

BEHAVIORAL HEALTH ADVISORY BOARD

General Meeting

Monday, March 18, 2019, 1:00 – 3:30 p.m.

Ventura County Behavioral Health

1911 Williams Drive, Training Room • Oxnard, CA 93036

AGENDA

- I. Call to Order and Pledge of Allegiance
- II. Approval of the Agenda – **ACTION**
- III. Approval of the February 25, 2019 Minutes – **ACTION**
- IV. Welcome and Introductions
- V. Public Comments (3 min. per speaker)
- VI. Chair's Report (5 min.)
 - A. Events and Announcements – Janis Gardner (5 min.)
- VII. Board Members Comments and Announcements (3 min. per speaker)
- VIII. Director's Report – Dr. Sevet Johnson (10 min.)
- IX. Secretary's Report – Janis Gardner (5 min.)
- X. BHAB Committees Reports (5 min. each)
 - A. Adult Services Committee – Nancy Borchard and Gane Brooking, Co-Chairs
 - B. Prevention Committee – Janis Gardner, Chair
 - C. Transitional Age Youth (TAY) Committee – Margaret Cortese, Chair
 - D. Youth & Family Committee – Denise Nielsen, Chair
- XI. New Business
 - A. Mental Health Services Act (MHSA) Community Needs Assessment Survey Results – Kiran Sahota, MHSA Manager (10 min.)
 - B. VCMC Crisis Stabilization Unit (CSU) Update – Supervisor Parks - **ACTION**
 - C. Identify Members Interested in Serving on the Nominating Committee
 - D. Update on Amendment to the Bylaws to Add a Member Representing Law Enforcement
 - E. California Association of Local Behavioral Health Boards & Commissions (CALBHB/C) Update – Annual Meeting/Training Session and Legislative Day – Sacramento, April 9 and 10
- XII. Old Business
 - A. Annual Report Presentation to the Board of Supervisors on March 19, 11:30 a.m.
 - B. Proposed Site Visit to Vista del Mar Psychiatric Hospital – Gane Brooking
 - C. Composition of the Current Board Members by Category (Consumers, Family Members, Interested Community Members) – Results of Member Self-Identified Disclosure
 - D. Letter of Support for Institution for Mental Diseases (IMD) Exclusion Waiver – **ACTION**
 - E. Mental Health Services Act (MHSA) Innovation Project – Conocimiento: Addressing Adverse Childhood Experiences (ACEs) Through Core Competencies – Public Comments – Recommendation to Move Project to the Board of Supervisors - Kiran Sahota (10 min.) - **ACTION**
 - F. Future Presentations
 - G. Future Recognitions

Members of the public making oral presentations to the Board in connection with one or more agenda or non-agenda items at a single meeting are limited to a cumulative total time not to exceed (5) minutes for all of their oral presentations at such meeting unless otherwise provided. The entire public comment period is limited to no more than (20) minutes total for all speakers. NOTE: The Chair may limit the number or duration of speakers on a matter. In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact Behavioral Health Administration at (805) 981-6830. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.

XIII. Contracts

A. Board of Supervisors Approved Agreements – February 26, 2019

1. Alcohol and Drug Program (ADP) Services: California Department of Health Care Services (DHCS) Standard Agreement Amendment A01 for Substance Abuse Prevention and Treatment Block Grant (SABG) Substance Use Disorder (SUD) Services
2. ADP Services: Ventura County Office of Education (VCOE) Third Amendment
3. Mental Health Services: Senior Planning Elder Care Services (SPECS) First Amendment
4. Mental Health Services: License to Use State Military Property (Ventura Armory)

XIV. Public Comments (3 min. each)

XV. Adjourn

Next Meeting: Monday, April 15, 2019

Members of the public making oral presentations to the Board in connection with one or more agenda or non-agenda items at a single meeting are limited to a cumulative total time not to exceed (5) minutes for all of their oral presentations at such meeting unless otherwise provided. The entire public comment period is limited to no more than (20) minutes total for all speakers. NOTE: The Chair may limit the number or duration of speakers on a matter. In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact Behavioral Health Administration at (805) 981-6830. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.

