, (6) various requirements associated with conducting business with State of California, and (7) information confidentiality, security, and privacy requirements.

VCBH is proposing approval of, and authorization for the VCBH Director or designee to sign, the State of California DHCS Standard Agreement #17-94172 for SAPT block grant SUD services, in the amount of \$14,331,339 for the period of July 1, 2017 through June 30, 2020 (\$4,777,113 for each fiscal year between the period of July 1, 2017 through June 30, 2020).

2. FY 2016-17 Mental Health Services Act (MHSA) Annual Update and FY 2017-18 through FY 2019-20 MHSA Three Year Plan.

The MHSA Annual Update (FY 2016-17) and Three-Year Program and Expenditure Plan (FY's 2017-18 through 2019-20) describe the Community Program Planning and Local Review Process, VCBH's MHSA Budget, and the MHSA Plan components for Community Services and Supports (CSS), Prevention and Early Intervention (PEI), Workforce Education and Training (WET), Capital Facilities/Technology (CapFac/IT), and Innovation (INN).

For FY 2016-17, VCBH's expenses for MHSA services totaled \$60,870,623. Of this amount, approximately 53% of the expenses were funded by MHSA. The remaining 47% of the expenses were funded utilizing non-MHSA sources, such as SD/MC FFP, Behavioral Health Subaccount, grants, insurance, and client fees.

Under the California Code of Regulations (CCR), Title 9 Section 3310, Ventura County is required to submit an MHSA Three-Year Plan forecasting their projected total expenses and revenues from all sources for a three-year period. The last MHSA Three-Year Plan was approved by the Board of Supervisors on March 24, 2015 and ended on June 30, 2017. VCBH is presenting the Three-Year Plan that covers FY 2017-18 through FY 2019-20. For FY 2017-18, VCBH expects to commit \$72,936,149 in total expenses for the provision of MHSA services. VCBH forecasts leveraging of non-MHSA funding sources to cover 45% of the MHSA program costs. The remaining 55% in MHSA program costs, having no other available funding source, will be funded by VCBH's MHSA available program funding. Of those funds, \$34,000,000 are expected as new FY 2017-18 MHSA funds and the remainder would be drawn down from unspent MHSA funds from prior years. In addition to the FY 2017-18 forecast outlined above, the forecast for revenues and expenses for FY 2018-19 and FY 2019-20, as required by the State, are presented in the Budget/Funding Summary of the MHSA Three-Year Plan for FY 2017-18 through FY 2019-20.

The MHSA Three-Year Plan was presented and posted at the October 16, 2017, BHAB general meeting. The public comment period was open from October 16, 2017 through November 17, 2017. Public comment was heard at the November 20, 2017 BHAB General Meeting. At that time, the MHSA Annual Update and Three-Year Plan was approved for submittal to the Board of Supervisors.

VCBH is proposing approval of and authorization for the VCBH Director or designee to sign and submit the FY 2016-17 MHSA Annual Update and FY 2017-18 through FY 2019-20 MHSA Three Year Plan to the MHSOAC.