

BEHAVIORAL HEALTH ADVISORY BOARD
YOUTH & FAMILY COMMITTEE
MINUTES ■ Wednesday, November 16, 2016

<p>Present Denise Nielsen, Chair Laura Gutierrez Woolridge, Interface David Friedlander, Kids & Families Together Crystal Cummings, Kids & Families Together Holly Winzenburg, New Dawn Daisy Polido, New Dawn Anthony Marron, Pacific Clinics TAY Tunnel Laurie Jordan, Rainbow Connection Lori Litel, United Parents</p>	<p>VCBH Managers/Staff Present Pam Roach, Transformational Liaison Edith Pham, BHAB Assistant</p> <p>NEXT MEETING: Wednesday, January 11, 2017, 10:00 a.m. – 12:00 pm</p> <p>Ventura County Behavioral Health 1911 Williams Drive, Training Room (first floor), Oxnard</p>
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Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTIONS	RESPONSIBLE
I.	Call to Order Chair Nielsen called the meeting to order at 10:10.		
II.	Approval of the Agenda Ms. Nielsen asked the Committee to review and approve today's agenda.	The agenda was approved as written. M/S/C	
III.	Approval of the Minutes Ms. Nielsen asked the committee to review and approve the minutes of the October 12, 2016 meeting.	The minutes were approved as written. M/S/C	
IV.	Welcome and Introductions Ms. Nielsen welcomed everyone and asked for introductions.		
V.	Chair Announcements None.		
VI.	Public Comments None.		
VII.	<p>New Business</p> <p>A. Changes to the 2015-16 Annual Report The Annual Report that this committee finalized during the September 14 meeting does not fully conform to the format that is used by the other committees. This committee was asked to add information to its report. Members discussed the additions and finalized the wordings as follows:</p> <ol style="list-style-type: none"> 1. Mission: "The BHAB Youth & Family Committee advocates for the continuum of care and development in the delivery of services for youth and their families, believing that addressing the unique needs of minors and their caregivers is essential to the health of the community." 2. Introduction: skip as it seems superfluous. 3. Challenges: "Delays in the opening of the Children's Crisis Stabilization Unit (CSU). Ensuring that the newly integrated youth crisis line is working adequately. Children falling through the cracks due to lack of communication between agencies." 4. Opportunities: "Improve the navigation of services between agencies. Opening of the CSU, which is expected to have a positive impact." 	Add paragraphs to the Committee Annual Report and finalize it. M/S/C	

	<p>B. Creation of an app for the Family Packet Pete Pringle, Youth & Family Division Manager, was absent. Pam Roach stated that he has spoken to IT (information Technology) staff about creating an app. Ms. Roach is not aware of the results of the discussion. The Committee discussed the content of the proposed app. Members agreed that the app would need to let people navigate easily through the site; it should be interactive. Lori Litel suggested plugging into Agency 101, which has a comprehensive directory. Ms. Roach noted that in the past the discussion had included the creation of a QR code.</p> <p>Ms. Roach distributed the English version of the Safety Card, which has been reviewed by the Crisis Team to ensure accuracy. Ms. Litel and Laura Gutierrez Woolridge reviewed the information listed on the form and approved their part as is. All members agreed that the Safety Card should be part of the app.</p> <p>Ms. Gutierrez Woolridge and Crystal Cummings both stated that Interface and United Parents have been hearing from parents that since the transition from CIRT to the Crisis Team, the Crisis Team sometimes tells parents that it does not have staff available (they are already deployed in the field), so Crisis Team refers the parents to law enforcement. This seems to happen mostly in the evening.</p> <p>C. December 2016 meeting Ms. Nielsen proposed to go dark in December. All members agreed.</p>	<p>Go dark in December. M/S/C</p>	
VIII.	<p>Old Business</p> <p>A. Suicide Prevention workgroup – Kiran Sahota Ms. Sahota was not in attendance.</p> <p>B. Parent workgroup – Lori Litel Ms. Litel stated that the parent training that was scheduled for December is being postponed until January.</p> <p>C. VCBH update – Pete Pringle Mr. Pringle was not in attendance.</p> <p>D. VCBH Youth & Family Division Medical Director’s update – Dr. Thurber Dr. Thurber was not in attendance.</p>		
IX.	<p>Committee Members’ Comments, Activities, updates, items of interest</p> <p>A. Laurie Jordan noted that Rainbow Connection is conducting a toy drive for its clients. Donations are gladly accepted.</p> <p>B. Ms. Litel noted that United Parents will be closed between Christmas and New Year. They will create an emergency plan for their clients.</p> <p>C. Ms. Gutierrez Woolridge noted that Interface will start a closed PETSAs group to treat children who are victims of sexual abuse.</p>		
X.	<p>Items for the Next Meeting Agenda</p> <ol style="list-style-type: none"> 1. The Crisis Team; request a presentation. 2. The possible creation of an app. 	<p>Ask Crisis Team to present</p>	<p>E. Pham</p>
XI.	<p>Adjourn The meeting adjourned at 11:15.</p>		