Ventura County Behavioral Health Department
 Board Letter Summary
 November-December 2018

| Board Date | Contractor | Amount | Term | Description |
|------------|--|--------------|--------------------|---|
| 2/26/2019 | California Department of Health Care Services (DHCS) | \$14,386,054 | 6/1/17 to 6/30/20 | The Standard Agreement with DHCS was amended to: (1) increase the FY 2018-19 funding allocation from \$4,777,113 to \$4,831,828 (an increase of \$54,715); (2) revise the funding use, reporting, data, and invoicing guidelines; and (3) revise the privacy and informational security provisions. |
| 2/26/2019 | Ventura County Office of Education (VCOE) | \$220,000 | 7/1/18 to 6/30/19 | The VCOE contract was amended to increase the maximum contract amount by an additional \$10,000 to fund: (1) additional vaping awareness presentations regarding tobacco/cannabis products and (2) expand opioid prevention messaging and outreach efforts in cooperation with the Friday Night Live programs under the direction of VCOE. The SPECS contract was amended to increase the maximum contract amount by an additional \$250,000 to fund increased temporary staffing needs due to increased vacancy/leave of absence rates and new/transitioning programs (expanded Triage for Transitional Age Youth and Adults, Assisted Outpatient Treatment, and Narcan distribution). |
| 2/26/2019 | Senior Planning Elder Care Services (SPECSS) | \$578,058 | 8/10/18 to 6/30/19 | CME, which is responsible for the Ventura Armory, requested that the County execute a License to Use State Military Property for the use of the Ventura Armory. VCBH used the Ventura Armory to shelter 41 residents of the Elms Manor Board and Care while it was undergoing tent fumigation. Per the license, VCBH is to pay CMD a total of \$6,160 for the seven day use of the armory. |
| 2/26/2019 | California Military Department (CMD) | \$6,160 | 11/7/18 to 4/15/19 | |

MEMORANDUM

DATE: March 6, 2019

TO: Behavioral Health Advisory Board

FROM: Contracts Administration

SUBJECT: Board of Supervisors Approved February Agreements

Executive Summary

Board of Supervisors Approved Agreements – February 26, 2019

1. Alcohol and Drug Program (ADP) Services: California Department of Health Care Services (DHCS) Standard Agreement Amendment A01 for Substance Abuse Prevention and Treatment Block Grant (SABG) Substance Use Disorder (SUD) Services.

This item recommended approval of the contract amendment with DHCS for SABG funded SUD services. The contract amendment made the following changes: (1) increased the FY 2018-19 funding allocation from \$4,777,113 to \$4,831,828 (\$54,715 increase), (2) revised the funding use, reporting, data, and invoicing guidelines, and (3) revised the privacy and informational security provisions.

The DHCS multi-year Standard Agreement is the established mechanism that allows the County to receive federal allocated funds for SABG services provided by community-based providers and County staff. The County uses these funds to support a wide variety of services, such as day treatment, parenting skills training for adults and adolescents, short and long-term residential recovery, early intervention and prevention, and County-operated and sub-contracted programs, modalities, and services.

The DHCS Standard Agreement for SABG services specifies the conditions and requirements that VCBH must meet to receive State funding. Specifically, the DHCS Standard Agreement requires that VCBH comply with: (1) various SABG program and performance specifications, (2) monitoring and audit requirements, (3) various data and reporting requirements, (4) funding usage principles and reimbursement provisions, (5) record maintenance requirements, (6) various requirements associated with conducting

business with State of California, and (7) information confidentiality, security, and privacy requirements. The DHCS Standard Agreement contract amendment A01 makes the following revisions to the existing agreement terms: (1) increases the FY 2018-19 SABG funding allocation from \$4,777,113 to \$4,831,828 (an increase of \$54,715), (2) revises Exhibit A, Attachment I A1, Program Specifications to update funding use, reporting, and data guidelines, (3) revises Exhibit B A1, Budget Detail and Payment Provisions to update invoicing and funding usage guidelines, (4) revises Exhibit B, Attachment I A1, Funding Amounts to increase the year 2 (FY 2018-19) funding amount by \$54,715, and (5) revises Exhibit F A1, Privacy and Informational Security Provisions to update the privacy and informational security provisions.

VCBH recommended approval of and authorization for the VCBH Director or designee to sign, the DHCS Standard Agreement #17-94172 contract amendment A01 for SABG SUD services, in the amount of \$14,386,054 for the period of July 1, 2017 through June 30, 2020.

2. ADP Services: Ventura County Office of Education (VCOE) Third Amendment.

This item recommended approval for the VCBH Director or Designee to sign the third amendment to the contract with VCOE for ADP Prevention Services, to increase the maximum contract amount from \$210,000 to \$220,000 (\$10,000 increase), for additional vaping awareness presentations regarding tobacco/cannabis products and expanded opioid prevention messaging and outreach efforts in cooperation with Friday Night Live programs. This contract is funded with ADP Statham PC1463.1, ADP SB920/SB921, and SABG funds.

VCOE provides: (1) alcohol and drug prevention education and outreach to students, school personnel, and community partners, (2) youth mentoring services, and (3) coordination and training to support student assistance and Friday Night Live programs throughout Ventura County. The goal of these programs is to prevent and reduce underage drinking, drug use, and associated problems.

The third amendment to the VCOE contract represents an increase of \$10,000 to fund additional vaping awareness presentations regarding tobacco products (nicotine e-juice) and cannabis products (THC in vaporized form), as well as expanded opioid prevention messaging and outreach efforts in cooperation with Friday Night Live programs under the direction of VCOE. These additional services are needed to address growing demand for parent and adult education about e-cigarettes/vape devices, their various forms and associated risks, as well as effective prevention strategies underway to address prescription drug diversion and misuse. These activities are in response to expressed needs in multiple school districts for services under VCOE's contract funded activities.

VCBH recommended approval of and authorization for the VCBH Director or designee to sign, the third amendment to the contract for ADP prevention services with VCOE, in the amount of \$220,000, for the service period of July 1, 2018 through June 30, 2019.

3. Mental Health Services: Senior Planning Elder Care Services (SPECS) First Amendment.

This item recommended approval for the VCBH Director or designee to sign the first amendment to the contract with SPECS for Medical Personnel Staffing and Recruiting Services, to increase the maximum contract amount from \$328,058 to \$578,058 (\$250,000 increase), for an increased need in temporary staff to support VCBH staffing levels to meet client needs. This contract is funded with Short Doyle Medi-Cal Federal Financial Participation (SD/MC FFP), Drug Medi-Cal Federal Financial Participation (DMC FFP), SABG, Realignment, and Mental Health Services Act (MHSA) funds.

SPECS provides certified and/or licensed temporary staff to help fill vacant positions due to difficulty in recruiting qualified and appropriately certified and/or licensed staff as well as backfilling leaves of absence (LOA). VCBH's combined vacancy and LOA rate ranges between 9% and 20% and VCBH uses temporary staff to fill those vacancies. SPECS temporary staff help VCBH maintain continuous services to clients until permanent VCBH staff can be hired. VCBH uses a variety of temporary staff from SPECS, including registered nurses, mental health associates, and licensed marriage and family therapists.

The first amendment to the SPECS contract increases the maximum contract amount to allow for an increase in temporary staff to maintain VCBH staffing levels to support clients. The contract increase is due to two main reasons: 1) an increase in the vacancy and LOA rate and 2) new or transitioning programs. The combined vacancy and LOA rate increased from 18.3% in FY 2017-18 to 19.9% in FY 2018-19 thereby increasing the need for temporary staff. Also, in FY 2018-19, VCBH had one service start up (Expanded Triage for Transitional Age Youth and Adults) and two services transitioned from contract providers to VCBH (Assisted Outpatient Treatment and Narcan distribution services). In each case the start up or transition caused an increase in the need for temporary staff to fill the new positions while VCBH employed staff were being hired or new Personnel Control Numbers were being created.

VCBH recommended approval of and authorization for the VCBH Director or designee to sign the first amendment to the contract for medical personnel staffing and recruiting services with SPECS, increasing the maximum contract amount from \$328,058 to \$578,058 (an increase of \$250,000), effective August 10, 2018 through June 30, 2019.

4. Mental Health Services: License to Use State Military Property (Ventura Armory).

This item recommended approval of and authorization for the VCBH Director or designee to sign the License to Use State Military Property (Ventura Armory) through April 15, 2019 at a total cost of \$6,160 for seven days of use.

Elms Manor Corporation (Elms Manor) operates a residential care facility, located in the City of Ventura, which provides support services to mentally ill adults who require 24-hour care and supervision to live successfully in the community. VCBH contracts with Elms Manor for augmented board and care services. In November 2018, VCBH was contacted by Elms Manor for assistance with sheltering 41 residents of the facility. Elms Manor was scheduled to undergo tent fumigation and had no place to house and care for the residents during that time. VCBH, in collaboration with Emergency Medical Services, was able to access use of the Ventura Armory (state military property), through the mass care and shelter plan. With Elms Manor providing oversight, the residents occupied the facility for a total of seven days (from 11/7/18 through 11/14/18).

The California Military Department, which is responsible for the Ventura Armory, requested that the County execute a License to Use State Military Property for the use of the Ventura Armory. The license is a statutory requirement for the use of an armory for temporary shelter purposes. Per the license, VCBH will pay the California Military Department a total of \$6,160 (rate: \$880 per 24-hour cycle) for the seven-day use of the armory.

VCBH recommended approval of and authorization for the VCBH Director or designee to sign the License to Use State Military Property (Ventura Armory), effective through April 15, 2019.